



WMSW Conservation District Board Meeting Minutes 6/18/13

1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
The meeting was called to order at 6:02 PM.

2. Introductions/Agenda Approval

Board Members present: Directors Hartline, Lightcap, M. Miller, Sowder, Preeg Riggsby, Patte, Peterson (by phone); Associate Directors W. Miller and Looney; Staff: Springer and Levis

3. Minutes: *WMSW Conservation District 5/21/13 Board Meeting Minutes*¹

Director Patte made a motion to approve the minutes as amended. The motion was seconded by Director Lightcap and approved by all.

4. **Board Meeting Date:** Added to the agenda was a discussion of a proposed Board Meeting date change going forward. To accommodate various Board members' schedules, Director Preeg Riggsby made a motion to change the regularly scheduled Board meeting date from the third Tuesday of the month to the second Thursday of the month, effective September 2013. The motion was seconded by Director Patte and approved by all.

5. **Treasurer's Reports:** Director M. Miller gave a brief update on our financial position, highlighting and explaining variances noted. Opportunities to cut costs are available in the area of healthcare benefits and IT support. Staff will continue to review other provider options. The following reports were reviewed:

- i. *WMSWCD-Balance Sheet- As of May 31, 2013*²
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date May 31, 2013*³
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date May 31, 2013*⁴

6. **Staff Reports:** DM Springer discussed the staff reports, and gave updates on a recent meeting (including an office and Sauvie Island tour) with District Rep. Ryan Mann, who is from Oregon Congresswoman Suzanne Bonamici's office, and on a meeting coming up with Mike Wilson, Natural Resources Manager for the Grand Ronde Tribe, in which Springer and Rural Conservationist Gall will again provide a tour of Sauvie Island. Additionally, Springer will work on next steps regarding Multnomah County commission approval of county land use laws and policies for Sauvie Island and Multnomah Channel area, specifically opportunities for WMSW Conservation District's engagement. Director Patte highlighted a key staff report regarding garlic mustard control (a non-native invasive plant). WMSWCD field crews have found that "with hardly any exception, all known garlic mustard infestations in our jurisdiction have been controlled".

7. **Sturgeon Lake Update:** DM Springer updated the Board on the latest estimate of costs for the Sturgeon Lake work (\$5 to \$20 million) and discussed possible alternative funding sources.

8. **Budget Hearing:** Director Hartline called the Budget Hearing to order at 6:36 PM. See separate Budget Hearing Minutes.

9. Our next Board Meeting will be at our offices at 2701 Vaughn St. on 7/16/13 at 6:00 PM. Because too many Board members will be absent and we will lack a quorum, there will be no Board meeting in August. The September Board meeting, to be held on 9/12/13 (the new meeting date of the second Thursday of the month), will be at a location TBD. The September Board meeting will be preceded by our Annual Meeting and BBQ.
- 10.** At 7:50 PM Director M. Miller made a motion to adjourn the meeting. Director Preeg Riggsby seconded. The motion was approved by all.

¹ WMSWCD 5/21/13 Board Meeting Minutes

² WMSWCD-Balance Sheet- As of May 31, 2013

³ WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date May 31, 2013

⁴ WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date May 31, 2013

⁵ Staff Reports