



## West Multnomah Soil & Water Conservation District Board Meeting Minutes 3/3/2016

### 1. **Meeting Location and Time:**

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452, Portland

The meeting was called to order at 6:05 PM.

### 2. **Introductions and Agenda Approval:**

Board Members Present: Directors Hartline, Lightcap, Looney, Peterson, Preeg Riggsby; Board Members Absent and Excused: Directors Miller and Sowder; Associate Director Present: Weedall; District Manager: Cathcart; Staff: Logalbo, Jones, Sisco, Myers-Lindberg, Levis. Director Preeg Riggsby revised the agenda allowing time for Secretary Director Lightcap to present his check-in report as he needed to leave the meeting at 7:00 PM. The agenda was also revised to allow Director Hartline time to share information and updates. Director Hartline moved to approve the agenda; Director Preeg Riggsby seconded; all approved (5-0)

3. **Diversity, Equity, and Inclusion Internship Accomplishments:** Danielle Jones presented an update of the accomplishments achieved during her internship. They included firming up connections with key partners: PSU Indigenous Studies professor, Wisdom of the Elders, Environmental Professionals of Color, Metro, City of Portland, Coalition for Communities of Color; providing feedback and review of hiring practices and language; assisting DEI committee in recrafting equity statement and equity policy; creating maps using the Equity Atlas; and sourcing key data (interpreted by Metro) regarding census and language data for the District.

4. **Staff Presentation by Communications Coordinator:** Carolyn Lindberg gave a presentation on website communications and her annual work plan. She announced that most of the major issues with the new website had been worked out and the District was now moving into the monthly management phase of the site. She walked the board through how the pages are designed and laid out for users and took feedback. She also reviewed past year's work plan and coming fiscal year's priorities, which included conducting a constituent survey, assisting with the Sturgeon Lake Restoration project, working with ODA on Asian Gypsy Moth eradication, increasing traffic to the new website, and producing additional "how-to" videos on conservation topics.

5. **Minutes:** *WMSW Conservation District 2/4/2016 Board Meeting Minutes<sup>i</sup>* Director Hartline made a motion to approve the minutes. The motion was seconded by Director Lightcap and approved by all (5-0).

6. **Treasurer's Report:** Levis gave an update on our financial position, highlighting and explaining variances noted. Regarding FISH Grants, it was noted that recently reviewed grant requests resulted in two being awarded and one pending approval upon receipt of further documentation. The following reports were reviewed:

- a) *WMSWCD-Balance Sheet as of January 31, 2016<sup>ii</sup>*
- b) *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2016<sup>iii</sup>*
- c) *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2016<sup>iv</sup>*

**7. Check-in Reports:**

a. Director Lightcap attended the Clackamas Soil and Water Conservation meeting and noted that the County Commissioner attended as well. Some of the topics discussed were the possibility of reestablishing the county Weed board, but there was a concern that the SWCD would get into enforcement. Implementation of a SWCD weed board was decided against, but the conservation district will continue discussions on how to work with the County on the invasive weed problem. Director Lightcap talked about the iMap Invasives project and funding and closed with a word of appreciation for Mary who answered some questions about iMap and our participation.

b. Director Preeg Riggsby emphasized how busy zone 5 has been within the last month. Preeg Riggsby gave details on the Tryon Creek Watershed-wide event and other events that staff members Logalbo, Levis, and Delepine attended. Director Preeg Riggsby also shared the success of the bare root plant sale, which sold 7,000 bare root native plants.

c. Director Hartline gave an update on the Frog Shuttle. In the first year of the shuttle, 481 frogs were counted as using the shuttle. In year two, 741 frogs were counted, and this year a record 981 frogs have been reported using the shuttle. Director Hartline also mentioned the Pull-Together and discussed the Portland Plant and Nuisance List that is currently widely used and accepted by many districts. The list has recently been revised and the implementation of the new list has been stalled by a county commissioner that favors a few of the species on the nuisance list including the Horse Chestnut and the Sycamore Maple. . The idea to send a letter regarding our position on the matter was discussed. Director Preeg Riggsby motioned to approve our showing of support of the implementation of the new list by writing a letter. Director Looney seconded the motion and all approved. It was then decided that Director Hartline and M. Delepine will draft the letter to be sent.

d. Director Looney discussed the invasive Ivy kill that was orchestrated at a farm on Sauvie Island. The removal of invasive English Ivy on 56 trees was accomplished Tuesday morning, March 1. Director Looney also discussed the Linnton Neighborhood Association meeting regarding the Asian Gypsy Moth spray that will take place in April. The trails at Burlington Forest were also discussed. Hank McCurdy of the Tualatin Mountain Alliance asked Metro to study the effects of wildlife before the trails at Burlington Forest were constructed. It was explained that the trails will be multi-use including biking, walking, and horse-back riding.

e. Director Peterson discussed that even though geese and duck season has closed that people are still hunting ducks and geese. Director Peterson also mentioned the amount of excess water on the island and that she has seen many species already this season including heron, osprey, and eagles.

f. Associate Director Weedall met with District Manager Cathcart regarding the DEI initiative. She also mentioned that a pond in the Forest Heights neighborhood (Rock Creek watershed) is being considered to be opened back up for fish to be able to enter the pond.

8. **NRCS Update:** Galland shared that the NRCS has accepted 8 of 10 applications for Wildland Urban Interface. She will meet with conservationists next week to discuss funding. The next deadline for applications is April 15, 2016. She is currently working on a livestock CIS and mentioned the addition of a new Earth Team volunteer position. The person chosen for this position will work on a photo project documenting land changes overtime. Galland also mentioned her meeting with John and Josh Enyart and discussed funding to implement pulling out a culvert and planting native species in its place. There is no word yet from the state office as to whether this plan has been approved. She also touched on the Soil Conservationist position and noted that the job will be posted officially soon. Other news: EMSWCD has a new conservationist; CSWCD was awarded funds for a watershed protection program.

9. **Staff Reports and General Updates (Sturgeon Lake):** See Staff Reports<sup>v</sup> meeting materials.

8. **Announcements/Reminders/Confirmation of next Meeting:** Cathcart passed out the DEI staff report and briefly talked about summer interns. Jim also mentioned the office reconfiguration that will be done to make room for the interns. In regards to the Office Manager position, he informed the board that there are 11 possible candidates that will be interviewed next Monday and Tuesday. Director Lightcap mentioned he is seeking input about the OACD conference as well as cultural training on the DEI initiative. The April Board Meeting will be on 4/7/2016. It will be an abbreviated meeting immediately following the Budget Committee Meeting, which will start at 6:00 PM. Director Hartline moved to adjourn the meeting at 8:03 PM; Director Looney seconded; all approved.

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<sup>i</sup> WMSWCD 2/3/16 Board Meeting Minutes

<sup>ii</sup> WMSWCD-Balance Sheet- As of January 31, 2016

<sup>iii</sup> WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2016

<sup>iv</sup> WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2016

<sup>v</sup> Staff Reports