



## WMSW Conservation District Board Meeting Minutes 3/6/14

### 1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland  
The meeting was called to order at 6:02 PM.

### 2. Introductions/Agenda Approval

Board Members present: Directors Hartline, Sowder, Preeg Riggsby, Peterson, M. Miller, Patte; Board member absent and excused: Director Lightcap; Associate Director W. Miller, Looney, and Wiley; Staff: Springer, Levis, Gall, Myers Lindberg; Guest: Todd Smith, President, Total Design Shop

3. **Presentation by Communications Coordinator Myers Lindberg:** Guest Todd Smith reviewed his analysis of our website design and traffic and his goals for improving functionality and the ability of users to access information. Communications Coordinator Myers Lindberg discussed the need for a logo redesign and the possibility of shortening our official name. Director Hartline proposed that the Oregon Association of Conservation Districts be asked to work with the Oregon State legislature to legally allow all conservation districts in the state to drop "Soil & Water" from their name.

4. **Sturgeon Lake Project Update:** Rural Conservationist Gall reviewed the updated Sturgeon Lake funding plan, including Multnomah County's pledge to budget \$300,000 for replacing the culvert and Bonneville Power Authority's (BPA) allocation of \$1 million to the project. The BPA funds can be used towards the feasibility study cost local match this year and towards design and construction costs in future years. All BPA funds will go directly to Army Corps of Engineers (ACE) and not have to pass through WMSWCD. Additional contribution/grant requests will be submitted over the next few months to Oregon Watershed Enhancement Board and Oregon Department of Fish & Wildlife.

### 5. Minutes: *WMSW Conservation District 1/2/14 Board Meeting Minutes*<sup>1</sup>

Director M. Miller made a motion to approve the minutes. The motion was seconded by Director Preeg Riggsby and approved by all.

6. **Treasurer's Reports:** Director M. Miller reviewed the following reports, explaining all significant variances, and noting that the Urban and Education spending will be on target, and the Forestry and Rural spending will be slightly under budget due to the timing of some projects being delayed. FISH spending is still expected to be approx.. \$40,000 less than budgeted for the year.

- i. *WMSWCD-Balance Sheets- As of December 31, 2013 and January 31, 2014*<sup>2</sup>
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date December 31, 2013 and January 31, 2014*<sup>3</sup>
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date December 31, 2013 and January 31, 2014*<sup>4</sup>

7. **Staff Reports:** DM Springer reported on meetings that he and Director Hartline have attended related to Sauvie Island technical and policy issues. DM Springer referred the Board to Staff's reports for recaps of all other activities and projects.

8. **Announcements:** Director Preeg Riggsby reported on a Hillsdale gravel parcel at the headwaters for Fanno Creek that is being restored and kept free of invasives by the neighborhood community. The Board supports these efforts and would like staff to be involved if their work load allows. She also gave an update on the green space preservation efforts near Woods Park, reporting that the City had approved the sale of the Freeman Water Tank property. Director Patte reported that he was in the process of reviewing Portland's Climate Change Initiative and felt it was a good plan, but that staff may want to add comments (i.e., how natural landscapes can help with city infrastructures) and meet with Audubon to discuss input.
9. **Our next Board Meeting** will be at our offices at 2701 Vaughn St., Suite 450, in Portland on Thursday, April 3, 2014, from 6:00 PM to 8:00 PM.
10. At 7:45 PM Director Preeg Riggsby made a motion to adjourn the meeting. Director Patte seconded. The motion was approved by all.

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<sup>1</sup> WMSWCD 1/6/14 Board Meeting Minutes<sup>2</sup>

<sup>2</sup> WMSWCD-Balance Sheets- As of December 31, 2013 and January 31, 2014

<sup>3</sup> WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date December 31, 2013 and January 31, 2014

<sup>4</sup> WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date December 31, 2013 and January 31, 2014

<sup>5</sup> Staff Reports