



WMSW Conservation District Board Meeting Minutes 11/6/14

1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland, OR 97210

The meeting was called to order at 6:04 PM.

2. Introductions/Agenda Approval

Board Members present: Directors Lightcap, Peterson, Miller, Preeg Riggsby, Sowder, Looney; Board Member absent and excused: Hartline; Staff: Logalbo, Martin; Staff absent and excused: DM Springer; Guest: Sally Kneuen. Board Members introduced themselves to the guest attending the meeting. Director Lightcap requested that the following item be added to the Agenda: Convention Expenses. Director Lightcap moved to approve the agenda with the additional item; Director Looney seconded; all approved (6-0).

3. Minutes: WMSWCD Conservation District 10/2/14 Board Meeting Minutes¹

The 10/2/14 Minutes were revised to correct the street name in the Sturgeon Lake report; it was changed from *River* to *Reeder* Road. Director Miller made a motion to approve the minutes, as amended. The motion was seconded by Director Lightcap; all approved (6-0).

4. Review of Treasurer's Reports: Director Miller reported that spending is on track for program expenses, and are about \$30K under budget for the year, which is to be expected at this point in time. Directors discussed the possibility of funding new projects toward the end of the year, if unspent funds existed, as well as the possibility of looking at data for a couple of years to evaluate spending patterns. Director Miller will speak with Levis re: the possibility of compiling such data.

5. Staff Presentation – Mary Logalbo – Urban Conservation Program: Logalbo described the work of several projects, numbers of landowners reached, acres of land impacted, and results of educational efforts.

She also briefed the Board on the recent Diversity Training she and Michael Ahr attended and their plans to involve the staff and Board in an effort to look at diversity among District staff and programs, as well as expanding programs efforts to reach diverse groups. Directors noted this was an area for the Board to consider as well, with the recruitment of Associate Directors being a possible place to focus. It was decided to create a Multi-Cultural Working Group, composed of staff and interested Board members. Directors Miller and Lightcap stated their interest in being part of the group. Logalbo and Ahr will organize meetings of the working group.

6. Staff Reports and Sturgeon Lake Project Update: Director Lightcap gave a brief update on the Sturgeon Lake project, noting that the Army Corps of Engineers should be contacting WMSWCD next week, and that only \$50K remains to be raised.

Director Peterson and DM Springer had attended the NW RC&D meeting earlier in the day. Director Lightcap requested that a discussion of how the District and the NW RC&D group serve each other be placed on a future meeting agenda.

7. Associate Directors: This item was tabled for future discussion when Director Hartline is in attendance.

8. Resolution - HRA VEBA: Logalbo briefed directors on the resolution; it contains required expanded language that the previous resolution did not. Director Miller moved to approve the Resolution; Director Looney seconded; all approved (6-0). Directors Preeg Riggsby and Sowder signed the Resolution.

- 9. Resolution - Board Duties and Responsibilities:** Director Lightcap gave a brief overview of the Resolution, noting that it contained language from the SDAO template as well as language from the document WMSWCD had previously created (in 2002). Martin explained how language from the two documents had been combined, noting the resolution was the final document needed for the District to obtain a 10% discount on liability insurance from SDAO.

Directors discussed the pros and cons of adopting the document as presented vs the SDAO template only, noting that several of the duties and responsibilities called for the Board to create timelines and action plans for implementation. Director Lightcap supported keeping the document as presented, stating that it would be unwise not to include the language from the original 2002 document, as much work had gone into creating it. Martin pointed out that the substance of the SDAO document had not changed with the inclusion of the 2002 document's language. The Board decided to adopt the resolution and do an in-depth review of it at a future meeting, where changes might be made. Director Preeg-Riggsby moved to sign the resolution as presented, with a review of the document at a future Board meeting; Director Lightcap seconded; all approved (6-0). Directors Preeg-Riggsby and Lightcap signed the Resolution.

- 10. GMO Issue:** Director Lightcap stated his belief that the Board should become informed about the GMO issue, as it is likely it will be raised again and asked if the District should have a position on it. Directors felt the District should not be involved in this issue, noting it doesn't fit in the District mission and could have the potential to alienate some of the groups the District serves. Having a presentation on all sides of the issue at a future meeting, possibly in February, for informational purposes only, was deemed acceptable.

- 11. Convention Expenses:** Director Lightcap requested coverage of expenses related to animal care that he must provide for when he attends out of town meetings on the District's behalf (OACD Mtg coming up). Directors determined this was not possible, noting that each person bears some personal expenses in order to be an active member of the Board.

- 12. Announcements/Reminders/Confirmation of December and January meetings and Adjourn:** In December, 12/4/14, a business meeting will not be held; Board and staff will attend a holiday gathering at the Lucky Lab on Quimby Street, from 5:30 to 8:30 PM. In January, 2015, the regular Board Meeting will be held on the second Thursday, 1/8/2015, at 6:00 PM. Director Preeg Riggsby moved to adjourn the meeting at 7:58 PM; Director Looney seconded; all approved (6-0).

¹ WMSWCD 10/2/14 Board Meeting Minutes

² WMSWCD - Balance Sheet- As of September 30, 2014

³ WMSWCD - General Fund Budget vs. Actual Fiscal Year-to-date September 30, 2014

⁴ WMSWCD - Profit and Loss Budget Performance Fiscal Year-to-date as of September 30, 2014

⁵ Staff Reports