



West Multnomah Soil & Water Conservation District (SWCD) Budget Hearing Minutes 06/15/2021

**1. Meeting Location and Time:**

Location: Held via Zoom meeting. The meeting was called to order by Director Preeg Riggsby at 6:59 PM.

**2. Introductions and Agenda Approval**

Directors Present: Hartline, Looney, Miller, Peterson, Preeg Riggsby, Sowder; Directors Absent (excused): Lightcap; Associate Directors Present: Hamer (technical difficulties during meeting); District Manager (DM): Cathcart; Staff: Levis, Logalbo, Razalenti

**3. Presentation and Discussion of Proposed Changes to Approved Budget**

Budget Officer Levis gave an overview of the budget as approved by the Budget Committee on April 20, 2021, which was certified with no objections by the Tax Supervising & Conservation Commission<sup>1</sup>. She reviewed updates to cash projections, forecasted spending and staff conservation projects and presented the Recommended Changes to Approved Budget<sup>2</sup> based on new information received in the two months since the Budget Committee meeting. The proposed changes to the Budget Committee Approved Budget included adjusting for a higher projected FY22 beginning balance on July 1, 2021, and greater local funding for work on Lower McCarthy Creek. The significant (greater than \$5,000) changes in expenditures discussed with the Board were an increase of \$9,000 in conservation work spending supported by increased funding, \$9,000 in book printing costs to be supported by book sales, and \$35,000 for a website redesign project supported by additional carryover funds. All changes were within the maximum (10 percent of expenditures) allowed increases that the Board may make to the Budget Committee Approved Budget.

**4. Adoption of Budget**

Director Miller made a motion to adopt the Fiscal Year 2022 Budget in the amount of \$3,307,083, representing \$2,309,222 in the General Fund and \$997,861 in Unappropriated and Reserved Amounts, and with the property tax levy at the full permanent rate of \$0.0750 per \$1,000 of assessed value. Director Looney seconded the motion, and it was approved with a vote of 6-0. A resolution<sup>3</sup> to adopt the budget, make appropriations, and declare and categorize property taxes for Fiscal Year 2022 was approved and signed by Board Chair Preeg Riggsby and Board Secretary Looney on June 15, 2021 (Resolution# 2021-06-15 C).

**5. Meeting adjourned** at 7:13 PM by Board Chair Preeg Riggsby.

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<sup>1</sup> Tax Supervising & Conservation Commission Certification of FY22 Approved Budget

<sup>2</sup> Recommended Changes to Approved Budget

<sup>3</sup> Resolution to Adopt FY22 Budget