

District Manager’s Report to WMSWCD Board of Directors for July 2018 Meeting (covers June 2018 activity)

<p>General</p>	<p>The ending of the month of June represents the close of another fiscal year for the District. A good time to reflect on the many good happenings for the District – most notably all the preparation work for the Sturgeon Lake Restoration Project has come to completion and fruition. All landowner permissions have been secured by the District, all the permits are in hand with the Columbia River Estuary Task Force and mobilization for construction commenced the week of June 25th. A true milestone of accomplishment.</p>
<p align="center">Goal 1: Erosion & Healthy Soil – No Activity</p>	
<p>Goal 2: Water Quality</p>	<ul style="list-style-type: none"> • Attended Speaking for the River: Confronting Pollution on the Willamette, 1920s–1960s Lecture, Oregon Historical Society (June 10th). • Stormwater Stars 2017-18 Program Implementation Wrap-Up Meeting (w/ M. Logalbo) (June 7th). • Sauvie Island Drainage Improvement Company (SIDIC) Drainage Ditch Operations & Maintenance Plan Project Update with Tim Couch (SIDIC), Pat Welle (Project Lead, Scappoose Bay Watershed Council) and Kammy Kern-Korot (6/26). The meeting affirmed the need and purpose for the plan.
<p>Goal 3: Habitat & Biodiversity</p>	<ul style="list-style-type: none"> • Attended Intertwine Alliance Oak and Prairie Working Group Meeting (June 29th). The Working Group has completed the Strategic Action Plan for Oak and Prairie Conservation within the Intertwine Alliance (Portland-Metro) region. SWCDs have a prominent role in implementing the plan – especially with actions on private lands.
<p>Goal 4: Working Lands (GFPCI In Kind = 0 hours)</p>	<ul style="list-style-type: none"> • Multnomah County Rural Lands coordination meeting w/ U.S. Department of Agriculture, Natural Resources Conservation Service (NRCS) & East Multnomah SWCD (w/ Kammy Kern-Korot and Michael Ahr (June 14th). This is new standing monthly coordination meeting initiated by East Multnomah SWCD to share information and coordinate program activity across rural programs.
<p>Goal 5: Cultivating Stewards</p>	<ul style="list-style-type: none"> • Nature Guide, Friends of Tryon Creek, Adaptable Animals - Knight Elementary - 3rd Grade (June 1st) • Discussion Meeting – The Future of Pacific Academy Trips, Friends of Tryon Creek (June 4th) • Preparation for and tabled at National Pollinator Week Celebration Launch Event, Oregon Zoo Education Center (w/ J. Ari Sindel & Laura Taylor (6/16)
<p>Goal 6: Vibrant Agency</p>	<ul style="list-style-type: none"> • All Staff Meeting (June 4th), Leadership Team Meetings (June 11th, June 25th); Tech Staff Mtg (6/11) • Tryon Creek Watershed Council Board Meeting (6/11) (I am an <i>ex officio</i> member of the Board). • Prep /Agenda Setting/Attendance – West Multnomah SWCD Budget Hearing & Board Meeting (6/13) • Initiated performance evaluations (review position description and discuss professional development opportunities) with Laura Taylor, Kammy Kern-Korot and Michele Levis. • Financial Sustainability Index Project update conference call with Shane Kavanagh, Government Financial Officers Association (GFAO) (w/ Michele Levis) (June 6th) • Attended UPRIVER (celebration event for Salmon Watch) (June 14th) • Mtg w/ Terri Preeg Riggsby to discuss listening session idea as outside public input to updating the District’s Long Range Business Plan (w/ Carolyn Myers Lindberg). Outcome was to shift emphasis away from hold listening sessions as a means to provide public input and instead rely on staff input to develop the plan and then have the Board take the draft plan to the public for review and comment. • Developed scoring rubric -- the task of weighting the Preferred Skills and Abilities and the Desired Interpersonal and Professional attributes for scoring and evaluating the initial set of applications to determine which to invite for an interview – for the Communications and Outreach Manager recruitment (w/ Michael Ahr, Scott Gall, Michele Levis, Carolyn Myers Lindberg, Randi Razalenti and Laura Taylor). The initial rubric was tested on a couple of applications by Michael, Michele, Carolyn and Laura and was modified based on the shared experience of this group.
<p>Sturgeon Lake (In Kind = 15 hours)</p>	<ul style="list-style-type: none"> • Attended Oregon Wildlife Foundation Dinner & Auction (June 2nd). District was a sponsor. • Meet & greet (project overview) meeting w/ Multnomah County Commissioner, Sharon Meieran (6/6) • Project briefing meeting w/ Mark McCollister (Habitat Restoration Director), Freshwater Trust (6/13) • Check in meeting w/ Landowner #4 – permission to use property to host Groundbreaking Event (6/27) • Escrow Deposit Notice Letters (for permanent conservation easement payments to occur at the end of the project) to private landowners #1, #2, #3 and #4.

