



WMSW Conservation District Board Meeting Minutes 2/19/13

1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
The meeting was called to order at 6:03 PM.

2. Introductions/Agenda Approval

Those present: Board Members: Directors Hartline, Lightcap, M. Miller, Preeg Riggsby, Sowder, Patte, Peterson (by phone); Associate Directors: W. Miller and Looney; Staff: District Manager Springer, Operations Administrator Levis, Senior Conservationist Kammy Kern-Korot; Guest: Steve Fedje, NRCS District Conservationist. A short update on NRCS activities from Steve Fedje was added to the agenda.

3. Minutes: *WMSW Conservation District 1/15/13 Board Meeting Minutes*¹

Director Lightcap made a motion to approve the minutes as amended. The motion was seconded by Director Sowder and approved by all.

4. Treasurer's Reports: Director M. Miller gave a brief update on our financial position, highlighting and explaining variances noted. The following reports were reviewed:

- i. *WMSWCD-Balance Sheet- As of January 31, 2013*²
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2013*³
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2013*⁴

5. Staff Reports: DM Springer discussed the staff reports, highlighting: the Intertwine spring summit; Metro's green space ballot measure and the possibility of inviting a speaker from Metro to next board meeting; his, Director Hartline and Director M. Miller's attendance at SDAO's annual conference; his discussions with Staff about the proposed additions to Strategic Plan (based on 1/15/13 Board meeting), and the need for a follow-up discussion during May Board meeting (possibly requiring starting the May meeting at 5:30 PM) on how modifications will be made to Strategic Plan.

6. Sturgeon Lake Update: Several meetings are planned for late February, March and April with Army Corps of Engineers, Oregon Dept. of Fish & Wildlife and other interested parties, in order to have the feasibility plan finished by September 30, 2013. Scott Gall, Rural Conservationist Staff, will be working with the HDR consultant and ODFW staff to survey all the sites for the proposed alternatives on 2/22/13. Sites include Dairy Creek, SIDIC pump house, Coon Point and a portion of Columbia Drainage District 1. By mid-April a public meeting will be held to update the public on the plan for Sturgeon Lake.

7. Steve Fedje, NRCS District Conservationist, gave an update on USDA activities. These included updates on woodland issues discussed at a local work group meeting and a USDA assisted agricultural project in the Skyline area.

8. Staff Presentation by Senior Conservationist Kammy Kern-Korot focused on the Healthy Streams/Waterways. Streams and other aquatic habitats are high priority areas for meeting the District's goals. The Senior Conservationist identified several challenges and sought input from the Board. The Board is supportive of programs for these habitats and is open to trying alternative approaches in general, and/or specific one-time tools such as easement payments on a case-by-case

basis, as recommended by Senior Conservationist for high priority areas and projects. This is especially important because we are not aware of other organizations with the interest or capacity to undertake this work. As the Senior Conservationist moves forward with recommendations, clear criteria to document the needs, priorities/benefits, costs and recommendations are important for decision-making and also for transparency to landowners and the general public.

9. **Election of Officers:** Director Lightcap moved that the current slate of officers be reelected for the coming term. Director Patte seconded the motion and it was approved by all.
10. **Resolution:** After presentation of and discussion about the forecasted spending versus budget in categories within the General Fund, Director Preeg Riggs made a motion to approve a resolution authorizing, in accordance with ORS 294.463(1) and OAR 150-294.450(3), an intrafund transfer in the amount of \$22,000 from the "Materials & Services" line item within the General Fund to the "Personnel" line item to reflect higher than expected PERS expense and increases in hours worked by part-time employees.
11. Our next Board Meeting will be at our offices at 2701 Vaughn St. on 3/19/13 from 6:00 to 8:00 PM.
12. At 8:02 PM Director Preeg Riggsby made a motion to adjourn the meeting. Director Patte seconded. The motion was approved by all.

¹ WMSWCD 1/15/13 Board Meeting Minutes

² WMSWCD-Balance Sheet- As of January 31, 2013

³ WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date January 31, 2013

⁴ WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date January 31, 2013

⁵ Staff Reports