



## WMSWCD Board Meeting Minutes 1/24/12

### 1. Meeting location and time

- a. Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
- b. The meeting was called to order at 6:33 PM.

### 2. Introductions/Agenda Approval

- a. Those present:
  - i. Directors: Hartline, Lightcap, Miller, Peterson (by phone), Preeg Riggsby, Sowder; Associate Director W. Miller
  - ii. Staff: District Manager Springer, Education Coordinator Stokes, Operations Administrator Levis; Guest: Steve Fedje, NRCS District Conservationist

### 3. Minutes and Treasurers Report

- a. **Minutes**
  - i. *WMSWCD 11/15/11 Board Meeting Minutes*<sup>1</sup>

Director Lightcap made a motion to approve the minutes. Director Miller seconded the motion. The motion was approved (6-0), ayes, all.

- b. **Treasurer's Reports**

- i. *WMSWCD-Balance Sheet- As of December 31, 2011*<sup>2</sup>
- ii. *WMSWCD-General Fund Budget vs. Actual- July through December 31, 2011*<sup>3</sup>
- iii. *WMSWCD-Profit and Loss Budget Performance December 31, 2011*<sup>4</sup>
- iv. *WMSWCD-Annual Financial Report for the Fiscal Year Ended June 30, 2011*

Director Miller reviewed and discussed the audited Annual Financial Report with the Board, highlighting the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and generally accepted accounting standards (GAAP), Management's Discussion and Analysis (MD&A), Notes to the Basic Financial Statements, and supplementary information breaking out the Sturgeon Lake Fund from the General Fund.

### 4. Reports

- a. **Staff Highlights**

- i. *Staff Reports*<sup>5</sup>

In addition to reviewing the Staff reports, Manager Springer noted that April 20, 2012 is the confirmed date for Sauvie Island clean-up, which will be publicized by Communications Coordinator Carolyn Lindberg. Manager Springer also queried the Board about the possibility of going out for any property tax measures this year or next. The Board indicated that it did not plan to go to the voters prior to and including the May 2013 election for any property tax bond or levy measures. Manager Springer related that there are discussions with clean water services (CWS) and Tualatin SWCD regarding Tualatin SWCD managing future maintenance and monitoring at relevant sites, as well as having them take over all administrative reporting relating to ECREP. More information on this will come next month. Manager Springer discussed how

water control structure in Crab Apple Creek is not doing its job, and related to that, how forming coalitions could help out in that area. Also, Springer brought up discussions with SWCC and/or OACD about the new 2300 NPDES Permit (Pesticide General Permit) requirements, which are affecting SWCDs across Oregon. There has been much debate/confusion among the permitting agency and SWCDs as to whether or not SWCDs should be forced to file under this permit due to questions about whether or not we should be deemed a state entity and if we have the authority that is outlined in the permit language. Discussions will continue at the Soil and Water Conservation Commission meeting Jan 31st in Salem. Also discussed were 140 acres at Riverview Cemetery, a portion of which the city purchased last summer and which WMSWCD is helping to rid of invasive species.

**b. Partner Funding Proposals**

i. The Board agreed to read the Partner Funding Proposals in order to be ready for discussions at next month's board meeting and Erica Stokes reminded the board about the existing criteria used for choosing partners. Director Preeg Riggsby commented on the intent of the long-term partner funding, which is to help organizations with capacity building, versus that of the short-term funding; she also clarified that the funding requests from each is different. The Board will vote next month on adoption of the new application form for short-term funding partners.

**c. Board Advocacy Process & Potential Work Plan**

The process and results were outlined by District Manager Springer and discussed. Director Preeg Riggsby made a motion to pass a resolution to adopt the Board's Advocacy Policies. The motion was seconded by Associate Director Miller. The motion was unanimously approved. A resolution adopting the Board's Advocacy Policies for WMSWCD<sup>6</sup> was signed by Chair Hartline.

**d. Strategic Plan**

District Manager presented the Strategic Plan and discussed its development, including extensive input from staff and consultation with other agencies, such as Friends of Tryon Creek. The proposed time frame of the plan is 3 years. Metrics are going to added by staff for each of their goals. The Board agreed to meet at a later date (TBD by doodle poll) to further discuss and give input on the draft document.

**The next board meeting is scheduled for Tuesday, February 21st at 6:00 PM.**

The meeting was adjourned by Chair Hartline at 8:24 PM.

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<sup>1</sup> WMSWCD 11/15/11 Board Meeting Minutes

<sup>2</sup> WMSWCD-Balance Sheet- As of December 31, 2011

<sup>3</sup> WMSWCD-General Fund Budget vs. Actual- July through December 31, 2011

<sup>4</sup> WMSWCD-Profit and Loss Budget Performance July 1 – December 2011

<sup>5</sup> Staff Reports

<sup>6</sup> Resolution adopting Board's Advocacy Policies for WMSWCD