Michael Ahr, Forest Conservationist

June Staff Report

Task	Explanation
Forestry Program (SP Goals 1-4)	<ul style="list-style-type: none"> Completed a Stewardship plan in Rock Creek watershed (13 acres) Site Visit in Abbey Creek Watershed/Kaiser Road to plan out thinning project Met with David Noble at River View Cemetery. He's retiring and handing the reigns to new ED Rachel Essig who previously worked at Metro-historic cemetery program. She's a conservation champion (or so the rumors say). I'll be working to get her on board with what we've done out there and next phases. I hope to find some funds for about 10 acres of blackberry spot spray to maintain an area Checked herbicide work at a couple of sites where grass was sprayed. Submitted quarterly invoice for understory Conservation Innovation Grant
Greater Forest Park Conservation Initiative (GFPCI) <i>(70 total hours – new monthly record 😊)</i>	<ul style="list-style-type: none"> Completed 2 Stewardship Plans in McCarthy Watershed (14 & 19 acres). Also completed landowner agreement for funding on the 19 acre property (4 hrs) Worked with a landowner in McCarthy WS to put a project out for contractor bid, organized a couple bid meetings, and evaluated 5 proposals (10.5 hr) Organized Northwest Youth Corp crew and oversaw their work for 4 days (12 hr) Tabled at Firewise information event at World Forestry Center. Met with Keep Oregon Green, ODF, and neighbors from Forest Park and Linnton areas (3.5 hr) Participated in elk study meeting at Metro with ODFW staff. They're trying to get organized for a thorough study of elk use in the Greater Forest Park area (4 hr) Coordination meeting with Alejandro (FPC) and Carole Hardy re: research needs (3.5 hr) Measurements for plans at 2 properties in McCarthy Watershed (14.5 hrs) Checked 2 sites for herbicide effectiveness (3 hr) and another for completion of NRCS practices (2 hrs) General planning/invoice processing/communications/budgeting (13 hours)
Partner Meetings (SP Goals 3, 4 & 6)	<ul style="list-style-type: none"> Met with NRCS and East Multnomah SWCD staff about coordinating and sharing work experiences with NRCS programming
Education/Outreach/training (SP Goal 4 & 6)	<ul style="list-style-type: none"> I've been involved in the hiring process of the communications coordinator: <ul style="list-style-type: none"> Helped review the job announcement with the equity lens Helped develop scoring criteria for application review and also met with other scorers to review our consistency in scoring applications similarly
Intern Program	<ul style="list-style-type: none"> Amber and J. Ari have kept busy with monitoring and have finished the spring monitoring work related to forestry sites. Mary has them out the 1st wk of July Leading an evaluation of the internship program with help of both Amber and J. Ari as well as Laura and Ari D. So far we've identified topics to further explore
Miscellaneous	<ul style="list-style-type: none"> Went to state office to get updated NRCS card to log on to their computers Reviewed more comments of opposition to the Metro trails plan
Vehicle Maintenance	<ul style="list-style-type: none"> N/A
Seasonal Tips	<ul style="list-style-type: none"> - If you have invasive weeds that are about to go to seed, act now in pulling them and disposing of them properly - If you have work on your property where you need a contractor, get in touch with contractors now about getting on their work schedule.

Definitions: BLA – Build Local Alliance, FPC – Forest Park Conservancy, CWMA – Cooperative Weed Management Area, NRCS – Natural Resources Conservation Service, EQIP – Environmental Quality Incentive Program, GFPCI – Greater Forest Park Conservation Initiative, OWEB-Oregon Watershed Enhancement Board, ODF – Oregon Dept. of Forestry, CSWCD – Columbia SWCD, TSWCD – Tualatin SWCD, BES – Bureau of Environmental Services, DEI – Diversity, Equity, and Inclusion. RCPP-Regional Conservation Partnership Program. ODA – Or. Dept. of Agriculture. BLM – Bureau of Land Management

