



## WMSWD Conservation District Board Meeting Minutes 4/2/15

### 1. Meeting location and time

Location: 2701 NW Vaughn St., Portland, OR 97210

The Board Meeting was called to order at 6:00 PM.

### 2. Welcome/Introductions & Review/Revise Agenda

Board Members present: Directors Hartline, Lightcap, Looney, Peterson, Preeg Riggsby, Sowder and Miller;

Staff: DM Springer, Martin, Myers Lindberg; Guests: Kim Galland, Jan Hamer, Susan Weedall, Finlay Anderson, and Todd Smith.

Director Preeg Riggsby suggested the Myers Lindberg's staff report be moved up for discussion following Introductions.

Staff and guests introduced themselves. Adding table space and/or meeting in the building's conference room was briefly discussed; this would allow all Board members to sit at the table. Martin will check into both.

### 3. Staff Report and Web Site update

Myers Lindberg described the successful evolution of Soil School, now in its fourth year, with 141 attendees expected at the event this Saturday, April 4.

Todd Smith of Total Design Shop discussed the redesign of WMSWCD's web site; the new site features will be rolled out for beta testing within a few weeks, and Myers Lindberg encourages Board members to give her feedback.

### 4. Approval of March Minutes

Director Hartline moved to approve the March Board Meeting Minutes; Director Sowder seconded; all approved.

### 5. Review Treasurer's Reports – February

Director Miller presented the Treasurer's report, noting that the District is in very good shape financially, on track for resources and underspent in program areas (this will change shortly as programs/contractors ramp up). DM Springer noted there may be some latitude for additional work if all allocated resources are not spent and that unspent funds carry over to the next fiscal year. The 2015-16 budget, approved at the 3/19 Budget Committee Meeting, will be adopted in June.

### 6. Appoint New Associate Directors: Anderson, Hamer, Weedall

Director Lightcap moved to appoint Susan Weedall, Finlay Anderson and Jan Hamer as Associate Directors; Director Hartline seconded; all approved.

### 7. NRCS Update:

NRCS DC Galland updated the Board:

NRCS is giving up the lease at the District office; official end date is 8/1/15; the District will renegotiate the lease with Montgomery Park; NRCS/GSA staff will meet with Montgomery Park staff, and the District has been invited to participate; DM Springer will update the Board as details are worked out.

Galland will have a Quality Assurance review in May; the NRCS State Civil Rights staff person would like to talk with a Board member; Director Preeg Riggsby volunteered to speak with her.

Ron Alvarado, State Conservationist, has requested a tour of Multnomah County; Board members may submit any suggestions on places to show him to Galland.

## 8. Staff Reports (March) and Sturgeon Lake Project Update

DM Springer gave an update on activities, describing various meetings he, staff and selected Board members have and/or will attend, including but not limited to:

- a. Tryon Creek area/Boone's Ferry – with Mary Logalbo - trail relocation – spoke with several property owners;
- b. 3/30 DM Springer and Director Lightcap met with Ron Alvarado and others re: the NRCS lease ending;
- c. 4/3 Multnomah Channel tour with Jan Hamer;
- d. Meeting week of 4/6 re: conservation easements;
- e. The District, in prep for Corps Division approval, is now focused on preliminary discussions on the following action items:
  - a. Dairy Creek
  - b. Property owners – re: conservation easements;
- f. 4/6 Land Use Planning meeting on Sauvie Island;
- g. 4/14 Sauvie Island Drainage District meeting;
- h. 4/16 Sauvie Island Fair;
- i. 4/21 Intertwine Spring Summit;
- j. 4/22 Metro Connections to Nature and Outdoors meeting;
- k. 4/23 Diversity Cohort meeting; Director Miller will also attend.

He also briefly summarized a meeting he had with a staff person from HDR, Inc. re: a possible partnership for grassland mitigation on Sauvie Island; he recommended three persons from the Island for HDR to contact, including Director Hartline.

## 9. Basin Meeting Report

Director Lightcap reported on the Lower Basin Meeting held on 3/18, noting it was the first meeting of its kind held in four years; 18 persons attended. He reported the group was in agreement re: improving communications with OACD, including a better functioning web site, as well as timely receipt of information on pertinent legislation to facilitate feedback on bills. He also noted the OACD Director's job description was being revised. Directors may provide feedback on the OACD web site to Director Lightcap.

## 10. Directors' Check-in at Board Meetings

Board members discussed reinstating Directors' 'check-ins' at Board meetings on a three month trial basis, allowing 2-3 minutes per person for those who wanted to report relevant activities; it was noted that a report is not required. Director Miller moved to reinstate brief reports by Board members on a three month trial basis; Director Lightcap seconded; all approved.

## 11. Announcements/Reminders/Confirmation of May Board Meeting & Adjourn:

Director Miller mentioned that the new Associate Directors may want to borrow the training CDs available to Board members (note: each new Associate Director received a copy of ODA's 2015 Director Training on Oregon Government Ethics Law).

Director Sowder asked Board members to communicate their opposition to SB 716, which designates large industrial reserves in some counties and which would destroy the reserve process. He also noted that he is a member of the Citizens' Advisory Committee for rewriting the County's Rural Zone Codes.

Upcoming Meetings:

a) Board Meeting – Thursday, May 7, 6 PM, WMSWCD Conference Room;

Director Looney moved to adjourn the meeting; Director Sowder seconded; all approved; meeting adjourned at 7:50 PM.

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<sup>1</sup> WMSWCD - 3/5/15 Board Meeting Minutes

<sup>2</sup> WMSWCD - Balance Sheet- As of February 28, 2015

<sup>3</sup> WMSWCD - General Fund Budget vs. Actual Fiscal Year-to-date February 28, 2015

<sup>4</sup> WMSWCD - Profit and Loss Budget Performance Fiscal Year-to-date as of February 28, 2015

<sup>5</sup> Staff Reports