



West Multnomah Soil & Water Conservation District (SWCD) Board Meeting Minutes 4/17/2019

1. Meeting Location and Time:

Location: Montgomery Park, 2701 NW Vaughn St., Suite 452, Portland
The meeting was called to order by Director Preeg Riggsby at 7:40 PM.

2. Introductions and Agenda Approval

Directors Present: Lightcap, Miller, Peterson, Preeg Riggsby, Sowder; Directors Absent (excused): Hartline, Looney; Associate Directors Present: Anderson, Weedall, Wiley; District Manager (DM): Cathcart; Staff: Levis, Razalenti

The agenda was approved by acclamation.

3. Election of Officers

Director Preeg Riggsby announced that the Board will table voting until the May Board meeting when all Directors are present. DM Cathcart announced nominations received from Director Preeg Riggsby: Chair: Preeg Riggsby (self-nomination); Vice Chair: Sowder; Treasurer: Miller; Secretary: Looney
Director Lightcap self-nominated himself for Secretary.

Director Sowder made a motion to close nominations for officer elections, and Director Miller seconded the motion. The motion was approved with a vote of 5-0.

4. Minutes:

WMSW Conservation District 03/13/2019 Board Meeting Minutesⁱ

WMSW Conservation District 04/04/2019 Special Board Meeting Minutesⁱⁱ

Director Miller made a motion to approve the 3/13/19 Board meeting and 4/4/19 Special Board meeting minutes, and Director Peterson seconded the motion. The motion was approved with a vote of 5-0.

Director Preeg Riggsby gave an update regarding the subject matter of the 4/4/19 special meeting - the OACD by-laws were adopted without changes, and she voted no on behalf of the District. She was also elected as President of OACD and will be working on looking at the language in the adopted by-laws as a means to address the concerns of WMSWCD and similar concerns expressed by other Districts.

5. Review of Treasurer's Reports

Director Miller reported that trends between the February and March financials were similar, and that Multnomah County property tax revenue received this year has been less than anticipated. Conservation programs, supplies and materials, and payroll (healthcare) are all underspent.

The following reports were reviewed:

- a) *WMSWCD-Balance Sheet as of February 28, 2019ⁱⁱⁱ*
- b) *WMSWCD-General Fund Budget Only Budget Performance February 28, 2019^{iv}*
- c) *WMSWCD-Sturgeon Lake Fund Budget Performance February 28, 2019^v*
- d) *WMSWCD-Balance Sheet as of March 31, 2019^{vi}*

e) *WMSWCD-General Fund Budget Only Budget Performance March 31, 2019*^{vii}

f) *WMSWCD-Sturgeon Lake Fund Budget Performance March 31, 2019*^{viii}

6. Oregon Department of Fish & Wildlife (ODFW) Intergovernmental Agreement (IGA) – Working Towards Fully Functional Habitat Incentive Programs for Private Lands in Partnership with SWCDs

DM Cathcart reported that ODFW had two programs that have been suspended for some time due to lack of resources: the Wildlife Habitat Conservation and Management Program and the Riparian Lands Tax Incentive Program. The goals and outcomes of the programs are in alignment with the District's mission as well as other local SWCDs. West Multnomah (on behalf of Director Hartline's suggestion) introduced discussions through the former Lower Oregon Association of Conservation District's Lower Willamette Basin Team. These discussions led to West Multnomah SWCD, East Multnomah SWCD, Tualatin SWCD and Clackamas SWCD agreeing to share resources through an Intergovernmental Agreement (IGA) with ODFW so as to help ODFW renew these programs. Should the IGA come to fruition, DM Cathcart proposed that the District enter into the IGA with ODFW and the other 3 Districts. The IGA proposes two phases, the first phase would involve the SWCDs hiring two interns and the monies for the interns would be split amongst the 4 signatory SWCDs, roughly \$5,000 each. DM Cathcart would like West Multnomah to host the intern positions. That would lower West Multnomah's out-of-pocket cash expense in recognition of the in-kind support provided by hosting the intern positions. These interns would do all of the catch-up work necessary before ODFW can resume offering these programs. The second phase will be to have the SWCDs work with ODFW and the legislature to lobby for resources that ODFW needs to resume fully functional the programs. In the meantime, ODFW would providing a limited duration non-game biologist position that would pilot new enrollees in the WHCMP, most likely in Clackamas County. The commitment at this point in time for the IGA would be for the first phase to take fruition.

Director Lightcap moved to accept DM Cathcart's proposal to enter into the IGA with ODFW – *Working Towards Fully Functional Habitat Incentive Programs for Private Lands in Partnership with SWCDs*.

Director Peterson seconded the motion, and the motion was passed with a vote of 5-0.

7. Potential Board Meeting Day Change

Director Preeg Riggsby deferred this topic until May when all Directors are present.

8. Announcements/Reminders/Confirmation of next Meeting:

The next Board meeting is May 8th and will include a public hearing regarding the District entering into acquisition of four conservation easements related to the Sturgeon Lake Restoration project. June 12th the District will have a Budget Hearing and the June Board Meeting. The Sturgeon Lake ribbon cutting will be on June 21st from 2-4pm. The Board adjourned at 8:17pm.

ⁱ *WMSWCD 3/13/2019 Meeting Minutes*

ⁱⁱ *WMSWCD 4/4/2019 Special Meeting Minutes*

ⁱⁱⁱ *WMSWCD-Balance Sheet as of February 28, 2019*

^{iv} *WMSWCD-General Fund Budget Only Budget Performance February 28, 2019*

^v *WMSWCD-Sturgeon Lake Fund Budget Performance February 28, 2019*

^{vi} *WMSWCD-Balance Sheet as of March 31, 2019*

^{vii} *WMSWCD-General Fund Budget Only Budget Performance March 31, 2019*

^{viii} *WMSWCD-Sturgeon Lake Fund Budget Performance March 31, 2019*

^{ix} *Diversity, Equity, and Inclusion Report*

^x *Staff Reports*