Scott Gall
July Staff Report

Task	Explanation
Small Acreage Farms and new landowner contacts SP Goals 1-5	Finalized a plan one of the Sturgeon Lake landowners.
OWEB Small Grant Team SP Goal 1-3	The final \$6700 left in the Small Grant pool for our area was allocated on June 15 th . However, this does qualify us for additional funding for this new fiscal year... we just don't know how much yet. Next deadline would be September 15 th .
Site Visits (14) SP Goals 1-5	All to Dairy Creek.
Sturgeon Lake Restoration SP Goal 1 & 3	<p>Revegetation Work: Nothing new here, but the spray work this spring was very effective.</p> <p>Construction: "Pre-construction" meeting was held on June 8th with the contractor, engineers and Multnomah County reps. Contractor began moving equipment onto this site on June 25th and work began on June 28th. The "in water work window", or the time when the contractor can to do work below the ordinary high water line, Started July 2nd. Although, only a few days in, things are slightly ahead of schedule. See some great photos below. They have done a fair amount around the culverts to get ready for the temporary bypass road and have begun to remove woody debris from near the mouth of Dairy Creek.</p> <p>Monitoring and Maintenance: Jim and I are working on a draft of this Monitoring and Maintenance Plan to be reviewed by CREST, ODFW, and Multnomah County. This plan details the roles and responsibilities of each parter, when maintenance activities would be initiated and what the long term monitoring goals will be.</p> <p>Fish Salvage: as part of working in waters of the state, we are required to remove any fish from the construction zone. Small dams are built to allow the contractor to remove water from the site. In those areas we (CREST, ODFW and WMSWCD) netted fish, recorded the numbers and species, and released them outside of the construction zone.</p> <p>Part of this requirement is tied to the Endangered Species Act and the fact that salmonids are listed endangered and this work cannot harm them. We did not expect to find any salmon in this warm water this late in the season. However, on June 28th and July 3rd, we caught 26 wild, juvenile chinook salmon, see picture. These were transported in buckets of water to the Columbia River and released.</p>



Task	Explanation
	Photo: (left) coffer dam on the east side of Reeder Road, (center and right) Equipment working near the mouth of Dairy Creek to remove woody debris. Photos taken July 5 th , 2018
ODA Grant SP Goals 1, 2, 4, 5 & 6	On June 6 th I attended the “North Coast Ag Water Quality Management Area Plan Biennial Review” in Nehalem, OR. In addition to being a mouthful, it is a requirement of ODA grant and serves as an opportunity to update the plan if needed. WMSWCD servers on three Management Area Plans as part of the “Local Advisory Committee”. Bob Wiley is our official rep for the North Coast Plan.
Off-Channel Salmon Habitat and McCarthy Creek WRE	Not much new here. Still pursuing potential projects at McCarthy Creek and on Sauvie Island.
Soil Health SP Goal 1,2,3,4&5	No much new here either. Most farmers are actively farming cash crops.
Water Quality Monitoring SP Goals 2,3 & 6	Stream temperature loggers are soaking all summer and will be collected in October.

Acronyms:

- BPA – Bonneville Power Administration
- CREST – Columbia River Estuary Study Taskforce
- ODA – Oregon Department of agriculture
- ODFW – Oregon Dept. of Fish and Wildlife
- OWEB – Oregon Watershed Enhancement Board

Kammy Kern-Korot, WMSWCD Senior Conservationist
Staff Report for June 16 – July 5, 2018

