

District Manager's Report to WMSWCD Board of Directors for September 2019 Meeting (Covers August 2019 Activity)

No Activity -- Goal 1: Erosion & Healthy Soil & Goal 2: Water Quality – No Activity	
Goal 3: Habitat & Biodiversity	<ul style="list-style-type: none"> Shadowed Backyard Habitation Certification Program Initial Site Visit in southwest Portland w/ Robin Jenson (Columbia Land Trust) and Temitope Dauda (International Fellow from Nigeria, World Forest Institute) (w/ Mary Logalbo, 8/20). Sauvie Island Drainage Improvement Company Board Meeting (8/20). Presented the highlights from the Mosaic Ecology's recently completed <i>2019 Aquatic Plant Survey Results for Sauvie Island Drainage Improvement Company</i> with recommendation that the District will monitor and aggressively control the identified Early Detection and Rapid Response priority weeds - <i>Ludwigia peploides</i> (aquatic or water primrose) and <i>Lythrum salicaria</i> (purple loosestrife). Also discussed need to develop a treatment for the <i>Egeria densa</i> (Brazilian elodea) (which in the end may not be practical) and to develop strategies for reducing the nutrient loading to the drainage canals. The Intertwine Alliance's Oak Prairie Work Group Meeting (8/28).
Goal 4: Working Lands	<ul style="list-style-type: none"> Greater Forest Park Conservation Initiative Collaborative Restoration Partnership Meeting with Forest Park Conservancy, Portland Parks and Recreation and Verde (8/13). Meeting with Kevin Cook, Multnomah County Planner that is the staff lead for Metro Parks and Nature's application for revisions to the Multnomah County Comprehensive Plan to adopt Metro's North Tualatin Mountains Access Master Plan and for the necessary land use permits to develop park related parking, trails, restrooms and related amenities for Metro's Burlington Creek Forest (8/16). Oregon Agricultural Heritage Program discussion session w/ Portland metro soil and conservation districts and the on how to pursue funding for agricultural land preservation through Metro Parks and Nature's upcoming Nature for All bond measure (hosted by East Multnomah SWCD, 8/30).
Goal 5: Cultivating Stewards	<ul style="list-style-type: none"> Planning, preparation and scheduling for upcoming Nature Guide season for Pacific Academy. Hosted 7 of the 8 International Fellow's from the World Forest Institute on a Study Tour of the District's work (August 15th). (Scott Gall was the staff lead on setting up this tour). Sent personal thank you notes to the 2 landowner hosts that hosted sites for the tour.
Goal 6: Vibrant Agency	<ul style="list-style-type: none"> Staff Appreciation Mtg (8/12), Leadership Team Meetings (8/12, 8/19, 8/26), Tech Staff Mtg (8/29) Monthly Check-In Meeting with Terri Preeg Riggsby (8/16) Check-ins with Jake Lovell (Riparian Lands Tax Incentive Program Intern) and Derek Palmore (Oregon Wildlife Habitat and Conservation Program Intern) (8/16, 8/30) Board/Staff Social (and Board Meeting) – August 21st. (Implemented Plan B for inclement weather.) Review of un-audited monthly financial statements for June 2019 which provides the unaudited Fiscal Year (July 1, 2018 – June 30, 2019) year in review results. 75th Anniversary Planning Meeting (w/ Renée Magyar, Eric Jones (Wilamit LLC)) (8/27). Oregon Association of Conservation District Monthly Communications Call (8/29).
Long Range Business Plan (LRBP) Update	<ul style="list-style-type: none"> Diversity Equity and Inclusion Committee Mtg centered on equity aspects of updating the Long Range Business Plan (8/14). Compiled draft meeting summary for Co-Chairs Susan Weedall, Scott Gall. Core Team Meeting discussing Community Outreach and Engagement strategies (8/19).
Sturgeon Lake Restoration Project (In Kind = 11 hours)	<ul style="list-style-type: none"> Reviewed and edited draft Oregon Department of Fish and Wildlife Letter (ODFW) designating the Dairy Creek constructed channel flowing under the Reeder Road bridge as "Bill's Crossing" in honor of William "Bill" Wessinger and the Wessinger family's strong commitment to the project. Review of Fritz Paulus' (contract real estate attorney) comments on legal description and survey map for the permanent conservation easement for Landowner #3. Forwarded comments to Statewide Land Surveying to address and finalize the work. Reviewed and accepted Multnomah County District Attorney Office comments on the draft permanent Intergovernmental Agreement (IGA) for Monitoring and Maintenance of the Sturgeon Lake Restoration Project. Submitted revised draft IGA to ODFW for concurrence. Check in meeting on the Baseline Assessment for the permanent conservation easements with the 4 private landowners (w/ Scott Gall, Indi Keith) (8/30).
Professional Development	<ul style="list-style-type: none"> Columbia County Neighbor-to-Nighbor Woods Tour (Vernonia, August 17th) Raincloud Forest Tour: Getting Into the Carbon Market as a Small Woodland Owner (Sandy, 8/24)

