



West Multnomah Soil & Water Conservation District Board Meeting Minutes 10/6/2016

1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 6:05 PM.

2. **Introductions and Agenda Approval:**

Board Members Present: Directors Preeg Riggsby, Hartline, Lightcap, Looney, Miller, Peterson, Sowder; Associate Directors Present: Hamer, Weedall; District Manager (DM): Cathcart; Staff: Razalenti; NRCS Staff: Galland; City of Portland Office of Equity and Human Rights Staff: Dessou, Mowry.

Agenda approved by consensus.

3. **Minutes:** *WMSW Conservation District 9/1/2016 Board Meeting Minutesⁱ*

Director Miller made a motion to approve the minutes as written and Director Lightcap seconded the motion. The motion was approved with a vote of 4-0 by Directors Miller, Sowder, Lightcap, and Preeg Riggsby. Directors Peterson, Hartline, and Looney were late due to traffic and arrived at 6:10 PM.

4. **Treasurer's Report:**

Director Miller summarized the August financial reports, and said that the District is on track with the budget for this fiscal year.

The following reports were reviewed:

a) *WMSWCD-Balance Sheet as of August 31, 2016ⁱⁱ*

b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date August 31, 2016ⁱⁱⁱ*

c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date August 31, 2016^{iv}*

5. **NRCS Update**

NRCS staff Galland reported that she has been filling in for Kris Homma, who retired, and that there have been challenges without having her at NRCS. Galland summarized the Ron Alvarado tour, and reported that she has three new contracts with the District for this fiscal year.

6. **Equity 101 Training: Introduction**

DM Cathcart introduced Office of Equity and Human Rights staff, Mowry and Dessou. Mowry gave a brief introduction of herself and an overview of what the Office of Equity and Human Rights does. Dessou gave a brief summary of his background. Cathcart reviewed the draft agenda^v for the upcoming Equity 101 Training. Mowry gave an overview of the Harvard Implicit Association Test that the Directors will take on their own before the Equity 101 training.

7. Oregon Association of Conservation District (OACD) Business Meeting

Director Preeg Riggsby announced that the OACD business meeting is coming up, and that she planned to go as a representative of the District. DM Cathcart is going as well. Director Lightcap will be attending as part of OACD. Director Hartline made a motion for Director Preeg Riggsby to represent and vote on behalf of the Board at the OACD meeting. Director Miller seconded the motion. The motion was approved (6-0). Director Preeg Riggsby gave an overview of the new OACD bylaws. Director Lightcap announced that some of the discussion at the meeting will be on how the OACD can improve. DM Cathcart gave an overview of the OACD business meeting agenda and told Directors to let staff member Razalenti know if they have any interest in going so she can get participation registration taken care of.

8. SDIS best Practices: Oregon Ethics Law Checklist & Ethics Policy Resolution

Director Preeg Riggsby summarized the Ethics Policy^{vi} for the District to adopt, and read the resolution to adopt the policy. Director Sowder made the motion to approve the Ethics Policy Resolution and Director Looney seconded the motion. The motion was approved with a vote of 6-0. Director Preeg Riggsby read from the SDAO Oregon Ethics Law Checklist for the Board to sign off on. The checklist answers were agreed upon by general consensus and Director Preeg Riggsby filled it out and signed.

9. Directors', Associate Directors', and District Manager Check In Reports

DM Cathcart called attention to staff reports^{vii}, and gave a brief overview of the Ron Alvarado tour. He gave an update on the Sturgeon Lake project. There is concern for the Army Corps of Engineers to secure the construction funding this fiscal year. The construction contract will need to be signed by September 2017 in order to get funding in future fiscal years.

Director Looney reported on the Ron Alvarado tour, as well as a Department of Environmental Quality (DEQ) air quality meeting that she attended on October 5th. There was a lot of civic participation at the DEQ meeting, requesting the DEQ hold those accountable that are adding to air pollution.

Associate Director Hamer attended the East Multnomah Soil & Water Conservation District and passed around their agenda, as well as an article about pest-resistant bulbs.

Director Peterson reported that garbage is being left on the beach on Sauvie Island, Oregon Department of Fish and Wildlife and residents are concerned about this ongoing problem.

Director Sowder reported that Multnomah County had a meeting about accessory structures and zoning. Part of the meeting was to clarify when accessory structures are being used for illegal use.

Director Lightcap reported that there might be discussion at the OACD business meeting about partnering Districts together.

Director Preeg Riggsby reported that she will be in town more often than she has been over the summer.

Associate Director Anderson reported that he has been working on fish passage and climate change around the state through his work. He is planning to meet with District staff Gall and Kern-Korot to discuss climate change and the streams within the district.

Associate Director Weedall gave a brief overview of the Southwest Neighborhoods Inc. Stormwater Summit. The Bureau of Environmental Services (BES) and Portland Bureau of Transportation (PBOT) are going to work more closely together on future projects.

Director Hartline reported that she has been working with Director Looney at the Sauvie Island School pulling invasive plants, and that she is doing work with an Oregon native turtle working group on designation of turtle areas.

Director Miller reported that he did not get the paperwork for the election of the At-Large position submitted in time, and will be doing a neighborhood campaign for write-in votes. He also reported that the food innovation center on Naito Parkway is installing a new pollinator garden that he is helping with, and he is also going to be helping out with a soil testing workshop at East Portland Community Center.

10. Announcements/Reminders/Confirmation of next Meeting:

In lieu of the October 29th Equity Training and Annual meeting, the November Board meeting has been cancelled. The annual holiday party will be held on December 1, 2016. The time and place are to be determined. Director Looney moved to adjourn the meeting at 8:10 PM; Director Miller seconded; all approved (6-0).

ⁱ WMSWCD 9/1/16 Board Meeting Minutes

ⁱⁱ WMSWCD-Balance Sheet- As of August 31, 2016

ⁱⁱⁱ WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date August 31, 2016

^{iv} WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date August 31, 2016

^v Diversity, Equity & Inclusion (DEI) Initiative Report and meeting summaries

^{vi} WMSWCD Ethics Policy

^{vii} Staff Reports