



West Multnomah Soil & Water Conservation District Board Meeting Minutes 5/10/2017

1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 6:05 PM.

2. **Introductions and Agenda Approval:**

Board Members Present: Directors Preeg Riggsby, Hartline, Lightcap, Looney, Miller, Peterson, Sowder;

Associate Directors Present: Hamer; District Manager (DM): Cathcart; Staff: Logalbo, Razalenti; NRCS

Staff: Galland; Guests: Hank McCurdy, Tualatin Wildlife Alliance

3. **Minutes:** *WMSW Conservation District 4/12/2017 Board Meeting Minutesⁱ*

Director Miller made a motion to approve the minutes as written and Director Looney seconded the motion. The motion was approved with a vote of 7-0.

WMSW Conservation District 4/26/2017 Special Meeting Minutesⁱⁱ

Director Looney made a motion to approve the minutes as written and Director Peterson seconded the motion. Directors Lightcap, Miller, and Sowder abstained as they did not attend the meeting. The motion was approved with a vote of 4-0-3.

4. **Staff Presentation: Urban Programs Development Initiative**

Staff member Logalbo summarized the Executive Masters in Public Administration program that she has applied for and discussed how it will integrate with the District's work. Logalbo also summarized the Connect SW PDX program funded by Metro's Nature in Neighborhoods program.

5. **Public Comment: Metro Park and Nature's North Tualatin Mountains Access Master Plan**

Guest Hank McCurdy spoke about the issues he sees with Metro's plan, and passed around a handoutⁱⁱⁱ.

His group, Tualatin Wildlife Alliance, wants Metro to slow down on creating trails and participate in scientific environmental studies, and would like the District to conduct a fish study for Burlington Creek.

Other related handouts provided by the District:

- a) Letter from Hank McCurdy to Board of Directors dated April 23, 2017^{iv}
- b) Metro's North Tualatin Mountains Maps: Adopted Plan, Burlington Creek, McCarthy Creek^v
- c) Metro's North Tualatin Mountains Frequently Asked Questions^{vi}
- d) Comment letter from Oregon Department of Fish & Wildlife to Metro dated February 26, 2016^{vii}

6. Treasurer's Report:

Director Miller summarized the March financial reports, and stated that the District is a bit under the anticipated income from the tax base, but it is less than 3% of the budget. At the June meeting, both the April and May financial reports will be provided.

The following reports were reviewed:

- a) *WMSWCD-Balance Sheet as of March 31, 2017^{viii}*
- b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date March 31, 2017^{ix}*
- c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date March 31, 2017^x*

7. Multnomah County Intergovernmental Agreement (IGA) for Sturgeon Lake Restoration Project

DM Cathcart summarized the IGA with Multnomah County, which officially secures the funding to finish the project and authorizes the District to maintain the fish passage underneath the bridge on behalf of the County. Director Looney moved that the Board sign the agreement, Lightcap seconded the motion and all approved with a vote to 7-0. Director Preeg Riggsby signed the agreement.

8. Natural Resources Conservation Service (NRCS) Update

Galland gave an update on NRCS staffing and contracts up for review that she worked on with District Staff member Ahr.

9. Oregon Association of Conservation Districts & CONNECT Conference Update

Directors Lightcap, Hartline, and Preeg Riggsby gave a brief overview of the Connect Conference that they attended. Staff members Kern-Korot, Taylor, and DM Cathcart also attended the conference. The conference will be held in Seaside, OR next year on April 18-19th. Director Lightcap announced the OACD meeting to be held at the District office on May 12th.

10. Oregon State Legislative Update

Director Preeg Riggsby gave an update that the recreation immunity issue had passed.

11. Resolution: Set Annual Meeting Date

This agenda item was moved up in order for Directors Hartline and Looney to leave. Director Preeg Riggsby read the resolution^{xi} to set the Annual Meeting date for October 12, 2017 at 6:00pm. Director Lightcap made a motion to approve the resolution and Director Hartline seconded the motion. All approved with a vote of 7-0. Directors Preeg Riggsby and Lightcap signed the resolution.

12. **Directors' and Associate Directors' Check-In**

In lieu of the Directors' and Associate Directors' check-in, the Board discussed whether or not the District had the ability to conduct the fish study requested by Hank McCurdy. It was concluded that due to the timing of the fish movement, the fish study would have had to start two weeks ago, and the only way that an accurate fish study can be done is to do it next spring. DM Cathcart will follow up with Hank McCurdy. Director Lightcap would like to form a committee bringing rural concerns to Metro. The District will potentially look at the formation of this committee at the September Board meeting.

13. **District Manager's Update**

DM Cathcart gave an update on the Sturgeon Lake Restoration project. Tom Josephson from Columbia River Estuary Study Taskforce, and Steve Gagnon from Bonneville Power Administration will come to the June Board meeting to give an update on the progress of the bridge. Jim Adams from the Army Corps of Engineers has been invited as well.

14. **Announcements/Reminders/Confirmation of next Meeting:**

The next Board meeting and Budget Hearing will be held on June 14th, 2017 at 6:00 PM. Director Lightcap moved to adjourn the meeting at 8:03PM; Director Miller seconded; all approved (5-0).

ⁱ WMSWCD 4/12/17 Board Meeting Minutes

ⁱⁱ WMSWCD 4/26/17 Special Meeting Minutes

ⁱⁱⁱ Handout from Hank McCurdy

^{iv} Letter from Hank McCurdy to Board of Directors dated April 23, 2017

^v Metro's North Tualatin Mountains Maps: Adopted Plan, Burlington Creek, McCarthy Creek

^{vi} Metro's North Tualatin Mountains Frequently Asked Questions

^{vii} Comment letter from Oregon Department of Fish & Wildlife to Metro dated February 26, 2016

^{viii} WMSWCD-Balance Sheet- As of March 31, 2017

^{ix} WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date March 31, 2017

^x WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date March 31, 2017

^{xi} Resolution #2017-05-10, A Resolution Establishing the date of the West Multnomah SWCD's Annual Meeting

^{xii} Diversity, Equity and Inclusion Report

^{xiii} Staff Reports