Michael Ahr, Forest Conservationist

August Staff Report

Task	Explanation
Forestry Program (SP Goals 1-4)	<ul style="list-style-type: none">Received 5 complete bids for our McNamee Holly Farm project. Chose a contractor who will start in September or October. Working on contract now.Completed an understory monitoring fact sheet which is a deliverable for our NRCS Conservation Innovation Grant. Renee and Laura did much of the work.Submitted stats on forestry program for our annual reportWorked with Sam Mularz (intern) as he wrote most of a management plan for 20 acres in Holbrook area. The draft has been sent to the landowner.12 site visits, the following are updates on some of these<i>Twice visited a McCarthy watershed site where we attempted to kill maple as part of a conifer release. We're having mixed results using triclopyr as an herbicide for this work. Will be trying imazapyr on some sites in the future – a crew will re-treat a portion of this project. An additional site visit for a site on Old Germantown related to this same issue where we'll try the imazapyr and monitor results.</i><i>Initial site visit on 9 acres bordering the Audubon Sanctuary. They are very eager for a management plan. Indi and I will get some data on this in late September</i><i>Marked trees for a gap cut of shrubs in the Rock Creek watershed. Interesting site where shrubs have taken over an old grazed hillside and are now 20-35' tall. We're doing 4 gaps and planting conifer to get more trees growing.</i><i>6 site visits related to contractor work – either checking on contractors as they treat/cut blackberry or preparing for such management in September.</i>
Partner Meetings (SP Goals 3, 4 & 6)	<ul style="list-style-type: none">Met with Kevin Cook at Multnomah County Planning with questions related to North Tualatin Master Plan review (the Metro Trails at Burlington Forest). Spent time this month revising that letter and reading county codes.
Education/Outreach/ training (SP Goal 4 & 6)	<ul style="list-style-type: none">Learning Lunch at Metro related to heat stress on urban treesLearning Lunch at WMSWCD – local insectsFull day tour with the World Forestry Fellows – showed them a forestry siteWildfire partnerships webinarInterview with Betsy Emery (OSU College of Forestry) for her Master's work
Miscellaneous	<ul style="list-style-type: none">Attended Board/staff meeting
Diversity, Equity, and Inclusion (goal 6)	<ul style="list-style-type: none">Nothing to report

Definitions: BLA – Build Local Alliance, FPC – Forest Park Conservancy, CIG – NRCS Conservation Innovation Grant (which focuses on understory seeding in a forest) CWMA – Cooperative Weed Management Area, NRCS – Natural Resources Conservation Service, EQIP – Environmental Quality Incentive Program, GFPCI – Greater Forest Park Conservation Initiative, OWEB-Oregon Watershed Enhancement Board, ODF – Oregon Dept. of Forestry, CSWCD – Clackamas SWCD, EMSWCD – East Multnomah SWCD, TSWCD – Tualatin SWCD, BES – Bureau of Environmental Services, DEI – Diversity, Equity, and Inclusion. RCPP-Regional Conservation Partnership Program. ODA – Or. Dept. of Agriculture. BLM – Bureau of Land Management

Michelle Delepine, Invasive Species Program Coordinator
September 2019 Staff Report (August 17th – Sept 12th 2019)

