



West Multnomah Soil & Water Conservation District Board Meeting Minutes 9/1/2016

1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 6:05 PM.

2. **Introductions and Agenda Approval:**

Board Members Present: Directors Preeg Riggsby, Hartline, Lightcap, Looney, Miller, Peterson, Sowder; Associate Directors Present: Hamer, Weedall; District Manager (DM): Cathcart; Staff: Delepine, Freitas, Razalenti.

3. **Minutes:** *WMSW Conservation District 7/7/2016 Board Meeting Minutesⁱ*

Director Lightcap made a motion to approve the minutes as written and Director Looney seconded the motion. Director Preeg Riggsby abstained as she did not attend the meeting. The motion was approved with a vote of 5-0-1.

4. **Annual Board Meeting**

Director Preeg Riggsby announced that a resolution to set the annual meeting date is required by Oregon Department of Agriculture. Director Hartline made the motion to set the Annual Board Meeting for October 29th, at 12:30pm. The motion was seconded by Director Miller and approved by all (6-0). A resolution to set the Board meeting time and date was signed by Board Chair Preeg Riggsby and Board Secretary Lightcap on September 1, 2016.

5. **Staff Report: Wild Weeds of the West Multnomah: Where are our most wanted outlaws now?**

Staff member Delepine handed out Early Detection-Rapid Response (EDRR) Final Report 2015-2016 brochuresⁱⁱ to all Board meeting attendees. She displayed a slideshow of priority EDRR invasive species managed in the District and presented statistics on fiscal year 2015-2016 control efforts and current District-wide extent.

6. **Treasurer's Report:**

Director Miller summarized the July financial reports, and reviewed the various grants that the District will be receiving this fiscal year. There is more grant funding than previous fiscal years because of staff seeking out grant funding.

The following reports were reviewed:

a) *WMSWCD-Balance Sheet as of July 31, 2016ⁱⁱⁱ*

b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date July 31, 2016^{iv}*

7. **Public Comment**

Director Preeg Riggsby announced that this agenda item was added for people to comment if there was anyone that came from the public that wanted to speak about the policy agenda item. There were no public comments.

8. **Policy: Outdoor School for All Ballot Initiative; Portland Harbor Superfund Clean-Up Plan, Protect Our Natural areas (Metro Levy) Ballot Initiative**

DM Cathcart gave a brief introduction to staff intern Freitas and her interest in policy work which led to assigning her to research and compile discussion papers on the above topics for Board discussion. Director Preeg Riggsby explained that each topic would be introduced by staff intern Freitas, then discussed by the Board to decide what action, if any, they wanted to take.

Portland Harbor Superfund Clean-Up Plan^{vi}: Staff intern Freitas read from the discussion paper, and gave an overview of the Portland Harbor Superfund Clean-up policy and staff recommendations for Board positions. The Directors and Associate Directors discussed the plan and the position options. DM Cathcart read a draft of a resolution for the Portland Harbor Superfund Clean-Up Plan. Director Lightcap made the motion to approve the resolution as written. Director Hartline seconded the motion. Directors Miller, Looney, and Hartline abstained, and the motion passed (4-0-3). Staff intern Freitas will draft up a comment letter for staff to review. DM Cathcart and Board Chair Preeg Riggsby will finalize the letter Tuesday, September 6th and send. A resolution encouraging greater transparency and improved communication methods about the Portland Harbor Superfund Cleanup Plan was signed by Board Chair Preeg Riggsby and Board Secretary Lightcap on September 1, 2016.

Protect Our Natural Areas (Metro Levy) Ballot Initiative^{vii}: Staff intern Freitas gave an overview of the initiative and the position options as presented in the discussion paper, and noted that there was not a staff recommendation. The Directors and Associate Directors discussed the different positions. Director Preeg Riggsby announced that any action taken would be the responsibility of the Board members, including drafting the resolution. She also read Associate Director Anderson's comments that he had emailed since he would not be at the meeting. Director Hartline motioned to support the local levy renewal campaign. Director Looney seconded the motion. Directors Miller and Lightcap abstained, and the motion passed (5-0-2).

