



## West Multnomah Soil & Water Conservation District Board Meeting Minutes 7/7/2016

### 1. **Meeting Location and Time:**

Location: Director Hartline's Property on Sauvie Island

The meeting was called to order by Director Looney at 6:06 PM.

### 2. **Introductions and Agenda Approval:**

Board Members Present: Directors Hartline, Lightcap, Looney, Miller, Peterson, Sowder; Board members absent (excused): Preeg Riggsby; Associate Directors Present: Anderson, Hamer, Weedall; District Manager (DM): Cathcart; Staff: Razalenti.

An agenda item was added: Sturgeon Lake Project Update, to come after the Upcoming Community Events agenda item. Director Lightcap made the motion to approve the agenda with the addition of the Sturgeon Lake Project Update. Director Hartline seconded and the motion was approved by all (6-0).

### 3. **Minutes:** *WMSW Conservation District 6/2/2016 Board Meeting Minutes<sup>i</sup>*

Director Sowder made a motion to approve the minutes as written and Director Miller seconded the motion. Director Lightcap abstained as he did not attend the meeting. The motion was approved with a vote of 5-0-1.

### 4. **Treasurer's Report:**

Director Miller summarized the May financial reports, and stated that though this report doesn't reflect the end of the fiscal year, it looks like the District will still be underspent in project budgets for the 2015-2016 fiscal year. Operating expenses were a bit higher for this fiscal year, and payroll was underspent.

The following reports were reviewed:

a) *WMSWCD-Balance Sheet as of May 31, 2016<sup>ii</sup>*

b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date May 31, 2016<sup>iii</sup>*

c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date May 31, 2016<sup>iv</sup>*

### 5. **Diversity Equity and Inclusion Initiative**

Associate Director Weedall briefly pointed out the Diversity, Equity, and Inclusion (DEI) report and DEI Committee meeting summaries<sup>v</sup> in the meeting packets. She reviewed the vision and need components of the draft Racial Equity Statement that the DEI Committee is working on and reported on its origin and evolution. Associate Director Weedall announced that she, DM Cathcart, Staff members Razalenti and Logalbo, will be meeting with Koffi Dessou from the City of Portland's Office of Equity and Human Rights to discuss the Equity 101 training that the District will have in October. DM Cathcart announced that Director Lightcap will be stepping down from the DEI Committee in order to assist with other District

projects – specifically the need to assist staff with the review of technical designs for several large wetland restoration projects that the District is involved with -- and that there is a vacancy for another Board member to join. He encouraged Directors to contact himself or Associate Director Weedall if they are interested in serving on the DEI Committee, or if they would like to attend a meeting before committing, the next DEI Committee meeting is on September 9<sup>th</sup> at the District's office from 11:30a-1:30p.

#### **6. Upcoming Community Events**

Staff member Razalenti announced upcoming community events, and gave information about staff members who are planning on attending, and where the District needed extra support from the Board. Multnomah Days will be taking place on August 20<sup>th</sup> at SW 35<sup>th</sup> and Capitol Highway, booth hours from 9a-4p. Staff members Logalbo and Delepine have expressed interest in tending the booth, and DM Cathcart also plans to attend. Directors are welcome to attend. The Sauvie Island Barn Dance will be taking place July 30<sup>th</sup> at Howell Territorial Park on Sauvie Island, and starts at 4:30p. Staff members Michael Ahr and his wife will be attending, Director Hartline and her partner will also attend, and it is likely that Associate Director Wiley will also attend with his partner. Staff member Razalenti will purchase a table for the District, which seats six, and will follow up with Associate Director Wiley about his attendance. The Skyline Summer Gathering will be taking place August 6 at Plumper Pumpkin Patch & Tree Farm from 12p-5p. Directors Lightcap and Sowder will be attending, and will hand out information given to them by Staff member Ahr, who is unable to attend this year. Tualatin Soil & Water Conservation District Tour & BBQ will take place on September 17<sup>th</sup> at Hoffman Farm, and an official invitation with the time will be coming out in August. Director Lightcap, Associate Directors Anderson and Weedall, are interested in attending. Staff member Razalenti will share the invitation with them when it arrives at the District. Associate Director Hamer announced that he will be attending the next East Multnomah Soil & Water Conservation District Board meeting and asked if there was any questions or information that the District wanted him to share at that meeting. The Directors would like him to touch base with them on what they may be doing in regards to the issue of diversity, equity and inclusion.

#### **7. Sturgeon Lake Project Updates:**

DM Cathcart gave an update on the status of the Sturgeon Lake project. DM Cathcart has formed an informal non-federal caucus consisting of the non-federal partners providing funds to the project for the purpose of discussing sensitive issues relating to a projected \$3.1 million cost increase for the project. The caucus consists of the District, Multnomah County, Bonneville Power Administration, Oregon Department of Fish & Wildlife, and Oregon Wildlife Heritage Foundation. Nearly \$700,000 of the projected increase is due to the high cost of using an 80-foot full span pre-cast concrete culvert as the structure for the Reeder Road crossing when compared to the cost of using an equivalent bridge. The caucus has recommended that the District request the convening of the Project Coordination Team to discuss these issues with senior management of the US Army Corps of Engineers and the members of the non-federal caucus. Director Lightcap moved that Chair Preeg Riggsby formally request that the Project Coordination Team be convened to discuss these matters with Corps senior management and members of the non-federal caucus. Director Miller seconded the motion and was approved by all (6-0).

**8. Topics for Upcoming Oregon Association of Conservation District (OACD) Annual Meeting**

Director Lightcap announced that the OACD annual meeting is going to take place October 18-20 at the Monarch Hotel, but a formal letter announcing the dates and location has yet to be released. Director Lightcap would like the District to have two to three Directors attend the October meeting.

**9. Board Member Social / Announcements/Reminders/Confirmation of next Meeting:**

A signed copy of the recently produced *Living on the Water: A Guide for Floating Homeowners and Marina Managers*<sup>vii</sup> written by the District and Scappoose Bay Watershed Council was distributed to the Directors and Associate Directors. Director Looney moved to adjourn the meeting at 7:57PM; Director Miller seconded; all approved (6-0).

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<sup>i</sup> WMSWCD 6/2/16 Board Meeting Minutes

<sup>ii</sup> WMSWCD-Balance Sheet- As of May 31, 2016

<sup>iii</sup> WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date May 31, 2016

<sup>iv</sup> WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date May 31, 2016

<sup>v</sup> Diversity, Equity & Inclusion (DEI) Initiative Report and meeting summaries

<sup>vi</sup> Staff Reports

<sup>vii</sup> *Living on the Water: A Guide for Floating Homeowners and Marina Managers*