Task	
<p><u>Early Detection, Rapid Response (EDRR)</u></p> <p>Program</p> <p>Goals 1-6</p>	<ul style="list-style-type: none"> • Updated our District EDRR Treatment List (https://wmswcd.org/wp-content/uploads/2015/10/WMSWCD-EDRR-List_8-20-19.pdf). Thank you Renee for posting it on our website! • Phragmites: Treatment scheduled with ODA and PSU Center for Lakes and Reservoirs. Ari and Kammy will assist from WMSWCD. This year will focus on Multnomah Channel populations from Scappoose Bay to Sauvie Island Boat Ramp. • Ludwigia: Ari followed up on Kammy's Ludwigia report on Sauvie Island. Only two small clumps observed, and are being monitored. Second round of removal in Fall. • Knotweed: Ari worked on seven knotweed treatments in SW Portland, bringing our total treatments this season to 18. Other locations treated this year include Sauvie Island, Skyline, Rocky Point & Rock Creek. More work planned using contractors for McCarthy Creek, Sauvie Island, and Tryon Creek, including a few new sites. • Pokeweed: Scott Gall followed up on a couple new reports on Sauvie Island (including one report made by Laura Taylor!). • Garlic Mustard: Ari is beginning our fall staff treatments of garlic mustard rosettes at sites flagged for fall work. We expect about ~2-3 staff treatment days and about 3 treatment days with contractors. • Purple Loosestrife: Coordinating a response to a new (small) site on Sauvie Island within the levee system (where removal is prioritized). • Japanese Hedgenettle: Followed up on report from Terri regarding siting of new possible priority weed species in Tryon Creek Natural Area—could be significant. • SIDIC Canal Veg Survey: Supported Jim and Kammy, as they synthesized the results from contractor's report, and reviewed response options with the SIDIC board. • Emerald Ash Borer (EAB) Trapping & Monitoring: Ari DeMarco will be visiting all 6 of our traps in early October to assess for EAB presence, and pull them for the year. • Spotted Lanternfly (SLF): Participated in informational national webinar based out of Pennsylvania, compiled notes and sent out to tech staff, and OISC Invasives Network. Ari DeMarco is in the field inside the quarantine area in Pennsylvania studying SLF (on a personal trip, but valuable opportunity nonetheless!). • PNW-Garlic Mustard Working Group: In the planning stages for our Fall 2019 meeting. I will be presenting at the North American Invasive Species Management Association conference this fall as part of the "Regional Collaborations to Integrate Science and Management" panel. • EDRR Mapping/Oregon Invasives Hotline: Participated in Oregon iMap 3.0 demo and responded to reports made both in the hotline and by email.

Strategic Plan Goals:

1)\Water Quality, 2) Erosion & Healthy Soil, 3) Habitat and Biodiversity, 4) Productive/Sustainable Working Lands, 5) Cultivate Land Stewards of all Ages, 6) Maintain a Vibrant Agency