Activity Type	Tasks and Descriptions
Healthy Streams (HSP) / Rural Conservation (Goals 1-4: water quality, erosion, habitat, working lands)	<ul style="list-style-type: none"> • Ongoing planning and program management, including contractor, landowner and fiscal coordination for Healthy Streams Program (HSP) and Special Habitat sites; reviewed herbicide records and approved invoices for end of fiscal year • Researched fire season restrictions and communicated such with contractor • Scheduled second round of weed control at lower McCarthy Creek Healthy Streams site starting 7/5
Special Rural Habitats (SH): Goal 3, etc. + Working Lands: Goal 4; Grants	<ul style="list-style-type: none"> • Did ongoing budgeting, contractor administration, and documentation for invoicing for NRCS wetland reserve easement (WRE) restoration project on McCarthy Creek. Did site visit (6/28) to check on site conditions and complete photo documentation; checked on new signage; updated project maps for contractor reference; coordinated with partners. Updated 2018 scope of work for vegetation management with contractor. • Did site visit and signing of Oak Conservation Implementation Strategy (CIS) contract with NRCS staff (6/29) , threatened and endangered plant survey completion and photo documentation, follow up with landowner...), additional conservation planning, including review of forest transect data, filing of NRCS documents, and initial budgeting • Construction and installation of 13 turtle basking raft structures was completed on Sauvie Island canals under contract with a private biologist; reviewed work, prepared map of sites for key partner and provided photos for social media, etc. • Did landowner site visit (6/28) on the north end of Sauvie Island and provided follow up technical support re: pollinators, amphibians, and wildlife ponds
Outreach & Education; partnerships, collaborative grants (Goals 1-6)	<ul style="list-style-type: none"> • Met with partners twice (6/14 & 26) to review priorities and refine outline and scope of work for Operations & Maintenance Plan for Sauvie Island, funded by DEQ grant • Spent continued intensive time on the final review and editing, and solicitation of final input from others, on the Sauvie Island & Multnomah Channel Bottomlands Conservation Opportunities Resource document, soon to be published • Prepared Scappoose Bay Watershed Council partnership agreement and finalized work plan for 2018-2019; reviewed work and costs for 2017-18 • Met with East Multnomah SWCD and NRCS (6/14) to share information and ideas on rural programs and activity
Admin. / training (Goal 6: Maintain a vibrant agency)	<ul style="list-style-type: none"> • Participated in 2 leadership team meetings (6/11 & 18). Attended all-staff meeting (7/2). Facilitated 2 tech. staff meeting (6/11 & 25) and addressed issues related to database and metrics reporting for annual report. • Administration: Prepared monthly report; updated position description; met with manager to review that and workload and program; set up new field phone, work schedule and timesheets for new fiscal year, did grant match reporting. • Participated in CWMA field day (6/13) including oak and wetland and restoration sites and management for sandhill crane forage, etc. • Attended field day by Yamhill SWCD (6/20) re: beetle banks, pollinators, crop pests/beneficial insects and habitat planning; shared resources / debriefed colleagues • Did miscellaneous data management and updates, including to Contacts database, including for multi-landowner projects
<i>GFPCI & DEQ grants, NRCS project match</i>	<ul style="list-style-type: none"> • Re: GFPCI: lower McCarthy Creek HSP projects veg. maintenance work invoice paid + 2 hours staff time on admin. in June • DEQ 319 grant match: 3 hours planning and coordination/meeting 6/14 & 6/26. • Enyart WRE: 8 hours of site visit, program management /administration, mileage

- 1) Water Quality
- 2) Productive/Sustainable Working Lands

- 2) Erosion & Healthy Soil
- 5) Cultivate Land Stewards of all Ages

- 3) Habitat and Biodiversity
- 6) Maintain a Vibrant Agency

Acronyms:

CIS: Conservation Implementation Strategy
 CREST: Columbia River Estuary Study Task Force
 DEI: Diversity, Equity & Inclusion
 EDRR: Early Detection Rapid Response [of invasive species]
 NRCS: Natural Resource Conservation Service
 SBWC: Scappoose Bay Watershed Council

CSWCD: Clackamas Soil & Water Conservation District
 CWMA: Cooperative Weed Management Area
 DEQ: Department of Environmental Quality
 HSP: Healthy Streams Program
 ODA: Oregon Department of Agriculture
 WRE: Wetland Reserve Easement



New project protection/educational signage posted at wetland reserve site



Sprayed out area for future hedgerows at wetland reserve site







New turtle basking rafts being installed on Sauvie Island canals





Volunteers help construct turtle rafts for use in Sauvie Island canals

Fiscal & Administration Report (Levis and Razalenti)
July Board Meeting Staff Report (covers month of June)

