



West Multnomah Soil & Water Conservation District Board Meeting Minutes 4/11/2018

1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 7:40 PM.

2. **Introductions and Agenda Approval:**

Board Members Present: Directors Looney, Miller, Preeg Riggsby, Sowder, Hartline, Lightcap, Peterson; Associate Directors Present: Anderson, Hamer, Weedall; District Manager (DM): Cathcart; Staff: Sisco (Office Support).

3. **Minutes:** *WMSWCD 3/14/2018 Board Meeting Minutesⁱ*

Director Lightcap made a motion to approve the minutes as written and Director Sowder seconded the motion. The motion was approved unanimously.

4. **Treasurer's Report:**

Director Miller reviewed the February financial reports, stating that the District is on track with budget spending and in light of the Budget Committee meeting, had no additional comments. In regards to the Sturgeon Lake Fund report, DM Cathcart mentioned the receipt of significant reimbursement (over \$100,000) from Oregon Wildlife Foundation.

The following reports were reviewed:

a) *WMSWCD-Balance Sheet as of February 28, 2018ⁱⁱ*

b) *WMSWCD-General Fund Budget Only Budget Performance February 28, 2018ⁱⁱⁱ*

c) *WMSWCD-Sturgeon Lake Fund Budget Performance February 28, 2018^{iv}*

5. **Resolution 2018-04-11a: Supplemental Budget – Sturgeon Lake Special Fund^v**

Discussion regarding the need for the Supplemental Budget occurred during the Budget Committee meeting held prior to the Board meeting. Director Hartline made a motion to adopt the supplemental budget and Director Looney seconded the motion. The resolution was approved unanimously.

6. **Resolution 2018-04-11b: Sturgeon Lake Restoration Project^{vi}**

DM Cathcart explained that adoption of this resolution formalizes the relationship with Columbia River Estuary Study Taskforce (CREST) as an acting agent of the District, and gives DM Cathcart the formal authority to secure property interests. This resolution also indemnifies the District, the State, and the participating landowners through the required insurance the construction contractor is to provide to CREST. Director Lightcap made a motion to approve the resolution and Director Hartline seconded the motion. The resolution was approved unanimously.

7. Announcements/Reminders/Confirmation of next Meeting:

The special board meeting that had been tentatively scheduled for April 25th is not necessary. Board members are welcome to attend the staff Equity Lens training on April 25th from 3-5 pm at the District office. The next Board meeting will be held on Wednesday, May 9, 2018 at 6:00 PM. Director Looney moved to adjourn the meeting at 8:05 PM; Director Miller seconded; approved unanimously.

i WMSWCD 3/14/18 Board Meeting Minutes

ii WMSWCD-Balance Sheet as of February 28, 2018

iii WMSWCD-General Fund Budget Only Budget Performance February 28, 2018

iv WMSWCD-Sturgeon Lake Fund Budget Performance February 28, 2018

v Resolution 2018-04-11a: Supplemental Budget – Sturgeon Lake Special Fund

vi Resolution 2018-04-11b: Sturgeon Lake Restoration Project

vii Diversity, Equity and Inclusion Report

viii Staff Reports