	<ul style="list-style-type: none"> • Outreach: Supplied invasive plant specimens and tabled at Multnomah Days, resulting in several new sign-ups for weed watchers, newsletter and site visits! Also supplied garlic mustard specimen and tabled at the Oregon State Fair with ODA. • Oregon State Weed Board grant: Completed last revisions to 2018 grant report and we are expecting our final 2018 grant payment soon (\$8075 – total award amount \$32,300). Beginning work on 2019 Interim Report (Due Sept 30th).
IPM Coordination <i>Goals 1-4, 6</i>	<ul style="list-style-type: none"> • Drafted District “Maintenance Letter” to send out to past WMSWCD conservation project participants to re-establish connection to past work and offer guidance for checking on plantings, maintenance needs, follow-up invasive species work and more. • Working with 4-County CWMA Tech Committee and staff on the following IPM topics: Science of surfactant rates and toxicology, Weed Slayer Organic Herbicide review (Tualatin SWCD is trialing use on knotweed in a controlled experiment comparing with conventional products—one possible downside identified is that 1 gallon costs >\$500), and updating best management guides (including blackberry, reed canary and others). • Working with Jim and staff to ensure that our fall EDRR & Restoration fieldwork needs are met while I continue to recovery from tendon strain (good news it’s not a tear!). • Contract Review for Solve Pest Problems • Communicated pertinent invasive species updates to staff, regional listserves, etc
Restoration <i>Goals 1-4, 6</i>	Followed up with two landowners I previously worked with to offer additional conservation planning assistance and planting recommendations (Ari conducted one site visit).
Invasive Partnerships <i>Goals 1-6</i>	4-County CWMA: Stepped in as guest chair for the Mapping & Data committee to revive the group and facilitate some direction for future work. Working with committee member to transition chair duties over the coming months/year. Committee members were treated to Oregon iMap 3.0 Demo and we firmed up our work plan goals and projects for the year. Also assisting planning committee for Pull Together (Save the Date for Jan 15 th !), and co-led the Technical Committee meeting (taking lead on BMP review and helped facilitate discussion on new weeds to consider for mapping work. Next General Meeting Oct 9 th in Washington County Oregon Invasive Species Council (OISC): Organized and facilitated Communications Committee Meeting to review Council Communications priority and draft Communications Plan. Also participated in Education & Outreach Committee (which is focused on launching newly funded statewide Education & Outreach Grant) and Bylaws Committee Meeting (to ensure local interests are well-represented). Will participate in Budget Committee Conference Call on 9/13, and Fall OISC Meeting 10/14-17.
DEI <i>Goal 6</i>	Brought forward ideas and need for DEI focus topics at upcoming Pull Together 2020. Considered DEI perspective & lens in several planning and review items over course of work.
Technical Assistance	Continue to field lots of seasonal requests for technical assistance, including blackberry, ivy, pokeweed, purple loosestrife and more. (8)
Misc/Admin <i>Goals 1-4, 6</i>	Michele Levis is working with SDAO to access funds for technology and equipment to assist in my recovery while at work. To this end, Ari and I will be completing training for becoming licensed unmanned pilots so we can purchase a drone to assist with EDRR surveying and more. Safety Committee work (participated in Sept training topic: Fire Extinguisher Demo). Database entry; Conservation Plan tracking; Coordinating with partners; Curating our invasive plant specimens; Field Supplies Management & purchasing; Fire season restriction tracking/staff communication; Outreach for Sauvie Island Jubilee; Provided professional reference for Intern Indi, Landowner correspondence; Budget Tracking; Listserv posts, etc.
Meetings/ Events, Tabling, Site Visits etc (9) <i>Goal 6</i>	<i>Tabled:</i> Multnomah Days (8/17), Oregon State Fair (8/26), <i>Participated:</i> OISC Education & Outreach Committee (8/28), OISC Bylaws (9/3), Spotted Lanternfly Webinar (9/3), CWMA Education & Outreach Committee (9/11) <i>Facilitated:</i> OISC Communications Committee (9/4), CWMA Mapping Committee (9/11) <i>Site Visits:</i> NW Morgan Rd (Ari DeMarco conducted site visit) (8/13)

Scott Gall September Staff Report

Task	Explanation
Diversity, Equity & Inclusion (DEI)	<p>The committee held their first Long-Range Business Plan focused meeting (DEI meetings are now monthly with every other meeting being devoted solely to the LRBP). Mary got committee feedback on the overall work plan as well as the community engagement plan. The committee also discussed when to have equity pauses during the process and when to use the WMSWCD Equity Lens to review key decisions and policies. Next meeting is September 25th from 12-2.</p> <p>I also coordinated a tour for the World Forestry Institute's Fellows. This is the third year in a row we have done this and every year is enriching and energizing for both our staff and the Fellows. This year the seven Fellows came from Malawi, Taiwan, Nigeria, China, Brazil, France and the UK. We toured an Urban Site (Forest Heights Neighborhood) to talk stormwater, meadowscaping, urban restoration, invasive species and forest pests. At the forestry stop, we looked an afforestation project and got snacks from the gracious landowner. At our final stop at a farm in the West Hills, we saw oak release, pollinator hedgerows, the urban-rural interface, and of course... goats! Below is a collage the fellows put together for us!</p> 
Small Acreage Farms and new landowner contacts SP Goals 1-5	Landowners are busy but still working out a new conservation plan with a farm on Sauvie Island.
OWEB Small Grant Team SP Goal 1-3	The team is awaiting approval from OWEB on our "Bylaws and procedures" and "Local Priority Concerns and Project Types" documents adopted by the team on July 25 th . Once that is place we should be ready to go for our first grant cycle on October 1 st .
Site Visits (4) SP Goals 1-5	Out to Dairy Creek and one landowner visit.