	Vibrant Agency Goal 6	Status This Month
1	Monthly Accounting & Financial Statements	A/P, A/R, Time sheets, Payroll, PERS, credit cards, banking, taxes, employee benefits, insurance. Vendor coordination and follow-ups. Monthly Financial Statements and reconciliations.
2	Human Resources (personnel files, employee handbook, benefits, retirement plans, recruiting, hiring, onboarding, termination)	Continuing preparations and recruitment meetings for Communications & Outreach Manager. Open Enrollment month for Dental options. New option and Information distributed and discussed with Staff; changes processed. Continuing to incorporate edits/updates to Employee Handbook.
3	Budget development and management	Held Budget Hearing; budget adopted and filed with TSCC and relevant county assessors.
4	Board of Directors meetings	Prep, agenda, media notice, Treasurer's Report, staff and DEI reports, room and refreshments, minutes, posting on website. Contributed to update on hiring report to Board. Final Annual Work Plans submitted to Board for approval.
5	Grant administration and reporting	OWF and NRCS grant reporting and reimbursement requests processed.
6	Other District meetings (Staff, DEI, Safety, Leadership, Annual)	Attended monthly All-Staff meeting (discussed safety issues).
7	Other external meetings and events (WHA Insurance Agents, Property Manager, IT Cogent, ADP, GFOA, TSCC FOG, TCWC, etc.)	Discussions with WHA throughout month to gather documentation on dental plan renewal and Willamette option.
8	Training / Workshops / Conferences (SDAO, OACD, CONNECT, PROFESSIONAL ORGANIZATIONS)	Monthly SDAO safety webinars first Thursday of every month. Monthly Safety topic for staff meeting.
9	Contract (MOU, IGA, et.) setup and file maintenance (drafting, signing, billing, payments, filing)	Developing guidance on various contracting issues related to Master contracts; met with DM to discuss approach to potential changes in policy.
10	General office operations	Transitioning to new office door security locks; replenishing office and vehicle supplies as needed; upgraded staff iPhone.

Task	Explanation
<p>Urban Conservation (G1- 3, 5, 6)</p>	<div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p style="text-align: center;">NATURESCAPING</p> <p style="text-align: center;">Tualatin Soil and Water CONSERVATION DISTRICT <i>Conservation is for everyone.</i></p> <p>Taught Naturescaping class and guided a native plant walk at the Tualatin SWCD's new office – I'd historically taught these for this District (prior to them having a tax base) they requested one last time so I could train up their new staff. (~25 attendees).</p> <p>Completed Meadowscaping version 2.0 edits w/ Carolyn – the new and improved version will be out in print and on our website by this July!</p>  <p>Completed 3 conservation plans (in Balch Creek, Dunthorp and Falling Creek).</p> <p>Conducted annual Urban Natural Areas Restoration Cost-Share landowner funding ranking process. Scheduled UMP monitoring of all existing cost-share project sites with landowners.</p> <p>Visited a new prospective landscape demonstration project (Fulton Community Garden) and provided them with technical assistance and District application assistance for funding of a native plant demonstration garden.</p> <p>Participated in the West Willamette Restoration Partnerships' administrative committee meeting and created a follow-up draft MOU for this coming fiscal year's budget (for contracted coordinator primarily).</p> <p>Worked with TCWC & WRC to finalize upcoming plan implementation for Jackson Middle School's natural area – reaching out to Wisdom crew for the same.</p> <p>Was interviewed for Digger magazine for an upcoming story on pollinators – was able to provide a list of native species we'd like to see nurseries grow for pollinator habitat that was provided with input by staff and other experts! The article will be in their most circulated version this coming August (Far West Edition).</p> 

<p>Urban Programs Development Initiative (G1-6)</p>	<p>Begun classes and coursework for Organizational Development including:</p> <ul style="list-style-type: none"> • Short paper on desired future conditions at WMSWCD. • Served as a “class client” to further analyze the case study of the District’s capacity needs alongside finite resources that uses Administrative Theories to examine the issues at play. <p>Completed the first phase of the urban programs analysis (sharing this fall!). Please note that recommended alternatives will be further explored this coming year with further vetting by staff, partners and course learnings.</p> <p>Attended capstone presentations for the graduating Executive MPA cohort.</p>
<p>Grants (G1 – 6)</p>	 <p>Scheduled baseline monitoring & contractor site visits for “Deer Creek Restoration Connection” OWEB Small Grant project.</p> <p>Working with PP&R to finalize scope & contractors for “George Himes Park Forest Enhancement” OWEB Small Grant for \$14970.</p> <p>Worked with Randi to submit our quarterly invoice request for our \$50000 Metro Nature in Neighborhoods Grant. Worked with WWRP on scheduling a wrap-up meeting & Carolyn to finalize tour logistics.</p>
<p>GFPCI (G1 – 6)</p>	 <p>Worked with Youth Conservation Corps on landowner site at headwaters of Balch Creek removing ivy and invasive geraniums.</p> <p>Completed a plan with landowner on Balch Creek (8 hours).</p> <p>Coordinating wrapup communications with FPC regarding the Canopy Weed program (.5 hour).</p> <p>Conducted a site visit with landowner in Balch Creek headwaters review contractor completed work & approved invoice on the same (provided to MA).</p>
<p>OTHER</p>	<p>Completed final budget review and contacted any contractors and partners regarding outstanding invoices and/or MOUs.</p> <p>Provided edits on my draft position description.</p> <p>Provided an Annual Award Nominees & Report information to Carolyn as a follow-up debrief of our tech staff discussion.</p> <p>Was interviewed by Carol Hardy of PSU & Institute for Sustainable Solutions (ISS) in regards to practical research that will help inform conservation work.</p>

