



West Multnomah Soil & Water Conservation District (WMSWCD) Board Meeting Minutes 03/21/2023

1. Meeting Location and Time: Location: Held at Multnomah Arts Center, 7688 SW Capitol Hwy, Classroom 7, Portland, OR 97219 with remote option via Zoom meeting. The meeting was called to order by Chair Preeg Riggsby at 6:08 PM.

2. Introductions and Agenda Approval.

Directors Present: Hartline, Lightcap, Looney, Miller, Peterson, Preeg Riggsby, Sowder; Directors Absent: (none); Associate Director(s) Present: Hamer; Staff Present: District Manager (DM) Barlow, Delepine, Gall, Kern-Korot, Logalbo, Levis, Magyar, Razalenti, Spencer, Taylor; NRCS Staff: Galland; Guests: Xuan Sibell & Rica Wiebe, WMSWCD Budget Committee; Clair Klock, Clackamas Soil & Water Conservation District & Beverly Klock (Clair's wife)

The agenda was approved by acclamation.

3. Appoint Budget Committee Membersⁱ

Director Preeg Riggsby announced that Rica Wiebe is interested in joining the District's Budget Committee in place of Laura Foster, who had to resign due to conflicting commitments on meeting dates. Two existing Budget Committee members also need to be reappointed to continue on the Budget Committee.

Director Looney made a motion to reappoint Jan Hamer and Edward Woods to continue serving as citizen members of the Budget Committee for three-year terms beginning in April 2023 and to appoint Rica Wiebe to serve as a new citizen member of the Budget Committee to complete a vacated three-year term that began April 2021. Director Lightcap seconded the motion, and the motion was approved with a vote of 7-0.

4. Minutes

Board members reviewed the West Multnomah SWCD Board Meeting minutes from 2/21/2023.ⁱⁱ

Director Hartline made a motion to approve the Board meeting minutes as written, and Director Sowder seconded the motion. The motion was approved with a vote of 7-0.

5. Review of Treasurer's Reports

Director Miller reported that the District has a healthy cash position right now, and that conservation programs are a bit under budget but will ramp up with the spring. Payroll taxes and other benefits are underspent because of being understaffed for some time.

The following reports were reviewed:

- a) WMSWCD-Balance Sheet as of February 28, 2023ⁱⁱⁱ
- b) WMSWCD-Budget Performance Report for February 28, 2023^{iv}

6. "Dreams of the Past and Dreams for the Future"

Clackamas SWCD Senior Resource Conservationist Clair Klock let the group know that beyond his retirement, he will continue to be a natural resources advocate. He gave an overview of his past work with the local SWCDs and how far they have come today in programming, staffing, engagement with the community, working on legislative issues, and much more. DM Barlow gave a retirement gift and a card signed by all board and staff present on behalf of the District.

7. Discuss Board Stance on Legislative Issues

Director Preeg Riggsby reported that Oregon Association of Conservation Districts (OACD) has an advocacy committee that is open to everyone. Director Preeg Riggsby and DM Barlow both attend regularly; it is held every other Friday and moderated by OACD staff. Director Preeg Riggsby will share with the Board of Directors, via email, the current OACD-maintained spreadsheet of House and Senate bills' status so far this session.

8. Staff presentations – Annual Work Plans FY 23-24

DM Barlow introduced the upcoming fiscal year annual work plan presentation, which was based on Board feedback to focus on projects, tactics, and metrics. The District is fully staffed and our new Conservation Technicians are very much involved in supporting all of the District staff's work, though they were not present for the meeting.

Staff presented their FY2023-2024 Annual Work Plans^v for each program area to the Board: Diversity, Equity and Inclusion; Farms and Soil, Invasive Species, Urban, Forestry, Healthy Streams and Special Habitats, Communications and Outreach, Budget & Fiscal Services and Administrative Services. Staff provided an opportunity for discussion and feedback. Highlighted were new initiatives and changes for the upcoming fiscal year. The work plans will be used by staff to formulate their FY2023-2024 budget requests. Formal adoption of the annual work plans will occur at the June Board meeting, in conjunction with adoption of the FY2023-2024 budget.

9. Public Comment

No public comment.

10. Director and Associate Director Check-ins:

Director Preeg Riggsby noted that if anyone needs time on the future Board meeting agendas, to please let her, DM Barlow, or staff member Razalenti know.

11. Announcements/Reminders/Upcoming Meetings:

Director Preeg Riggsby announced the following upcoming meetings/events:

- Next Board meeting & Budget Committee meeting will be April 18, 2023 and will be in-person (location to be determined), with a virtual option as needed.

Director Preeg Riggsby declared the meeting adjourned at 8:04 PM.

ⁱBudget Committee member appointments

ⁱⁱWMSWCD Board meeting minutes February 21, 2023

ⁱⁱⁱWMSWCD-Balance Sheet as of February 28, 2023

^{iv}WMSWCD-Budget Performance Report of February 28, 2023

^vFY 2023-2024 Annual work plans