



West Multnomah Soil & Water Conservation District (SWCD) Board Meeting Minutes 5/8/2019

**1. Meeting Location and Time:**

Location: Montgomery Park, 2701 NW Vaughn St., Suite 452, Portland  
The meeting was called to order by Director Preeg Riggsby at 6:07 PM.

**2. Introductions and Agenda Approval**

Directors Present: Directors Hartline, Lightcap, Looney, Preeg Riggsby, Sowder; Directors Absent (excused): Miller, Peterson; Associate Directors Present: Hamer, Weedall; District Manager (DM): Cathcart; Staff: Logalbo, Razalenti; Guests: Fritz Paulus

**3. Public Hearing**

Director Preeg Riggsby called the public hearing to order at 6:09 PM. The public hearing was held for informational purposes regarding four landowner conservation easements for the Sturgeon Lake Restoration Project. The District's attorney, Fritz Paulus was available for questions. The background and overview of the conservation easements were summarized by DM Cathcart.

The following documents were reviewed:

- 1) Sturgeon Lake Project Area Overview Map 2019<sup>i</sup>
- 2) Exhibit C to Agreement for Purchase and Sale of TCE and CE – (four separate documents for four landowner properties)<sup>ii</sup>
- 3) Sturgeon Lake Restoration Project summary packet<sup>iii</sup>

Director Preeg Riggsby called the public hearing to close and the Board meeting to commence at 6:45PM. The agenda was revised to move the staff presentation up to the first item for the Board meeting.

**4. Staff Presentation: Urban Programs Development Initiative<sup>iv</sup>**

Staff member Logalbo gave a presentation on the Urban Programs Development Initiative. She referred to the Executive Masters in Public Administration program with Portland State University that she was in the process of completing and gave an overview of how the program influenced analysis and development within various urban programs including: Urban Canopy Weeds, Urban Education and Outreach, Urban Landscape Demonstration, Healthy Watersheds (previously titled 'Urban Natural Areas'), Urban Partner Support, and Urban Technical Assistance, amongst others.

**5. Minutes:**

*WMSW Conservation District 04/17/2019 Board Meeting Minutes'*

Director Lightcap made a motion to approve the minutes as written, and Director Hartline seconded the motion. The motion was approved with a vote of 5-0.

## **6. Election of Officers**

DM Cathcart reviewed the nominations for Officers that were term-limited. Director Sowder made a motion to suspend the term limit for Directors Lightcap, Miller and Preeg Riggsby, and Director Looney seconded the motion. The motion was approved with a vote of 5-0.

Director Lightcap withdrew his nomination for himself to serve as Secretary, citing commitments to OACD amongst others.

Director Hartline motioned to approve the slate of officers as listed, and Director Lightcap seconded the motion. All approved with a vote of 5-0.

Chair: Terri Preeg Riggsby  
Vice-Chair: George Sowder  
Treasurer: Weston Miller  
Secretary: Shawn Looney

## **7. Public Comment Period**

No comment.

## **8. Set Annual Meeting Date – September 28, 2019**

Director Looney moved to approve Resolution no. 2019-05-08<sup>vi</sup>, establishing the District's Annual meeting date for September 28, 2019 at 4:00 PM, and Director Hartline seconded the motion. The motion was approved with a vote of 5-0. Directors Preeg Riggsby and Looney signed the resolution.

## **9. Diversity, Equity and Inclusion (DEI) Goals and Work Plan**

Staff member Logalbo gave an overview and brief background of the DEI goals and work plan<sup>vii</sup> for the upcoming fiscal year. She called out for Directors to be aware of those items in the work plan that specify their involvement in implementing.

Associate Director Weedall announced that staff member Logalbo will be stepping down from her Co-Chair position on the DEI Committee after the May 14<sup>th</sup> meeting, and that staff member Gall will be taking her place. DM Cathcart reminded the Board that staff member Logalbo was asked to step down in order to allow time to lead the District's Long Range Business Plan update.

## **10. Directors' and Associate Directors' Check-In**

Director Preeg Riggsby announced that she will be serving on the West Portland Town Center Plan Advisory Committee, which will be focused on the SW Corridor project. They are working with diverse community perspectives, and she will be focused on environmental concerns and report to the District as needed.

Director Lightcap announced that the portion of Newberry Road by his property has been opened after a long closure.

## **11. July Staff/Board Social**

DM Cathcart proposed that the 6pm July 10<sup>th</sup> Board meeting take place at Gabriel Park, and end with a Board and staff potluck social. Due to some conflicts with this date for some Board and staff members, a potential alternative date will be discussed at the June Board meeting. Staff member Razalenti will secure a picnic site at Gabriel Park for July 10<sup>th</sup> in the interim.

## **12. Potential Board Meeting Day Change**

Director Preeg Riggsby will look at individual Board members' schedules and will revisit this topic at the June Board meeting.

## **13. Announcements/Reminders/Confirmation of next Meeting:**

The June Budget Hearing and Board meeting will take place on June 12<sup>th</sup> at 6:00 PM, and the Sturgeon Lake Ribbon cutting ceremony will take place on June 21<sup>st</sup> from 2:00-4:00 PM.

The meeting was adjourned at 8:01 PM.

---

<sup>i</sup> *Sturgeon Lake Project Area Overview Map 2019*

<sup>ii</sup> *Exhibit C to Agreement for Purchase and Sale of TCE and CE (four separate documents for four landowner properties)*

<sup>iii</sup> *Sturgeon Lake Summary Project summary packet*

<sup>iv</sup> *Urban Programs Development Initiative*

<sup>v</sup> *WMSWCD 04-17-2019 Board Meeting Minutes*

<sup>vi</sup> *Resolution #2019-05-08, A resolution establishing the date of the West Multnomah SWCD's Annual Meeting*

<sup>vii</sup> *Diversity, Equity and Inclusion Goals and FY 19-20 Work Plan*

<sup>viii</sup> *Staff Reports*