



WMSWCD Board Meeting Minutes 02/15/2011

1. Meeting location and time

- a. Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 452 A & B, Portland
- b. The meeting was called to order at 6:02 PM.

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Hartline, Lightcap, Miller, Patte, Preeg Riggsby, and Sowder; Associate Director Miller
 - ii. Staff: Dick Springer (District Manager); Erica Stokes (Executive Assistant);
 - iii. Guest: Jason Walker, Lewis & Clark law student

3. Minutes and Treasurers Report

- a. **Minutes**
 - i. *WMSWCD 11/16/10 Board Meeting Minutes*¹
One change to the Minutes was proposed by Director Patte.

Director Preeg Riggsby made a motion to amend the minutes noting that Director Lightcap left the meeting, and then to approve the minutes. Director Patte seconded the motion. The motion was approved (6-0), ayes, all

- b. **Treasurer's Reports**
 - i. *WMSWCD-Balance Sheet- As of January 31, 2010*²
 - ii. *WMSWCD-General Fund Budget vs. Actual- July through January 2010*³
 - iii. *WMSWCD-Profit and Loss Budget Performance January 2010*⁴

4. Director and Staff Reports

- a. **Directors Reports**

Director Lightcap noted that he attended the Oregon League of Conservation Voters breakfast with Director Preeg Riggsby. He also tabled at the Interfaith Summit for WMSWCD. He also participated in a Sturgeon Lake meeting with the Army Corps of Engineers. Director Lightcap is applying for a FISH grant for manure storage.

Associate Director Miller is working with Urban Conservationist Mary Logalbo and Erica Stokes on multiple projects (stormwater management, habitat creation and edible gardens) at Capitol Hill Elementary. Last fall, Stokes and Miller along with a number of parent volunteers installed a native garden. Depave is assisting the school with a FISH grant application as a component of the stormwater project. Director Miller will help with the long-term maintenance of the gardens using the Master Gardeners, and plans to cultivate neighborhood stewards as well.

Director Sowder noted that he and Director Lightcap attended the Oregon Association of Conservation Districts' Board of Directors' Training. Additionally, he noted that the Skyline Ridge Neighbors supplied a letter of support for a grant that is being pursued in support of the Healthy Streams program.

Director Preeg Riggsby testified at the City's Urban Tree Code Rules Revision hearing following a letter sent by the District. She (along with Chair Hartline) plans to volunteer at the upcoming Yard, Garden & Patio show at the Cooperative Weed Management Area table. She noted that the Tryon Creek Watershed Council will hold its watershed-wide event in April and some WMSWCD sites will be featured. Tryon Creek State Park is in its master planning process which she will be tracking. She will represent WMSWCD and TCWC in this process in support of natural resource conservation. Additionally, she noted that Tryon Creek will be the site of a pilot monitoring training program.

Director Patte noted that he has been researching the Intertwine's Regional Conservation Strategy. WMSWCD conservationists Logalbo, Ahr, and Gall have been following the Intertwine meetings. Intertwine committee chairs are looking for help from SWCDs on reviewing the strategy.

Director Miller hosted an ivy pull at the Sauvie Island (SI) Grange where WMSWCD has a conservation plan and a FISH grant. Additionally, he is in discussions with Michael Ahr about potentially building a trail at Skyline Grange.

Chair Hartline has hosted several ivy pulls at the SI Grange (FISH grant). Thus far, there have been 44 volunteers who have committed over 260 hours to the project. Bailey Nursery lent equipment to the project as well. Ivy removal is also happening at Sauvie Island School as a component of the FISH grant. She staffed the Backyard Habitat table on Sauvie Island during the Audubon Raptor Tour. Additionally, she is hoping to create an organization that helps coordinate conservation efforts between the numerous organizations and agencies that currently work on Sauvie Island. Lastly, Chair Hartline continues to participate in the native turtle working group.

b. Staff Reports

The staff submitted written *Staff Reports*⁵.

5. Annual Planning Discussion

- a. The directors discussed various forms of annual work planning models that would focus more on program priorities. This could include establishing priority areas each year for accomplishments and setting corresponding outcomes; use logic models; use the "What? Where? Why?" model for planning, etc. However, as the budget process begins next month the board felt that the new planning model should be used to plan the 2012-13 fiscal year so that adequate time is given to its development.

The board also discussed how to more clearly develop and communicate a strategic approach to a long-term vision, and how to move ahead on the proposed actions from the January retreat.

There next board meeting is scheduled for Tuesday, March 15, 2011 at 6:00 PM.

The Budget Committee meeting will occur on March 8th at 6 PM. In preparation for this, the board asked that for any requested budget increases should be accompanied by a programmatic justification that explains the benefits, how the change will help meet the District's priorities, and projected (estimated) accomplishments and outcomes

The meeting was adjourned by Chair Hartline at 8:00 PM.

¹ *WMSWCD 1/15/11 Board Meeting Minutes*

² *WMSWCD-Balance Sheet- As of January 31, 2010*

³ *WMSWCD-General Fund Budget vs. Actual- January 2010*

⁴ *WMSWCD-Profit and Loss Budget Performance January 2010*

⁵ *Staff Reports*