



## West Multnomah Soil & Water Conservation District Board Meeting Minutes 3/8/2017

### 1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 6:05 PM.

### 2. **Introductions and Agenda Approval:**

Board Members Present: Directors Preeg Riggsby, Hartline, Lightcap, Looney, Miller; Board Members Absent & Excused: Peterson, Sowder; Associate Directors Present: Anderson (6:30p), Weedall; District Manager (DM): Cathcart; Staff: Gall, Razalenti; NRCS Staff: Galland; Budget Committee Members: Rachel Dvorsky, Gillian Wildfire; Guests: PSU Graduate Student: Sarah Swanson.

### 3. **Minutes:** *WMSW Conservation District 2/8/2017 Board Meeting Minutes<sup>i</sup>*

Director Hartline made a motion to approve the minutes as written and Director Looney seconded the motion. Director Lightcap abstained since he did not attend the meeting. The motion was approved with a vote of 4-0-1.

### 4. **Staff Presentation: Sturgeon Lake Design**

Staff member Gall gave a presentation on the Sturgeon Lake project design. The purpose, history, timeline, key features, and structural plans of the project were discussed. DM Cathcart reported that the District has asked to have the project transferred from the US Army Corps of Engineers to the Bonneville Power Administration, and those logistics are being looked into.

### 5. **Treasurer's Report:**

Director Miller summarized the January financial reports, and pointed out areas where there were some under spending, and stated that overall the District is in a good position, and will expect to see tax revenues to come in as well as the conservation funds to be spent as invoices come in.

The following reports were reviewed:

- a) *WMSWCD-Balance Sheet as of January 31, 2017<sup>ii</sup>*
- b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2017<sup>iii</sup>*
- c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2017<sup>iv</sup>*

**6. Resolutions: (1) Recreational Immunity, (2) Public Record Policy**

DM Cathcart summarized the purpose behind the resolutions. Director Hartline made a motion to approve Resolution #2017-03-08a, A Resolution Recommending Restoring Recreational Immunity Rights<sup>v</sup>. Director Lightcap seconded the motion. The motion was approved with a vote of 5-0. Directors Lightcap and Preeg Riggsby signed the Resolution.

Director Lightcap made a motion to approve Resolution #2017-03-08b, A Resolution Adopting Public Records Request Policy and Fees<sup>vi</sup>. Director Looney seconded the motion. The motion was approved with a vote of 5-0. Directors Lightcap and Preeg Riggsby signed the Resolution.

**7. Oregon Association of Conservation District's (OACD) Strategic Planning Framework**

Director Preeg Riggsby stated that OACD is starting a strategic planning process and wrote up a Planning Document Executive Summary<sup>vii</sup> that explains the framework of the process. DM Cathcart, Directors Preeg Riggsby and Lightcap agreed with their proposed strategy but would like to suggest in a letter that the OACD get feedback from external partners. A hand out was passed around of a draft letter<sup>viii</sup> the District would like to send OACD that would comment on the plan and partners to reach out to. Director Miller suggested the addition of the following partners for OACD to consult with: OSU College of Forestry, Sea Grant, and College of Agricultural Sciences.

Director Miller made a motion to send the letter as amended. Director Hartline seconded the motion. The motion was approved with a vote of 5-0.

**8. NRCS Update**

NRCS staff Galland announced that she will be the District's NRCS representative until any changes are made to the budget. She asked that if anyone see any problems with roads to inform her. By May, firm numbers of contracts that are moving forward will be reported.

**9. Solar Power Generation Facilities**

Director Hartline reported that there are concerns about valuable agricultural land being taken up by solar power generation facilities and that there is more information in the letter to Oregon Soil and water Conservation Commission from Yamhill Soil & Water Conservation District<sup>x</sup> and letters to Oregon Department of Land Conservation and Development from the Oregon Department of Agriculture<sup>x</sup>. This issue is not something that has been seen as a problem within the District yet but is something that Director Hartline would like the Board to be aware of.

