



**WMSW Conservation District Board Meeting Minutes 8/7/14**

**1. Meeting location and time**

Location: Sauvie Island, 23800 NW Gillihan Rd., Portland, OR

The meeting was called to order at 6:22 PM.

**2. Introductions/Agenda Approval**

Board Members present: Directors Hartline, Lightcap, Looney, Miller, Peterson, Preeg Riggsby; Board Member absent and excused: Sowder; Associate Director Wiley; Staff: Springer, Levis.

**3. Minutes:** *WMSW Conservation District 6/5/14 Board Meeting Minutes*<sup>1</sup>

Director Preeg Riggsby made a motion to approve the minutes. The motion was seconded by Director Miller and approved (6-0).

**4. Review of Treasurer's Reports:** Newly appointed Director and Treasurer Weston Miller updated the board on his review of financial reports, disbursements and Treasurer duties in general with former Treasurer Marshall Miller, DM Springer and Levis. He reviewed the FY2014 Financial reports, highlighting over- and under-budget amounts. He also made recommendations regarding supporting documentation for certain staff expenditures. Director Miller referenced the following reports:

- i. *WMSWCD-Balance Sheet- As of June 30, 2014*<sup>2</sup>
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date as of June 30, 2014*<sup>3</sup>
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date as of June 30, 2014*<sup>4</sup>

**5. Staff reports:** DM Springer reported on his attendance at Multnomah County land use and transportation policy meetings and on plans to attend related Citizen Advisory meetings on proposed land use and transportation policies. Additionally, he has been attending Sauvie Island Drainage Improvement meetings to stay abreast of planned work on the levees. Further details are available in his staff report. Regarding recruiting new Associate Directors to replace the positions vacated by W. Miller and S. Looney when they were appointed Directors in July, DM Springer and Directors proposed setting aside time at the next meeting to review what new skills or expertise might be needed on the board to help the District achieve its key strategic priorities. DM Springer also reported on progress he and other staff (Levis and Logalbo) have made on evaluating various health benefit plans in order to reduce costs while still maintaining an excellent benefits package for staff. Recommendations will be presented at the September board meeting. Interest was expressed in moving the board meeting date to a Thursday other than the first Thursday of the month, and Directors proposed having a discussion at the September board meeting in order to make a decision on this.

**6. Sturgeon Lake Project Update:** DM Springer reported that our grant application to OWEB for \$400,000 was not approved. He is still waiting to hear from Metro regarding anticipated \$100,000 of funding. Also anticipated shortly is further communication from Army Corps of Engineers about resolutions adopted by WMSWCD board in June.

**7. Announcements/reminders:** Director Hartline reminded all directors to complete an approved board training, which includes attending an annual conference board training session or an SDAO regional board training event, or watching one of the DVDs provided at the June board meeting. Director Lightcap announced that his choir group is participating in a fund raiser for Friends of Columbia Gorge on 8/24/14 at 4:00 PM and to please spread the word and see him for more information.

**8. Our next Board Meeting and Adjourn:** Next month's meeting will be combined with our annual meeting and awards presentation, and it will be held at Hoyt Arboretum, Bill DeWeese Classroom, on Thursday, September 4,

2014, 5:30 -8:30 PM. At 7:10 PM Director Lightcap made a motion to adjourn the meeting. Director Preeg Riggsby seconded. The motion was approved (6-0).

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<sup>1</sup> WMSWCD 7/3/14 Board Meeting Minutes

<sup>2</sup> WMSWCD - Balance Sheet- As of June 30, 2014

<sup>3</sup> WMSWCD - General Fund Budget vs. Actual Fiscal Year-to-date June 30, 2014

<sup>4</sup> WMSWCD - Profit and Loss Budget Performance Fiscal Year-to-date as of June 30, 2014

<sup>5</sup> Staff Reports