



WMSW Conservation District Board Meeting Minutes 9/4/14

The Board Meeting followed the WMSWCD Annual Meeting, held from 5:30 to 7:00 PM., during which Staff reported on District projects, and awards were presented to a variety of groups and individuals who worked with the District during the year.

1. Meeting location and time

Location: Hoyt Arboretum, Bill DeWeese Classroom, 400 SW Fairview Blvd., Portland, OR
The meeting was called to order at 7:18 PM.

2. Introductions/Agenda Approval

Board Members present: Directors Hartline, Lightcap, Looney, Peterson, Preeg Riggsby, Sowder; Board Member absent and excused: Miller; Staff: Springer, Levis, Martin.

3. Minutes: *WMSW Conservation District 8/7/14 Board Meeting Minutes*¹

Director Preeg Riggsby made a motion to approve the minutes. The motion was seconded by Director Sowder and approved (6-0).

4. Review of Treasurer's Reports: In Director and Treasurer Miller's absence, DM Springer reported that Miller had reviewed all financial documents and had no comments; spending is on target; all required bank documents have been signed.

5. Health Plan Recommendations: DM Springer reported that he and Levis met with the Insurance Broker to review options; staff was consulted as well. The recommendation is to switch to Regence as a provider; it offers the savings the Board wanted to see, as well as providing more options for staff, including a possible Health Savings Account (HSA). October 1, 2014 is the planned date for implementation of the new plan.

6. Staff Reports and Sturgeon Lake Project Update: DM Springer reported that the vacant staff position was being re-evaluated, looking at a new hire that would be spending approximately 75% of time in Conservation Technical duties and 25% working with school and community programs, as well as outreach and communication; this is in line with what staff feel is needed. Although there may be a small shift in focus, it will not impact the District's relationships with outside partners and organizations. DM Springer would like to announce the position next week.

Gall gave a report on the Sturgeon Lake Project during the Annual Meeting. DM Springer will attend a meeting at Metro on 9/9 re: eligibility for the \$100,000 grant. There has been no word from the Army Corps of Engineers in the past few months; DM Springer will contact them again. DM Springer will attend a Ducks Unlimited fund raiser on Saturday, 9/6. His attendance may present an opportunity to share information and solicit support for the Sturgeon Lake Project.

7. Recruiting New Associate Directors and Change in Board Meeting Date: Board members discussed the need to identify the criteria for new Associate Directors, including: background, skill set, specific experience, District area representation. Director Hartline stressed the importance of identifying and evaluating the skill sets of each current Board member, adding she also would like staff involvement re: the expertise they feel is needed. She will attend a future staff meeting to solicit staff input on the topic. Further discussion will occur at the October Board Meeting.

The Board Meeting date will remain the first Thursday of the month.

Director Lightcap reported he will be attending the OACD Meeting in October. He requested that DM Springer contact Jerry Nicolescu re: submission dates and categories for District Awards and follow up with Lightcap.

- 8. Announcements/reminders:** Director Preeg Riggsby reported she will be recusing herself from all Sturgeon Lake discussions as she will be working on an ODFW audit as part of her job as a Performance Auditor with the Oregon Secretary of State's Office.

Director Looney reported the Linnton Plywood Mill site is back up for sale.

- 9. Our next Board Meeting and Adjourn:** Next month's meeting will be held at the District Office on October 2, 2014, 6:00 to 8:00 PM. At 8:04 PM Director Preeg Riggsby made a motion to adjourn the meeting. Director Lightcap seconded. The motion was approved (6-0).

¹ WMSWCD 8/7/14 Board Meeting Minutes

² WMSWCD - Balance Sheet- As of July 31, 2014

³ WMSWCD - General Fund Budget vs. Actual Fiscal Year-to-date July 31, 2014

⁴ WMSWCD - Profit and Loss Budget Performance Fiscal Year-to-date as of July 31, 2014

⁵ Staff Reports