



## West Multnomah Soil & Water Conservation District (WMSWCD)

### Annual Meeting and Board Meeting Minutes 11/15/2022

#### 1. Annual Meeting Location and Time:

Location: Lucky Labrador Beer Hall, 1945 NW Quimby Street, Portland, OR 97209 and held simultaneously via Zoom. The meeting was called to order by Chair Preeg Riggsby at 6:15 p.m.

#### 2. Board Members and Other Attendees Present:

Directors Hartline, Preeg Riggsby, Lightcap, Looney, Miller, Hartline; Board members absent (excused): Peterson; Associate Directors Present: Hamer (via Zoom); Staff: Avendano, Delepine, Gall, Kern-Korot (via Zoom), Levis, Logalbo, Magyar, Razalenti, Taylor; Guests: Approximately 50 guests, including award recipients mentioned below.

#### 3. Presentation of Annual Report and Financial Reports (per ORS 568.580):

Board Chair Preeg Riggsby opened the Annual Meeting with a welcome to all and a Land Acknowledgement. She presented the District's Annual Report for fiscal year 2021-2022<sup>1</sup>, noting that the District met the Long-Range Business Plan annual goals in nearly all cases. She highlighted a number of performance measures and thanked all staff for their contributions. Staff member Levis presented the fiscal year 2021-2022 (FY22) Financial Statements included in the Annual Report, noting staff's successful efforts to bring in more grant funding and to control costs in FY22.

#### 4. Featured Program Areas:

- a. Director Lightcap and Staff member Gall presented on the Sturgeon Lake Restoration project, giving an update on the project and thanking all those who contributed to its success.
- b. Staff member Taylor presented on improving forest and woodland health, services provided, and work on conservation easements.

#### 5. Awards Presentations:

- a. Rural Cooperator Award was presented to Dr. Ivan Law by Staff member Taylor.
- b. Green Award was presented to Diane Field and Dick Williams by Staff member Taylor.
- c. Non-profit Partner Award was presented to Confluence by Staff member Logalbo.
- d. Special Recognition Award for Forest Park Conservancy was announced by Staff member Logalbo, but a representative for Forest Park Conservancy was not present to accept award.
- e. Lifetime Achievement Award was presented posthumously to Jim Cathcart by Staff member Levis and was accepted by his family.

#### 6. Board Meeting Location and Time:

In the same location as the board meeting, the November Board meeting was called to order by Chair Preeg Riggsby at 7:26 p.m.

#### 7. Introductions and Agenda Approval:

Directors Present: Hartline, Lightcap, Looney, Miller, Preeg Riggsby, Sowder; Directors Absent (excused): Peterson; Associate Directors Present: Hamer (via Zoom); Staff Present: Levis, Kern-Korot (via Zoom), Razalenti.

The agenda was approved by acclamation.

**8. Minutes:**

Board members reviewed the West Multnomah SWCD Board Meeting minutes from 10/18/2022.<sup>ii</sup> Director Hartline moved to approve the Board meeting minutes as written, and Director Looney seconded. The motion was approved with a vote of 4-0 (Directors Sowder and Lightcap were not present for this vote).

**9. Review of Treasurer's Reports:**

Director Miller reported that the District finished out the month of October with \$1 million in the bank and spending was as expected.

- a) WMSWCD Balance Sheet as of October 31, 2022<sup>iii</sup>
- b) WMSWCD Budget Performance Report for October 31, 2022<sup>iv</sup>

**10. Public comment period:**

No public comment.

**11. Update from Personnel Committee:**

Director Preeg Riggsby reported that the District had over 130 applicants for the District Manager position and is close to making a final decision. The Personnel Committee will meet from 11 a.m.-noon on 11/18/22, followed by a Board meeting. Both meetings will be via Zoom.

**12. Natural Resources Conservation Services (NRCS) Update:**

NRCS staff Galland could not attend the meeting but sent her NRCS Update Report<sup>v</sup> via email.

**13. Director and Associate Director Check-ins:**

There were no check-ins or questions on Staff Reports<sup>vi</sup> due to time constraints.

**14. Announcements/Reminders/Upcoming Meetings:**

Director Preeg Riggsby announced the following upcoming meetings:

- Personnel Committee and Board meeting on November 18, 2022
- December Board meeting on December 20, 2022

Director Preeg Riggsby declared the meeting adjourned at 7:42 p.m.

<sup>i</sup> Annual Report for fiscal year 2021-2022

<sup>ii</sup> WMSWCD Board Meeting Minutes October 18, 2022

<sup>iii</sup> WMSWCD Balance Sheet as of October 31, 2022

<sup>iv</sup> WMSWCD Budget Performance Report for October 31, 2022

<sup>v</sup> NRCS Update Report

<sup>vi</sup> Staff Reports