



WMSW Conservation District Board Meeting Minutes 9/18/12

1. Meeting location and time

Location: Sauvie Island Grange, 14443 NW Charlton Road, Portland, OR 97231

Following our Annual Meeting, the Board Meeting was called to order at 7:20 PM.

2. Introductions/Agenda Approval

Those present: Board Members: Directors Hartline, Lightcap, M. Miller, Patte, Preeg-Riggsby, Sowder and Peterson; Associate Directors: Bob Wiley

Staff: District Manager Springer and Operations Administrator Levis

3. Minutes: *WMSW Conservation District 8/21/12 Board Meeting Minutes*¹

Director Preeg-Riggsby made a motion to approve the minutes as amended. Director M. Miller seconded the motion. The motion was approved (7-0), ayes all.

4. Treasurer's Reports: Director M. Miller gave a brief update on our financial position, summarizing that all is well two months into our new fiscal year. The following reports were reviewed:

- i. *WMSWCD-Balance Sheet- As of August 31, 2012*²
- ii. *WMSWCD-General Fund Budget vs. Actual Fiscal Year-to-date August 31, 2012*³
- iii. *WMSWCD-Profit and Loss Budget Performance Fiscal Year-to-date August 31, 2012*⁴

5. Staff Reports⁵:

- a. District Manager Springer provided an update of Sturgeon Lake communications with the Army Corps of Engineers and the Bonneville Power Administration. He will attend an upcoming Expert Regional Technical Group meeting. This group will ultimately determine the project's benefits to salmon/steelhead (salmon benefit unit). Director M. Miller suggested that Sturgeon Lake activity and progress be reflected in a project chart with a timeline showing what needs to happen, when it needs to happen, and also indicating all the different parties involved and their responsibilities (i.e., WMSWCD, Army Corp of Engineers, etc.).
- b. DM Springer confirmed that a Personnel Committee has been formed consisting of: Director M. Miller (who will serve as chair), Hartline, Preeg Riggsby, and Patte. The Personnel Committee will discuss the option of a Performance Award policy and bring it before the full board for consideration sometime in January. Director Lightcap highlighted the importance of position descriptions so that managers can discern what represents superior and extraordinary performance.
- c. Director Patte brought up the feral pig reported by a homeowner along the 18000 block of Skyline Blvd. Because of the danger and ecological impact of feral pigs in the west hills, he asked that WMSWCD staff take actions to determine if the report is credible, and if so that the District consider taking the lead on outreach and assisting landowners in developing and implementing removals plans. (Given that the sighting is in the vicinity of Forest Park, we should also coordinate with City and the Forest Park Conservancy.)
- d. DM Springer indicated we will continue reviewing and modifying as necessary our Strategic Plan goals in light of regional priorities, and will update it for relevant items (i.e., WWRP Strategic Plan as an appendix to our plan for example).

6. Our next Board Meeting will be at our offices at 2701 Vaughn St. on 10/16/12 from 6:00 to 8:00 PM.
7. At 7:42 PM Director Preeg-Riggsby made a motion to adjourn the meeting. Director M. Miller seconded. The motion was approved (7-0), ayes all.

¹ *WMSWCD 8/21/12 Board Meeting Minutes*

² *WMSWCD-Balance Sheet- As of August 31, 2012*

³ *WMSWCD -General Fund Budget vs. Actual Fiscal Year-to-date August 31, 2012*

⁴ *WMSWCD -Profit and Loss Budget Performance Fiscal Year-to-date August 31, 2012*

⁵ *Staff Reports*