



**WMSW Conservation District
November Board Meeting Minutes 11/05/15**

1. Welcome/Introductions & Review/Revise Agenda

The Board Meeting was called to order at 6:02 PM.

Board members present: Directors Hartline, Looney, Miller, Peterson, Sowder; Board members absent: Terri Preeg-Riggsby and Brian Lightcap

Revisions to the Agenda:

Item #5, staff report will be moved up for presentation after item #3

Item #4, Personnel Committee Update will be discussed in an Executive Session

2. Approve October Meeting Minutes

Director Hartline moved to approve the October Annual and Board Meeting minutes; Director Miller seconded; all approved.

3. Review of Treasurer's Reports

Director Miller presented the Treasurer's reports, stating that the District continues right on track and in great shape financially; with receipt of property taxes, income is a bit higher, and more property taxes will be received shortly; project spending is on track.

4. Staff update: Equity/Diversity Work; Trillium Creek; Long Range Business Plan

Mary Logalbo, Urban Conservationist, reported to the Board on the status of the District's Diversity Work, Trillium Creek Project and Long Range Business Plan.

5. The Board entered an Executive Session per ORS 192.660(2)(a) and 192.660(7) for the Personnel Committee's update.

Following the close of the Executive Session, the following motions were made re: employment issues:

Director Hartline moved to accept the recommendation that staff persons Levis and Ahr serve as Co-Acting District Managers following DM Springer's retirement, at the recommended salary increase, paid as a bonus each pay period; Director Looney seconded; all approved.

Director Hartline moved to accept the recommendation to enter into two Retainer Agreements with DM Springer, post-retirement, to provide consultation services to the District, on an on-call basis; Director Looney seconded; all approved.

6. SDAO Best Practices – Policies; Checklist for Insurance discount

Board reviewed and approved checklist responses. Vice-Chair signed the Checklist on behalf of the Board.

7. Directors' and Associate Directors' Check-in Reports

Director Hartline: Attended the Conservation Partnership Fall Gathering and the Intertwine Conference; received a second place award for her Oak Work; with Director Looney, will be giving a brown bag talk at METRO tomorrow on the Frog Shuttle Project.

Associate Director Hamer: Attended the Intertwine Conference; DM Applications review for the Personnel Committee.

Director Sowder: Will be attending 11/17 meeting at METRO re: “adventure parks;” trail plans will be discussed; tax levy promised public access, but that did not appear in bond measures. District asked to oppose project; not taking a position.

Director Peterson: Had Australian visitors, who work in SWCDs in their country, visit and tour Sauvie Island; shared articles from the Scappoose newspaper re: the Sturgeon Lake Project and Sauvie Island restoration.

Associate Director Weedall: Participated in a SOLVe event; attended the Intertwine Conference; reported that the Forest Park Neighborhood Association raised money for buffers.

Associate Director Anderson: Has time available to help with projects.

Director Miller: Toxicology staff at OSU are looking at pesticides available to homeowners, researching the health risks, and planning to develop a guide. Found that pesticides that are illegal for agriculture use are available to homeowners.

Director Looney: Attended the Conservation Partnership Fall Gathering; on the Stakeholder’s Committee re: METRO’s bike trails, etc.; two scenarios exist; Linnton Neighborhood Association supports the CAG recommendation re: EPA cleanup of the Superfund site; she will send Board members the EPA link for comments and asks for support for the Linnton position.

8. **NRCS Update**

NRCS DC Galland updated the Board:

1. Attended the Conservation Partnership Fall Gathering;
2. Working with the Columbia SWCD re: culverts for fish passage; could help Sturgeon Lake and Tryon Creek;
3. Farm Bill funding more liberal than in the past;
4. Met with Scott Gall, Dean Moberg and DM Springer re: Enyarts;
5. Conducting Field Reviews with USDA employees or landowners;
6. Attended the Corbett Grange Meeting; wants to do the same for Sauvie Island and Forest Park;
7. As of now, Cory Owens’ position will not be filled;
8. Kris Homma retiring;
9. Visited schools with Laura Taylor and would like to schedule more of these.

9. **Staff Reports (September) and Sturgeon Lake Project Update**

DM Springer updated the Board on several issues –

1. Attended the Conservation Partnership Fall Gathering; presented at the SWCC Meeting there; received a plaque in honor of his service to SWCDs;
2. Has requested more detail re: termination of the NRCS lease; may not happen until the end of the fiscal year; Galland will check with Tom Watson and report back to DM Springer;
3. Sturgeon Lake Project
 - a. Survey crews have been out; drilling starts next week;
 - b. Asked to fund sub-contract for immediate work, a Bathymetry Study; funds available in the SLP fund (\$15K); it will count as a match;
 - c. Need Board approval to move forward on sub-contract, with amount not to exceed \$20K;
 - d. Attended Sauvie Island Drainage Improvement District Meeting.

Director Hartline moved to authorize DM Springer and the District to negotiate with the Army Corps of Engineers and HDR for the study needed for the Sturgeon Lake Project, in an amount not to exceed \$20K; Director Looney seconded.

Discussion: Make sure the State Contracting Rules were followed; DM Springer noted they had been researched; the District had Contracting Policies in place that adhered to them.

Vote: All approved the motion.

10. Announcements/Reminders/Confirmation of next meetings:

11/18 – Happy Hour for DM Springer’s and Martin’s retirement – send invite to Board again;

12/3 – Holiday Gathering at the Lucky Lab on – same location as last year – invite will also be re-sent;

Director Miller moved to adjourn the meeting; Director Sowder seconded; all approved; meeting adjourned at 7:58 PM.

¹ WMSWCD – 10/1/15 Annual and Board Meetings Minutes

² WMSWCD - Balance Sheets- As of September 30, 2015

³ WMSWCD - General Fund Budget vs. Actual Fiscal Year-to-date September 30, 2015

⁴ WMSWCD - Profit and Loss Budget Performance Fiscal Year-to-date as of September 30, 2015

⁵ Staff Reports