



WMSW Conservation District Board Meeting Minutes 10/16/12

1. Meeting location and time

Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
The meeting was called to order at 6:05 PM.

2. Introductions/Agenda Approval

Those present: Board Members: Directors Hartline, Lightcap, M. Miller, Preeg Riggsby, Sowder; Associate Directors: W. Miller; Staff: District Manager Springer, Operations Administrator Levis, Conservation Tech. Delepine; Guests: Renee Myers, Exec. Director, Forest Park Conservancy, Shawn Looney, interested citizen.

Agenda: Director Lightcap made a motion to adopt the proposed agenda as amended for a Director's update on a Planning Commission meeting. The motion was seconded by Director Sowder and approved by all.

3. Guest Speaker: Renee Myers, Executive Director of Forest Park Conservancy (FPC) gave an update on FPC activities and initiatives.

4. Staff Presentation: Michelle Delepine, Conservation Technician, gave an update on the Early Detection Rapid Response (EDRR) weed eradication program, highlighting the expansion of areas covered and the many successes of the program during the last year and discussing plans for the coming year.

5. Minutes: *WMSW Conservation District 9/18/12 Board Meeting Minutes¹*

Director Lightcap made a motion to approve the minutes as amended. Director Sowder seconded the motion. The motion was approved (5-0), ayes all.

6. Treasurer's Reports: Director M. Miller gave a brief update on our financial position focusing on our positive cash position this year in comparison to a lower balance in the prior year. Additionally, Director Miller stated that the audit field work had been completed and we have been given a clean opinion on our financial statements. The following reports were reviewed:

- i. *WMSWCD-Balance Sheet- As of September 30, 2012²*
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date September 30, 2012³*
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date September 30, 2012⁴*

7. Staff Reports⁵: District Manager Springer reported on plans to attend the Intertwine Summit, WAPATO on Sauvie Island, and Sturgeon Lake. See details in Staff Reports.

8. Directors' Reports: Director Lightcap reported on a Planning Commission Meeting he attended.

9. Our next Board Meeting will be at our offices at 2701 Vaughn St. on 11/20/12 from 6:00 to 8:00 PM.

10. At 8:06 PM Director M. Miller made a motion to adjourn the meeting. Director Lightcap seconded. The motion was approved (5-0), ayes all.

¹ *WMSWCD 9/18/12 Board Meeting Minutes*

² *WMSWCD-Balance Sheet- As of September 30, 2012*

³ *WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date September 30, 2012*

⁴ *WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date September 30, 2012*

⁵ *Staff Reports*