Task	Explanation
Sturgeon Lake Restoration 5 site visits (164 miles) 30 hours SP Goal 1 & 3	Revegetation Work: Nothing new here, but we are getting ready to go out and monitor the plantings...and see what survived. Fall maintenance will occur in early to mid October. Irrigation project – Just received word on 9/5/2019 that the irrigation well is complete and the well test showed ample water. The irrigation equipment company, Ernst, will begin installation of the pump and electrical equipment over the next few weeks...and we should be completely done with that part of the project! Landowner is happy with how things have turned out!
ODA Grant SP Goals 1, 2, 4, 5 & 6	August 15 th grant report was accepted. Just tracking for the next.
Off-Channel Salmon Habitat and McCarthy Creek WRE	Aquatic Contracting has been excavating the footprint of 4.9 acres and the process of moving ~13,000 cubic yards of dirt. I will have a bigger update next month!
Soil Health SP Goal 1,2,3,4&5	Cover crop planting season is coming up! Usually recommend planting between Sept 15 and Oct 15. Expect to get lots of acres planted this fall!
Water Quality Monitoring SP Goals 2,3 & 6	Temperature loggers in Crabapple, McCarthy and Miller Creeks are all...logging!

Acronyms:

- ODA – Oregon Department of agriculture
- OWEB – Oregon Watershed Enhancement Board

Kammy Kern-Korot, WMSWCD Senior Conservationist
Staff Report for August 19 – September 10, 2019

Activity Type	Tasks and Descriptions
<i>Healthy Streams (HSP) / Rural Conservation (Goals 1-4: water quality, erosion, habitat, working lands)</i>	<ul style="list-style-type: none"> • Ongoing planning and program management, including contractor, landowner and fiscal oversight for Healthy Streams Program (HSP) and Special Habitat sites; arranged related crew work; preparing for fall planting at HSP pond • Finalized summary report of Sauvie Island canal aquatic plant survey; coordinated re: presentation to SIDIC board and needed follow-up for weed treatment, photo documentation and contractor payment.
<i>Special (Rural) Habitats (SH): Goal 3, etc. + Working Lands: Goal 4; Grants</i>	<ul style="list-style-type: none"> • Ongoing project management & fiscal reporting for NRCS WRE site; planning for fall and winter planting post-wetland construction, which is underway; we will be planting into wetland spoils in the uplands (see photo) & wetlands. Visited site to observe progress and identify adaptive management needs, e.g. wetland plant damage. • Continued planning for Oak savanna “CIS” habitat project, in coordination w/ landowner, nursery & NRCS, including preparation for planting 5400 woody plants this winter. • Participated in tri-county SWCD oak habitat conservation planning group, including review of draft SWCD outreach strategy, regional threats analysis & funding efforts • Conducted site visit with landowner interested in restoration of 2 ac. wetland on Sauvie Island; prepared; provided follow-up assistance re: potential permit, contractor, funding & priority weed (e.g. purple loosestrife) control needs & opportunities
<i>Outreach & Education; partnerships, collaborative grants (Goals 1-6)</i>	<ul style="list-style-type: none"> • Contributed content & edits to annual report article re: wetland & upland restoration at McCarthy creek federal easement site • Attended former intern Ari Sindel’s master’s thesis defense re: rare plant survey prioritization at PSU Science Research & Teaching Center
<i>Admin. / training (Goal 6: Maintain a vibrant agency)</i>	<ul style="list-style-type: none"> • Facilitated 2 technical staff meetings, participated in 1 all-staff, 1 leadership meetings; finalized bike & walk incentive program; coordination collection of new & old GIS files for shared use; reviewed cooperative procurement details for contractor work • Tech. staff preparing for mailing to landowners with “graduated” projects with tips for weed control & project maintenance they can do this fall, winter and early spring • Attended learning lunch of soils taxonomy and terminology • Prepared monthly report, timesheets • Ongoing updates to contacts database, including for landowner mailing • Supervisory & administrative duties re: sick leave, timekeeping, workplanning, etc. • Took flex-time and vacation time off in late August; Labor Day
<i>NRCS project match; DEI</i>	<ul style="list-style-type: none"> • Enyart WRE: 8 hours in August-September (site visit, review of updates, fiscal reporting, veg. contractor work planning, wetland plant order, planting planning, etc.) • DEI: Follow up re: environmental justice & history tour of NW Portland, including tabling opportunities at 75th anniversary; issues addressed by leadership team

Strategic Plan Goals:

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|---|--|------------------------------|
| 1) Water Quality | 2) Erosion & Healthy Soil | 3) Habitat and Biodiversity |
| 2) Productive/Sustainable Working Lands | 5) Cultivate Land Stewards of all Ages | 6) Maintain a Vibrant Agency |

Acronyms:

BPA: Bonneville Power Administration

CIS: Conservation Implementation Strategy

CREST: Columbia River Estuary Study Task Force

DEI: Diversity, Equity & Inclusion

EDRR: Early Detection Rapid Response [of invasive species]

HSP: Healthy Streams Program

NRCS: Natural Resource Conservation Service

SBWC: Scappoose Bay Watershed Council

THPRD: Tualatin Hills Parks & Recreation District

USGS: United States Geological Survey

CSWCD: Clackamas Soil & Water Conservation District

CWMA: Cooperative Weed Management Area

DEQ: Department of Environmental Quality

EMSWCD: East Multnomah Soil & Water Conservation District

ODA: Oregon Department of Agriculture

SIDIC: Sauvie Island Drainage Improvement Company

TSWCD: Tualatin Soil & Water Conservation District

WRE: Wetland Reserve Easement

Fiscal & Administration Report (Levis and Razalenti)
Staff Report for Board (covers month of August)

Vibrant Agency Goal 6	Status This Month
Diversity Equity and Inclusion	DEI Committee meeting
Monthly Accounting & Financial Statements	A/P, A/R, Time sheets, Payroll, PERS, credit cards, banking, taxes, employee benefits, insurance. Vendor coordination and follow-ups. Monthly Financial Statements and reconciliations.
Human Resources (personnel files, employee handbook, benefits, retirement plans, recruiting, hiring, onboarding, termination)	Drafted new bike & hike incentive program and tracking sheet (content from Leadership Team and DeMarco). Continuing salary matrices for staff positions.
Audit	Audit prep and all field work successfully completed.
Budget	Reviewing and monitoring budget results for FY20 and need for Sturgeon Lake related Supplemental Budget.
Board of Directors meetings	Prep, agenda, media notice, Treasurer's Report, staff and DEI reports, room and refreshments, minutes, website postings.
Grant administration and reporting	Accounting and tracking for regular grant reporting and submissions (ODA TALMA, NRCS WRE, NRCS CIG, Oregon Wildlife Foundation, and Multnomah County Sturgeon Lake Grant).
Other District meetings (Staff, DEI, Safety, Leadership, Annual, Long-range Business Plan update)	All Staff Meeting (including safety meetings), Leadership Team Meetings, DEI meeting, Core Team meetings for the Long Range Business Plan update project.
Other external meetings and events (WHA Insurance Agents, Property Manager, IT Cogent, ADP, GFOA, TSCC FOG, TCWC, etc.)	LGIP Investor Meeting 8/29 – fund updates and rates outlook Updates with Property manager on staffing levels and occupancy Coordinating with Cogent IT on staff computer servicing needs Participated in World Forestry Institute Fellows tour (led lunch setup)
Training / Workshops / Conferences (SDAO, OACD, CONNECT, Prof. Org)	Monthly SDAO safety webinars first Thursday of every month. SDAO Regional Training 8/6/19 - laws affecting special districts: Public contracting, Ethics, Public Meetings, Public Records
General Administrative	Reviewed voluntary OSHA consultation report and flagged follow-up topics to discuss with Safety Committee (all non-urgent matters) Assisted with preparation for Sauvie Island Jubilee (contracting with vendors, award coordination/plaques, video review, etc.)

Mary Logalbo, Urban Conservationist
August 2019 Highlights (for September Meeting)

