

**WMSWCD Board of Directors Meeting
February 16, 2021
Appointment of Budget Officer and Budget Committee Citizen Members**

Requested Board Actions:

- 1. Motion to appoint Michele Levis, Controller, as Budget Officer for the fiscal year 2021-2022 Budget.**

Appointment of the Budget Officer is required by Oregon Budget Law ORS 294.331, which states: "The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body."

- 2. Motion to make the following appointments to the budget committee:**
 - a. reappoint Jan Hamer and Finlay Anderson to continue serving as citizen members of the Budget Committee for three-year terms beginning in April 2021; and**
 - b. appoint Laura Foster and April Gutierrez to serve as new citizen members of the Budget Committee for three-year terms beginning in April 2021.**

There are four positions on the budget committee that require action. Two positions have expired and two positions have been vacated due to members moving out of our district and being no longer eligible to serve.

Citizen members of the budget committee whose terms are expiring and who are in good standing are eligible to remain serving on the budget committee. Both Jan Hamer and Finlay Anderson have experience with and knowledge of the District, making them valuable members of the committee. They are both able to serve another 3-year term, and it is recommended that they be reappointed.

For the two vacated positions, we had an active and successful recruitment for new members. Based on this, we recommend the appointment of Laura Foster and April Gutierrez. Both will bring strong skills and relevant experience to the Budget Committee.

Laura Foster is very familiar with our programs; she has worked with our conservationists on ivy, holly and blackberry removal, as well as on plantings of pollinator species, Oregon white oak, and Willamette Valley ponderosa pine. She has a B.S. in Finance, has written about natural resource topics, and has led a team that published a book about the Columbia Gorge.

April Gutierrez is very familiar with our programs; she has worked with our conservationists and also attended land use trainings. She has a B.A. in Communications, extensive experience in tax accounting, and has worked with other local organizations to plan events connecting children with nature.