**10. The Intertwine Alliance's Common Ground Equity Initiative Implementation Cohort**

Associate Director Weedall gave a brief overview of the Assessment & Accountability Tool Summary Document that was part of the District's Diversity, Equity, and Inclusion (DEI) report<sup>xi</sup>. She gave an

overview of the Diversity Equity and Inclusion Cohort that the District is in the process of becoming a part of, and announced that the next District DEI meeting will be on Friday, March 10<sup>th</sup> at 11:30am.

#### **11. Capital Highway Improvement Project**

Director Preeg Riggsby gave a brief overview of the SW Capitol Highway Improvement Project, and the need for letters of support to ask the City of Portland to designate \$2 million in state funding that is needed to complete the project. This is an area of the District with significant stormwater challenges. A letter from Tryon Creek Watershed Council to Oregon Senators and Representatives<sup>xii</sup> was passed around as an example letter of support.

Director Lightcap moved for Director Preeg Riggsby to draft a letter on behalf of the District for Associate Director Anderson to review and to be sent after his review. Director Looney seconded the motion. Director Preeg Riggsby abstained. The motion was approved 4-0-1.

#### **12. Directors' and Associate Directors' Check-in Reports**

Director Preeg Riggsby reported on a recent successful ivy removal project that she was part of.

Director Lightcap reported that he had been told by individuals on OACD that they would like to see him run for 2<sup>nd</sup> Vice President of the OACD Board.

Director Miller reported that he helped District staff member Lindberg get speakers ready for Soil School, which will take place on April 8<sup>th</sup>, and is working on an integrated pest management web service for the public.

Director Hartline reported on the Landscapes with Natives in Willamette Valley workshop that she helped put on with Oregon Flora and OSU Department of Horticulture held at the District. Director Hartline also reported that she did frog surveys at Enyart properties at McCarthy Creek, and that the Hwy 30 Ivy summit was very well attended by Oregon Department of Transportation, Bonneville Power Administration, and City of Portland Parks & Recreation to discuss who will be treating the different areas.

Director Looney reported that the frog taxi effort continues, and they are still catching frogs from the wetlands.

Associate Director Weedall gave a brief report of attending the 4-County Weed Workshop at the Zoo.

Associate Director Anderson reported that he and Director Looney met with Executive Director Jay Udelhoven from East Multnomah Soil & Water Conservation District to discuss the Mitigation Bank Review Team for the Linnton Mill restoration site.

**13. District Manager Check-in**

DM Cathcart reported that the Permanent Seasonal Conservation Technician has been hired. Her name is Ari DeMarco and she will start on March 20<sup>th</sup>. She will help with the District's Early Detection and Rapid Response program, as well as GIS support, and help all program areas with technical support.

**14. Announcements/Reminders/Confirmation of next Meeting:**

The next Board meeting will be held on April 12<sup>th</sup>, 2017 at 6:00 PM. Director Miller moved to adjourn the meeting at 8:03PM; Director Looney seconded; all approved (5-0).

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<sup>i</sup> WMSWCD 2/8/17 Board Meeting Minutes

<sup>ii</sup> WMSWCD-Balance Sheet- As of January 31, 2017

<sup>iii</sup> WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2017

<sup>iv</sup> WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2017

<sup>v</sup> Resolution #2017-03-08a, A Resolution Recommending Restoring Recreational Immunity Rights

<sup>vi</sup> Resolution #2017-03-08b, A Resolution Adopting Public Records Request Policy and Fees

<sup>vii</sup> Oregon Association of Conservation Districts Planning Document Executive Summary

<sup>viii</sup> Draft letter to Oregon Association of Conservation Districts

<sup>ix</sup> Yamhill SWCD letter to Oregon Soil and Water Conservation Commission, August 12, 2016

<sup>x</sup> Oregon Department of Agriculture letters to Oregon Department of Land Conservation and Development, October 17, 2016

<sup>xi</sup> Staff and Diversity, Equity, and Inclusion Reports

<sup>xii</sup> Tryon Creek Watershed Council funding letter for SW Capitol Hwy Improvement Project