Task	Explanation
<p>Long Range Business Plan (LRBP) (G 1 – 6)</p>	<p>Teams have been developed to either advise on and/or develop components of the LRPB development process. Theme planning teams include staff and board representation to ensure leadership and staff expertise are engaged in developing and distilling the conversations that will shape our next LRBP. All staff and board will be invited to engage in the conversations being planned by these teams. Terri Preeg Riggsby, Board Chair, worked with Mary to recruit the following board members to serve on the following theme planning teams:</p> <ul style="list-style-type: none"> • Conservation Scope: Shawn Looney, Board Secretary • Financial Sustainability, Weston Miller, Board Treasurer • Organizational Development, Jan Hamer, Associate Board Director <p>Follow-up meetings have been held with the following LRBP “teams” to gather input and refine the DRAFT timeline, roles and workplan for the LRBP update:</p> <ul style="list-style-type: none"> • Steering Committee (Leadership Team) • Diversity, Equity & Inclusion (DEI) Committee • Community Outreach & Engagement Team (Renee & Mary) • Conservation Scope Primary Theme Teams (Technical Staff) <p>The Community Outreach & Engagement Team has crafted a more detailed outline of the community engagement process for the LRBP including Community Engagement Liaison services (CELS) for a community liaison team that will reach out to historically underserved communities in this process. Mary and the DEI Committee co-chairs, Scott & Susan, have met to discuss this more refined plan. Held a phone meeting with Weston Miller to discuss his community engagement lessons learned from the SOVLE Pest Problems process.</p> <p>✓ Phase 1.1 Benchmark Reached: Teams have met with the LRBP Project Manager, affirmed project understanding and agreement on design, roles, timeline and benchmarks. A document outlining the development process for the LRBP update has been released.</p>
<p>Acting District Manager (G1-6)</p>	<p>Participated in the Oregon Zoo Strategic Planning process and gained valuable insight on processes we may adopt for our LRBP update development.</p> <p>Conducted 2 check-ins with the Oregon Department of Fish & Wildlife Habitat Incentive Interns. They are making great progress towards accomplishing agency-set goals!</p> <p>Met with Forest Park Conservancy (FPC) Staff and Laura to discuss an additional internship opportunity that provides a more direct pipeline to participants in green workforce development programs that will be housed and financially supported by FPC and FPC led fund-raising efforts.</p> <p>Worked with Kammy, Scott and Jane to address a request to provide support on a pond dredge spoils dewatering mitigation project in the Multnomah Channel.</p>

	Worked with Leadership Team to finalize a Hike & Bike Program that was originally brought to the team by Ari.
Urban Conservation (G1- 3, 5, 6)	<p>Worked with Oregon DEQ and Linnton community members to better answer community member questions regarding the plans and potential needs for added protections, including easements, for the natural areas that are part of and adjacent to the Old Plywood Mill.</p> <p>Participated in a Lewis & Clark partners and volunteer engagement planning meeting with Michelle Delepine, BES, TCWC & Friends of Tryon staff all in attendance.</p> <p>Worked with intern Sam Mularz on drafting a conservation plan in SW Portland for an HOA that owns a natural space that includes a pond. Two addition plans are in draft form.</p> <p>Organized participants and display and tabled at Multnomah Days alongside other staff and family supporters ☺</p> <p>Participated in an “Ongoing Stewardship” meeting led by local non-profits and focused on the issues around long-term maintenance of restoration sites. Followed up with Metro regarding an inquiry in regards to their ability to support related efforts that may address ongoing maintenance and monitoring needs as well as green workforce development opportunities.</p>
Grants (G1 – 6)	<p>Met with the newly awarded 2019 NIN Grant Partners that include WWRP core partners, Wisdom of the Elders, Central City Concern, CELs and the Lower Columbia Estuary Partnership. This grant will support and build on previous WWRP NIN grant supported efforts and further develop new partnerships.</p> <p>Coordination of current OWEB Small Grants’ progress ongoing.</p> <p>Finalized reporting for George Himes OWEB Small Grant!</p> <p>Participating in landowner outreach and contractor coordination for in a the SW 50th Drive ROW Improvement \$30,000 1% for Green Grant with SWNI staff, WRC staff and BES staff.</p>
Diversity, Equity & Inclusion (G1-6)	<p>Facilitated LRBP focused DEI Committee meeting exercises in August that included input on the workplan and discussion of equity lens and pause placement throughouth the update development process.</p> <p>Supporting intern Indi Keith while she developes a research paper on "Spatial Exclusion, Racial Segregation and the History of the Lands of West Multnomah County" research. Working with Indi, Jim and Renee on how to best share this information with the upcoming 75th Anniversary Jubilee as a potential venue.</p> <p>Participated in the World Forestry Fellows Tour and led the urban conservation site segment of the tour.</p>
Other	Contacted Annual Awardees and provided input on Annual Report materials.

