

**West Multnomah Soil and Water Conservation District**  
**2701 NW Vaughn St., Ste. 452, Portland, Oregon**  
**Budget Committee Meeting Minutes**  
**Held via Conference Call (1-800-309-2350)**  
**4/21/2020 6:00 p.m.**

- 1. The members of the WMSWCD Budget Committee are:**
  - a. The seven members of the Board of Directors of West Multnomah Soil & Water Conservation District: Jane Hartline, Brian Lightcap, Shawn Looney, Weston Miller, Kim Peterson, Terri Preeg Riggsby, and George Sowder; all were present.
  - b. The seven members of the public appointed by the Board: Finlay Anderson, Rachel Dvorsky, Jan Hamer, Xuan Sibell, Susan Weedall, and Edward Woods were present; S. Scout was absent, but excused.
- 2. Additional attendees:** Staff members Levis, Logalbo and Razalenti.
- 3. Meeting called to order** at 6:02 p.m. by Director Preeg Riggsby, Chair of WMSWCD Board of Directors.
- 4. Election of Chair:** Director Hartline nominated Director Miller as Chair of the WMSWCD Budget Committee. Director Looney seconded the motion. Director Miller was elected as Chair of the WMSWCD Budget Committee by unanimous vote.
- 5. Presentation of Budget Message and Committee Discussion:** Budget Officer Levis presented the *Proposed Budget Fiscal Year 2020-2021<sup>1</sup>*, which included the Budget Message and Local Budget Forms LB-20, LB-30, and LB-10 for the Fiscal Year Ending June 30, 2021. Budget Officer Levis highlighted the changes in the General Fund and the Sturgeon Lake Special Fund from the prior year, as well as assumptions used. The Committee reviewed all Local Budget forms and discussed the various programming planned for FY 2020-21, as detailed in the Proposed Budget document. Items to be provided for review at the 6/16/20 Budget Hearing include an update on rates used for interest income projections, a sensitivity analysis using higher property tax delinquency and late payment rates, and a list of items that could be cut or postponed during FY21 should the need arise.
- 6. Public Comment Period:** None given.
- 7. Budget Approved & Tax Levy Set:** Director Preeg Riggsby made a motion to approve the Proposed Budget of \$2,140,322 for the General Fund, representing \$2,090,322 for Administration and Conservation Programs and \$50,000 for contingencies, and \$129,500 for the Sturgeon Lake Special Fund, and to approve the property tax levy at the full permanent rate of \$0.0750 per \$1,000 of assessed value. Director Looney seconded the motion. The Budget Committee approved the FY 2020-21 Budget and the property tax levy by unanimous vote.
- 8. Meeting adjourned** by Budget Committee Chair Miller at 7:20 p.m.

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<sup>1</sup> Proposed Budget FY21