



Agenda  
Board Meeting (6:00 – 8:00 PM)  
Tuesday, January 18, 2022

Held via Zoom<sup>1</sup>

Item #	Time	Agenda Item	Purpose	Presenter
1	6:00	Welcome/Introductions & Review/Revise Agenda (announce that the meeting will be recorded)	Information	Preeg Riggsby
2	6:10	Approve Board Meeting Minutes Review of Treasurer's Reports	Approve Information	Preeg Riggsby Miller
3	6:15	Public Comment Period <sup>2</sup>	Information	Preeg Riggsby
4	6:20	Gender Awareness Training (Recording Suspended)	Information	Jones
5	7:20	Succession Management (Recording Resumed)	Information	Preeg Riggsby
6	7:35	Unannounced Public Email Meeting Regarding Office Location – Bringing the Discussion into the Public Record	Non- Discretionary Action	Preeg Riggsby
7	7:40	Employee Handbook Update	Information	Cathcart
8	7:45	Director and Associate Director Check-Ins	Information	Preeg Riggsby
9	7:55	Announcements/Reminders/Upcoming Meetings <ul style="list-style-type: none"> <li>• Next Board Meeting – February 15, 2022</li> <li>• Planned Office Internal Reopening – March 1, 2022</li> </ul>	Information	Preeg Riggsby

- <sup>1.</sup> Interested participants may request the Zoom information by emailing [info@wmswcd.org](mailto:info@wmswcd.org) with the subject line "Request for Conference ID" or by calling 503-238-4775 and leaving a voicemail message at extension 100, no later than 5:00 p.m. the day of the meeting.
- <sup>2.</sup> See Public Participation at Public Meetings Policy [here](#).