Outdoor School for All Ballot Initiative^{viii}: Staff intern Freitas spoke briefly about the outdoor school implementation and referenced the options as presented in the discussion paper, and noted that the staff did not make a recommendation. The Directors and Associate Directors discussed the options. Director Lightcap motioned to support putting measure 99 on the ballot, but not use the District logo, and Director Hartline seconded the motion. Director Miller voted no, and the rest of the Directors voted yes. The motion passed (6-1). Director Lightcap will write the letter and have the Directors look at it before sending.

9. Oregon Association of Conservation District (OACD) Business Meeting

Director Lightcap reported on the August 26th OACD meeting. The OACD bylaws were revised and approved at the meeting. The new bylaws will be discussed at the District's October 6th meeting. The annual meeting of OACD will be an opportunity for the different Districts to talk to OACD about their concerns. Director Preeg Riggsby will attend the OACD annual meeting on Oct. 18-20th on behalf of the District as Director Lightcap will be acting as part of OACD. The District will discuss what it wants from OACD at the Oct. 6th meeting. DM Cathcart will help produce the framework for that discussion.

10. Upcoming Events

Staff Member Razalenti briefly mentioned that Columbia SWCD will be holding their 70th Anniversary celebration on October 8th, and that staff is looking to get high resolution photos of the Directors for the open house on October 29th. She will follow up with an email to Directors of all upcoming events and have staff member Lindberg follow up with an email with specifications for photos.

11. Directors', Associate Directors', and District Manager Check In Reports

The Directors skipped their reports due to being over time. Director Preeg Riggsby briefly mentioned wanting to discuss when to schedule the December meeting at the next Board meeting.

DM Cathcart announced that on Tuesday, September 20th, Ron Alvarado, Oregon State Conservationist, U.S. Department of Agriculture, and Natural Resources Conservation Service (NRCS) will be touring the East Multnomah and West Multnomah Soil & Water Conservation Districts. Traveling with Ron will be Leo Preston, North Coast and Lower Willamette Basin Team Leader for NRCS, Tom Watson, Oregon State Office Operations Chief for NRCS and Kim Galland, Multnomah County District Conservationist and Clackamas County Acting District Conservationist for NRCS. Jay Udelhoven, District Manager, East Multnomah Soil & Water Conservation District will also be travelling with the group.

Ron's tour of the West Multnomah Soil & Water Conservation District will kick off at 1:15 pm from Metro's Howell Territorial Park on Sauvie Island, 13901 NW Howell Park Road (off Sauvie Island Road). DM Cathcart encouraged West Multnomah Directors and Associate Directors to meet Ron at this time. During the afternoon, Ron will be touring Sauvie Island Organics, then a private forestland owner thinning project site in the north Tualatin Mountains and then an urban conservation site in the Forest Parks Neighborhood. DM Cathcart will provide additional details on the tour as they become confirmed in case it fits a Board member's schedule to meet up with the tour at a different location later that afternoon.

12. Announcements/Reminders/Confirmation of next Meeting:

The next Board meeting will be held on October 6th, 2016 at 6:00 PM. Director Looney moved to adjourn the meeting at 8:21PM; Director Miller seconded; all approved (6-0).

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- i WMSWCD 7/7/16 Board Meeting Minutes*
 - ii Early Detection-Rapid Response Final Report 2015-2016 brochures*
 - iii WMSWCD-Balance Sheet- As of July 31, 2016*
 - iv WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date July 31, 2016*
 - v WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date July 31, 2016*
 - vi Portland Harbor Superfund Clean-Up Plan Discussion Paper*
 - vii Portland Harbor Superfund Clean-Up Plan Resolution*
 - viii Protect Our Natural Areas (Metro Levy) Ballot Initiative Discussion Paper*
 - ix Outdoor School for All Ballot Initiative Discussion Paper*
 - x NRCS Report*
 - xi Diversity, Equity & Inclusion (DEI) Initiative Report and meeting summaries*
 - xii Staff Reports*