**Work related to Diversity, Equity & Inclusion Initiatives is noted on a separate enclosed report!*

Carolyn Myers Lindberg, Communications Coordinator
June, 2018 report

Area & Goal	Explanation
Social media idea	Do you know how much water your lawn really needs?
Media Relations All GOALS	
Website Management All GOALS	Content management-writing and adding new pages and content, posts and events. Connect SW PDX social media posting for July. WMSWCD social media posts. Communications position posting, reposting, designing pages, etc.
Communications All GOALS	Meadowscaping Handbook orders. Editing Handbook for reprinting and working with graphic designer. Sturgeon Lake newsletter writing/compiling/sending. Sturgeon Lake prep for groundbreaking ceremony (scheduling Grange, catering, designing and sending invite). WMSWCD spring newsletter editing/writing/sending. Meetings, planning and work on Communications job announcement and hiring process. Annual Meeting site selection. Initial work on Annual Report. S.I. Conservation Plan editing, meetings and working with graphic designer. Staff and Leadership Team meetings. Listening Session meeting.
Outreach/Events All GOALS	Support for June events (organizing/ordering printing and materials)

Upcoming events:

July

- **Sturgeon Lake Restoration Project groundbreaking/lunch**, July 2, Sauvie Grange and construction site
- **Oregon Zoo Twilight Tuesday**, July 17, Zoo Education Center

August

- **Multnomah Days**, Aug. 18, Multnomah Village
- **SRN Summer Gathering tabling**, Aug. 19, Plumper Pumpkin Patch

Laura Taylor, Conservationist and Education Coordinator

July Board Meeting Staff Report (Covers June)

Task	Explanation
Forestry/Rural Program Support (Goals 1 – 4)	<ul style="list-style-type: none"> • Monitored seven forestry projects following the Unified Monitoring Protocol (UMP) (6 days x 2 staff, LT + intern). • Collected baseline data for the understory seeding Conservation Innovation Grant (CIG) project at six forestry projects (6 days x 2 staff, LT + intern). • Supervised monitoring data entry and compiled data for grant report. • Began work on one forestry program Forest Stewardship Plan
Healthy Streams (HS) / Healthy Habitats (HH) Program Support (Goals 1 – 4)	<ul style="list-style-type: none"> • Reviewed contractor invoices and spray logs for HSP and HH spring maintenance work. • Monitored one wetland WRE project and one Healthy Habitat project following the UMP
Education/Outreach (Goals 1-3, 5)	<ul style="list-style-type: none"> • Designed and created a native bee habitat game and filled native flower seed packets for use at the National Pollinator Week kick-off event at the Oregon Zoo. • Set-up and tabling at the above mentioned Pollinator Zoo event on 6/16 • Reviewed final reports from schools, community gardens, and partners, and sent out grant close-out letters for the end of the fiscal year. • Provided technical and programmatic assistance to school and community garden program participants, and approved reimbursement requests.
District Support, Meetings and Training (Goals 5 & 6)	<ul style="list-style-type: none"> • Participated in the first meeting of the Internship Evaluation Committee • Helped to develop an application scoring rubric for the open Communications Manager position, reviewed two applications, and participated in a calibration meeting with other scoring team members. • Reviewed and provided feedback on the Oregon Bee Project’s Strategic Action Plan • Attended WMSWCD staff, tech-staff meetings.
Greater Forest Park Conservation Initiative (GFPCI) Grant Contributions	<ul style="list-style-type: none"> • Monitored three GFPCI forestry projects following the UMP: 32 staff hours (LT + intern), two round-trip drives.
NRCS Grant Contributions	<ul style="list-style-type: none"> • Monitoring at one WRE Wetlands site: 16 staff hours (LT + JAS) • CIG Monitoring: 108 staff hours (LT + JAS + AJ + MA) • CIG data entry, reporting: 16 hours (LT + AJ)

Strategic Plan Goals:

- 1) Water Quality, 2) Erosion & Healthy Soil, 3) Habitat and Biodiversity, 4) Productive/Sustainable Working Lands, 5) Cultivate Land Stewards of all Ages, 6) Maintain a Vibrant Agency