

## West Multnomah SWCD Budget Calendar 2026-2027

ITEM	NOTES	DATES
Confirm budget committee members and solicit new public members if necessary	The budget committee is composed of the elected governing board and an equal number of electors appointed by the governing body.	November-December
Post notice of Budget Committee openings (if any) on website and other media	Post notice of Budget Committee openings (if any) on website and other media	December
Prepare Budget Calendar	Calendar posted on website and sent to the Tax Supervising & Conservation Commission (TSCC).	9-Jan-26
Appoint (if applicable) new public members and renew terms (if applicable) of Budget Committee at Board Meeting	Budget Committee consists of all Board members plus an equal number (7) of public members.	1/20/2026 or 2/17/26
Publish Notice of Budget Committee Meeting	Per Local Budget Law, the first notice is published in a newspaper (5-30 days prior to meeting date); if second notice is posted on District website, the newspaper notice must give the website address where the notice will be posted.	9-Mar-26
Publish 2nd Notice of Budget Committee Meeting	At least 10 days prior to the meeting. The second notice can be published on our website. It does not need to be published in a newspaper a second time.	30-Mar-26
Prepare Proposed Budget and Budget Message	Prepared by Budget Officer. Post on Website and send link to Budget Committee Members.	1-Apr-26
Budget Committee Meeting 1	Public Comments taken at this time.	21-Apr-26
Budget Committee Meeting 2	Second meeting, if necessary, to approve budget.	28-Apr-26
File Adopted Budget with TSCC	Due within 30 days of adoption. Include response, if applicable, to Certification Letter.	15-May-26
Publish Notice of Budget Hearing	To be published in widely distributed newspaper 5 to 30 days before hearing.	20-May-26
Budget Hearing	For acceptance of Public Comment on the Budget.	16-Jun-26
Enact Resolutions	Adopt budget, make appropriations, impose & categorize tax by June 30. These may be adopted the same day as the Budget Hearing, but it's possible to delay adoption, if necessary, to consider any public testimony given at the Hearing and make appropriate adjustments.	16-Jun-26
Submit resolutions and tax certification documents to County Assessor's Office	Copies must be sent to Multnomah, Columbia, and Washington Counties by July 15.	15-Jul-26
File copies of budget with County Clerk	File copies of budget with County Clerk. Copies must be sent to TSCC (in lieu of Multnomah County), Columbia and Washington Counties by September 30.	30-Sep-26