



WMSW Conservation District Board Meeting Minutes 1/15/13

1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
The meeting was called to order at 6:03 PM.

2. Introductions/Agenda Approval

Those present: Board Members: Directors Hartline, Lightcap, M. Miller, Preeg Riggsby, Sowder, Patte, Peterson; Associate Director: Looney; Staff: District Manager Springer, Operations Administrator Levis; Guest: Steve Fedje, NRCS District Conservationist.

3. Minutes: *WMSW Conservation District 11/20/12 Board Meeting Minutes*¹

Director Patte made a motion to approve the minutes. The motion was seconded by Director Lightcap and approved by all.

4. Treasurer's Reports: Director M. Miller gave a brief update on our financial position at mid-fiscal year, highlighting and explaining variances noted. The following reports were reviewed:

- i. *WMSWCD-Balance Sheet- As of December 31, 2012*²
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date December 31, 2012*³
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date December 31, 2012*⁴

5. Staff Reports⁵: See details in Staff Reports. As a supplement to the Staff Reports, DM Springer highlighted one of the variances spoken about earlier by Director M. Miller effecting overall Personnel Expense. While still within budget mid-year, that line item will be monitored closely to ensure that our Personnel line item does not go over budget. If necessary, DM Springer will request Board approval to reallocate appropriated funds from another line item within the fund to Personnel Services.

Additionally, DM Springer updated the Board on Sturgeon Lake and related items discussed at a meeting held on Friday 1/11/13 and attended by Director Lightcap and District Conservationist Scott Gall. Director Lightcap assisted with DM Springer's report. The feasibility study is moving forward. Costs of it are estimated to reach \$1 million. Technically, the local sponsor (potentially the WMSWCD) would be obligated to pay 35% of this total (approx.. \$350,000) if there is a decision to move forward with implementation of the project. However, WMSWCD is seeking support from the Bonneville Power Administration's Fisheries program which would fund both the 35% cost share for the study and project implementation costs. There would be no costs to the District if the section 1135 study is not accepted by the District for implementation.

Finally, DM Springer updated the Board on the Intertwine Board retreat.

6. Partner Funding Requests⁶: DM Springer notified the board that approximately \$100,000 of funding had been requested of us by our community partners. These requests will be considered in his budget proposal being prepared over the next two months for the public fiscal year 2013/2014 Budget Committee process.

7. **Strategic Plan:** DM Springer presented highlights and accomplishments for each of the goals. He led a discussion of areas of success, challenges and possible course corrections, if any. After much discussion, the Board requested that staff consider the following additions to the Annual Work Plan and subsequently, the next revision of the Strategic Plan:
- a. Goal 1 Improve water quality in our watersheds
 - Consider adding increased coordination with Metro staff on Crabapple Creek as well as selected streams south of McCarthy Creek, and consider adding these projects to the next revision of Appendix A, Strategies, of the Strategic Plan.
 - Increase efforts with Marina and Moorage owners & consider the possibility of forming a Multnomah Channel Watershed Council as well as adding these projects to the next revision of Appendix A, Strategies, of the Strategic Plan
 - b. Goal 2 Minimize erosion and build healthy soils
 - The livestock survey, outreach and proposed assistance to SW landowners with horses, cows, goats, chickens, etc., should be added to Appendix A, Strategies, of the Strategic Plan.
 - c. Goal 3 Enhance habitats, biodiversity and ecosystem function
 - Expand discussion of options for restoring grasslands for meadow larks & streaked horned larks, and consider adding these projects to the next revision of Appendix A, Strategies, of the Strategic Plan.
 - d. Goal 4 Enhance the productivity and sustainability of working lands
 - Explore opportunities in SW. DM Springer attended Tryon Creek meeting re: culvert replacements.
 - e. Goal 5 Cultivate land stewards of all ages
 - Consider resources and/or capacity to cultivate more new farmers. Given limited staff resources, we could expand support for other partners' existing programs (Sauvie Island organics, OSU Extension, others) and/or provide grants to landowners for tuition costs.
 - Outdoor School should be noted as a prior-year accomplishment for this goal. If the District continues such support, consider adding this project to the next revision of Appendix A, Strategies, of the Strategic Plan
 - f. Goal 6 Ensure that the District is a vibrant agency
 - Consider enhancing communications with Planning Commission specifically related to value of conservation plans when the County reviews relevant permit requests, and other determinations.
8. **Oath of Office:** Director Patte administered the Oath of Office to Directors Peterson, Hartline, Sowder, and M. Miller, all of whom were re-elected to a four-year term in the November 2012 general election. The newly-elected Directors signed their Oath of Office, which was then signed by Director Patte.
9. Our next Board Meeting will be at our offices at 2701 Vaughn St. on 2/19/13 from 6:00 to 8:00 PM.
10. At 8:10 PM Director Patte made a motion to adjourn the meeting. Director M. Miller seconded. The motion was approved by all.

¹ WMSWCD 11/20/12 Board Meeting Minutes

² WMSWCD-Balance Sheet- As of December 31, 2012

³ WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date December 31, 2012

⁴ WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date December 31, 2012

⁵ Staff Reports

