



West Multnomah Soil & Water Conservation District Board Meeting Minutes 4/7/2016

1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order by Director Preeg Riggsby at 7:10 PM.

2. **Introductions and Agenda Approval:**

Board Members Present: Directors Hartline, Lightcap, Looney, Miller, Peterson, Preeg Riggsby, Sowder; Associate Directors Present: Anderson, Hamer, Weedall; District Manager (DM): Cathcart; Staff: Razalenti. Agenda approved by consensus.

3. **Minutes:** *WMSW Conservation District 3/3/2016 Board Meeting Minutes*ⁱ Associate Director Weedall wanted to change the minutes on page 2, item F to read that the pond in the Forest Heights neighborhood (Rock Creek watershed) is being considered to be opened back up, rather than it is being opened back up. Director Hartline made a motion to approve the minutes as amended. The motion was seconded by Director Looney and approved by all (7-0).

4. **Treasurer's Report:**

Director Miller highlighted some key components including the property tax revenue is \$30,000 more than expected, the District as of Feb. 29th is at \$55,000 underspent in terms of conservation programs, and operating and supplies are underspent. The District is in a good position and the conservation program budgets will be spent over the next few months. Director Miller stated that \$20,000 was moved from the contingency fund to operating expenses and another \$20,000 to payroll as approved by the Board.

The following reports were presented to the Board:

- a) *WMSWCD-Balance Sheet as of February 29, 2016*ⁱⁱ
- b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date February 29, 2016*ⁱⁱⁱ
- c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date February 29, 2016*^{iv}

5. **Check-in Reports:**

a. Director Preeg Riggsby reported on how successful the District's booth was at the Trillium Festival on April 2nd. The booth was in a perfect location to catch all visitors. DM Cathcart mentioned that staff member Delepine had live invasive plants on display for people to identify, and this was beneficial in educating the community.

b. Associate Director Weedall discussed the Diversity, Equity, and Inclusion meeting that she and Director Lightcap attended with WMSWCD staff on April 6th. The vision and budget were discussed at the meeting. Staff member Logalbo is able to coordinate a free equity training, which will be upcoming (with the Office of Equity and Human Rights).

c. Director Lightcap announced that OACD is having a work session April 8th. Director Lightcap also reported that the Metro Ennis Creek purchase (roadway through Burlington Creek) was widened, which caused Douglas Firs to be cut down as well as many red cedars along 4 miles of the gravel road and there's a threat of expansion of Tansy ragwort population which currently is already significant.

d. Director Looney announced that on Thursday, April 14th, there will be a hearing at Metro on Grand, and that there is a chance for public comment. Director Hartline and Looney recently tracked red legged frogs and want to have the District fund frog ponds to be built for frog conservation.

e. Director Hartline reported working with the Audubon Society on tracking streaked horned larks. She also mentions that she is working on making updates to the District's website on native turtles and is starting a frog workgroup with different biologists about frog conservation. Oregon Wildlife has expressed interest in funding the frog ponds that Directors Hartline and Looney would like to start.

f. Director Sowder reported that Multnomah County Land Use Department had an open house at Skyline school to present the new comp plan. Director Sowder also reported that the white nose disease was recently found in bats in Washington, which will likely result in the disease spreading to Oregon, and to let Oregon Department of Fish and Wildlife know if you suspect a bat of having this disease.

6. NRCS Update:

DM Cathcart reported on behalf of Kim Galland of NRCS that Kim Hudnall has submitted a conservation implementation strategy (CIS) for forest diversity and Galland submitted a CIS for water quality in livestock operations, and is working on one for soil health. Galland will give an update at the May Board meeting on the status of these.

7. OACD Communications: *OACD letter dated March 7, 2016ⁱⁱⁱ*

DM Cathcart reported that OACD will have listening/check-in teleconferencing calls where staff and Board members of all the surrounding SWCDs will give updates of what is going on. Districts can propose topics ahead of time. March 31st was the first call. This will continue to be a brief standing agenda item where DM Cathcart will give an update on the last call and see which Director would like to join the next call. Director Anderson will join the next call on April 28th, and will give an update at the May meeting. Manager Cathcart has also invited staff to sit in to listen. The purpose of the calls is to get a regularly scheduled forum where the Districts can engage on conversation with OACD and make sure the communication flow is happening. Director Lightcap will be able to join these calls outside of his Board membership. This year's agenda will be an internal organizational review and development of OACD.

8. District Manager Check-In (See Staff Report^v meeting materials and Asian Gypsy Moth Landowner packet^{vi}) DM Cathcart handed out a landowner packet created by the District regarding the Asian gypsy moth, and gave a brief overview of the materials inside of it. The map will be posted on the District's webpage. DM Cathcart reports that the meadowscaping handbook is now available on the District's website and printed copies are on order. DM Cathcart encourages the Board to read the distributed Staff Reports.

9. **Announcements/Reminders/Confirmation of next Meeting:**

Director Hartline is involved in a plant sale happening on Saturday, April 9th, from 9am-1pm behind the Scappoose high school. The next Board meeting is May 5th. Directors Lightcap and Hartline will not be present. Director Miller moved to adjourn the meeting at 8:03 PM; Director Preeg Riggsby seconded; all approved.

ⁱ WMSWCD 3/3/16 Board Meeting Minutes

ⁱⁱ WMSWCD-Balance Sheet- As of February 29, 2016

ⁱⁱⁱ WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date February 29, 2016

^{iv} WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date February 29, 2016

^v Staff Reports

^{vi} Asian Gypsy Moth Landowner packet