Renee Magyar, Communications & Outreach Manager**Report covers month of August 2019**

Area & Goal	Explanation
Social media All GOALS	<ul style="list-style-type: none">• Shared WFI partner article & Zoo video, promoted Sauvie Island Jubilee
Media Relations All GOALS	<ul style="list-style-type: none">• Distributed DEI committee & Board meeting announcements to media list.
Website Management All GOALS	<ul style="list-style-type: none">• Updated Board meeting and EDRR pages. Completed coordination of adding business hours to website and feedback form for Long Range Business Plan.
Communications All GOALS	<ul style="list-style-type: none">• Staff and Leadership Team meetings.• Ongoing coordination for reprint for PPR moth and bee guides.• Continued production of Annual Report: provided photo shot list, collected District photos; coordinated and drafted articles and metrics;• Started production of summer newsletter.• Design/layout for version 1 of Understory Forest Monitoring guide.
Outreach/Events All GOALS	<ul style="list-style-type: none">• 75th Anniversary event-Sauvie Island Jubilee (SIJ) ongoing planning and contractor management: Follow-up and outreach to exhibitors; hire storyteller; arrange permits/licenses with Multnomah County; begin sourcing food trucks; ongoing outreach/marketing; create staffing matrix; Held meeting with Bailey's Nursery about Jubilee participation and workforce participation• Oral history video project production: continued project management and direction on edits.• Secured date for Soil School 2020 at PCC Rock Creek venue.• Attend WFI fellows tour, promoting Jubilee event
Diversity, Equity and Inclusion All GOALS	<ul style="list-style-type: none">• Media announcement for monthly meeting. Complete summary DEI statement for Annual report and future publications. Attend August DEI committee meeting.
Other	<ul style="list-style-type: none">• Business card reorder.• Name badge order.• Ongoing LRBP Community Outreach team discussions.

Laura Taylor, Conservationist and Education Coordinator

September 2019 Board Meeting Staff Report (Covers August)

Task	Explanation
Forestry/Rural Program Support (Goals 1 – 4)	<ul style="list-style-type: none">• Held a site visit, and then developed a restoration plan for a pollinator shrub and meadow area for a rural land owner.• Worked with Michael and Renee to develop a fact sheet about monitoring techniques for the Understory Seeding Project.• Monitored 7 forestry projects for plant survival, weed pressure, wildlife, and overall site conditions.
Healthy Streams (HS) / Healthy Habitats (HH) Program Support (Goals 1 – 4)	<ul style="list-style-type: none">• Monitored 4 Healthy Streams projects for plant survival, weed pressure, wildlife, and overall site conditions.• Coordinated with contractors on fall maintenance and planting scheduling.
Education/Outreach (Goals 1-3, 5)	<ul style="list-style-type: none">• Allocated and awarded 19-20 fiscal year Education Program funding to 7 schools and 2 community gardens.• Compiled Education Program annual metrics for the annual report.• Participated in an Oregon Bee Atlas collection day.• Participated in a conference call with the Oregon Bee Project Educational Committee.
Internship Supervisor (Goals 5 & 6)	<ul style="list-style-type: none">• Worked with staff and interns on intern assignments and scheduling, including confirming intern's last day of work.• Met with each intern for a mid-season check-in.• Met with staff from the Forest Park Conservancy regarding their grant application for creating a new internship program that the District is interested in supporting and participating in.• Reviewed and approved intern timesheets.
District Support, Meetings and Training (Goals 5 & 6)	<ul style="list-style-type: none">• Attended WMSWCD staff and tech-staff meetings.• Participated in the World Forestry Fellows tour.• Attended a Learning Lunch on insects.• Attended the District social and potluck
NRCS Grant Contrib.	<ul style="list-style-type: none">• Collaboration with staff and writing for the Understory Seeding Conservation Innovation Grant. LT: 6 hours
Diversity, Equity & Inclusion	<ul style="list-style-type: none">• Met with the DEI committee to go over the Long Range Business Plan (LRBP). Used the equity lens to determine when to take equity pauses or use the equity lens during the LRBP process.

Strategic Plan Goals: 1) Water Quality, 2) Erosion & Healthy Soil, 3) Habitat and Biodiversity, 4) Productive/Sustainable Working Lands, 5) Cultivate Land Stewards of all Ages, 6) Maintain a Vibrant Agency