



West Multnomah Soil & Water Conservation District (WMSWCD, the District) Board Meeting Minutes 08/19/2025

1. Meeting Location and Time:

Location: Jane Hartline's Home and Remote via Zoom

Time: 4:30pm

2. Introductions and Agenda Approval:

Directors Present: Oliver, DeFuria, Preeg Riggsby, Sowder, Hamer; Associate Directors Present: Spector, Foster, Hartline;; Directors Absent: Looney, Topaz; WMSWCD Staff Present: DM Barlow, Enstrom, Greene, Scipioni, Jogerst; Public Members: Anderson, Oliver

The agenda was approved by acclamation.

3. Minutes:

Board members reviewed the WMSWCD Board Meeting minutes from 06/17/2025ⁱ, 07/09/2025ⁱⁱ, and 08/04/2025ⁱⁱⁱ

06/17/2025 – Director Oliver moved to adopt the minutes as written. Director Hamer seconded the motion. Yes: Oliver, Hamer, Sowder, DeFuria, Preeg Riggsby. Directors Looney and Topaz were absent from the 08/19/2025 meeting and were unable to vote.

07/09/2025 – Director Oliver made a motion to adopt the minutes as written. Director Hamer seconded the motion. Yes: Oliver, Hamer, Sowder, DeFuria, Preeg Riggsby. Directors Looney and Topaz were absent from the 08/19/2025 meeting and were unable to vote.

08/04/2025 – Director Sowder moved to adopt the minutes as written. Director DeFuria seconded the motion. Yes: Oliver, Hamer, Sowder, DeFuria. Director Preeg Riggsby recused herself from this vote. Directors Looney and Topaz were absent from the 08/19/2025 meeting and were unable to vote.

4. Review of Treasurer's Reports:

Director Oliver noted receipt of the balance sheet and budget performance statements through FY end June 30, 2025 and July 2025 month-end. WMSWCD Staff Enstrom reported that revised statements are in progress to correct timing and reconciliation variances (e.g., QuickBooks dates, payroll posting dates, credit-card cycle alignment). By consensus, the Board deferred formal review and adoption to September 16, 2025 to allow time for final revisions and board review.

Enstrom summarized that FY24-25 expenditures were under budget (\$2.3M spent vs. \$2.6M budgeted) and revenues were below budget (\$2.3M received vs. \$2.6M projected), reflecting broader economic and tax-receipt uncertainty. Outreach/Communications was notably underspent in June and may

warrant future realignment. Overall, the District's financial position remains sound, with timing variances to be corrected in final reports; approximately \$1.25M in LGIP reserves was referenced to bridge operations until November/December property-tax receipts. Enstrom recommended aligning future expenditure budgets more closely with projected revenues to reduce reliance on reserves.

5. Public Comment Period:

T.J. Anderson (PCC/PSU): Offered student engagement with board proceedings and environmental initiatives. Staff encouraged outreach and directed inquiries to info@wmswcd.org.

6. Associate Director Interest:

The Board reviewed an Associate Director interest form from Isabelle (she/her), a recent Gonzaga graduate with interests in public health, climate resiliency, and wildfire risk. Directors expressed support for developing more structured recruitment, mentorship opportunities, and skill-based outreach for future Associate Directors. The prior motion to appoint Isabelle was withdrawn, and instead, the Board agreed to invite her to the next meeting to introduce herself, after which her appointment may be considered.

7. District Manager Update:

Outgoing DM Barlow welcomed incoming DM Jogerst, who begins August 20, 2025, and noted she will remain for several weeks to assist with onboarding. She shared that an offer is being finalized with a candidate for the Budget & Fiscal Manager position to ensure continuity following Enstrom's resignation, effective September 15, 2025. As this was DM Barlow's final board meeting, the Board expressed appreciation for her service and support during the transition.

8. Upcoming Meetings:

The next Board meeting will be held remote via Zoom on September 16, 2025 at 6pm.

The meeting was adjourned at 5:11 PM.

ⁱ WMSWCD Board meeting minutes June 17, 2025

ⁱⁱ WMSWCD Executive Session Minutes June 17, 2025

ⁱⁱⁱ WMSWCD Executive Session Minutes August 9, 2025

^{iv} Staff Reports