

WMSWCD Minutes 11/17/08

1. Meeting location and time

- a. Location: Montgomery Park
- b. Time: 6:00 pm

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Goode, Hartline, Lightcap, Peterson, Preeg-Riggsby, Sowder;
 - ii. Staff: Dick Springer (District Manager); Erica Stokes (Executive Assistant);
 - iii. Agency: Steve Fedje (NRCS)
 - iv. Guests: Marshall Miller (write-in Associate Director Candidate); Sheila Ault (Water Quality Specialist, Oregon Department of Agriculture)

3. Minutes and Treasurers Report

- a. **Minutes and Treasurer's Reports were approved for October 2008 with 5 YES votes and 0 NAYS.**
Director Sowder made a motion to approve the minutes and reports. Director Hartline seconded the motion.

- b. **Treasurer's Reports**

- i. *WMSWCD –Unpaid Bills Detail-As of November 13,, 2008¹*
- ii. *WMSWCD-Balance Sheet- As of November 13, 2008²*
- iii. *WMSWCD-General Fund Budget vs. Actual-July 2008 through June 2009³*
- iv. *WMSWCD-Journal- October 29-November 13 2008⁴*

Erica Stokes noted that the deduction of \$8,334.00 for the KOIN advertising campaign has not yet been deducted from the Contingency Fund, but will be by the next meeting.

4. Directors and Staff Reports

- a. **OACD Annual Convention Reports:** Director Lightcap was very pleased with the board and staff turnout at the convention. Director Lightcap also noted that he and Director Sowder attended the District's staff meeting following the convention to hear the staff's viewpoints on the convention. Manager Springer noted that the convention was a great networking and training opportunity and was pleased that our partner organizations in the state seemed to have noticed the positive direction toward which the District is now headed due to the new staff and the support of our constituents via the tax base. Director Peterson noted that some of the OACD presenters spoke too quickly, but that she enjoyed the convention overall.

¹ *WMSWCD –Unpaid Bills Detail-As of November 13, 2008*

² *WMSWCD-Balance Sheet- As of November 13, 2008*

³ *WMSWCD-General Fund Budget vs. Actual-July 2008- June 2009*

⁴ *WMSWCD-Journal October 29-November 13,2008*

Director Lightcap also noted that he is planning to run for Lower Basin Chair of the OACD and would love the support of his fellow Directors. Don Guttridge, the current chair, is retiring. If elected to the position, Director Lightcap would like to focus his efforts on how to further cultivate better staff and board relationships between Districts, and has the name of a facilitator whom he hopes will assist with this discussion.

Sheila Ault and Manager Springer also mentioned that there is to be a 20% budget cut in the current balance of the biennium budget. It does not appear that this will affect the District, but rather newer conservation programs that are being funded by the ODA.

- b. **NRCS Report:** Steve Fedje discussed the IT presentation held by the NRCS at the convention and wanted to make sure that the District's questions had been answered. He encouraged the District to direct any further questions to him and he will seek out the requisite answers.

Manager Springer noted that the District now has a computer in the library available for public that is removed from the NRCS network and is on its own dedicated DSL line. In addition to the DSL line, the District was able to get less expensive phone service with the same provider so that change was made. When the budget discussions begin, Manager Springer would like to discuss upgrading the phone system and the benefits/barriers of a non-NRCS network. Director Goode noted that he has a phone system that he would be willing to donate to the District.

- c. **Staff Reports:** Dick Springer submitted a written Manager's Report⁵. Staff members Mary Logalbo⁶, Scott Gall⁷, and Carolyn Myers Lindberg⁸ submitted reports.
- d. **Election:** Marshall Miller noted that he is still waiting to hear whether or not he was elected to the vacant Director, At-Large position. Due to the volume of write-in ballots, approximately 6,000, he will not be notified until November 24th. However, he did register with the Oregon Department of Agriculture as is required legally of write-in candidates for Soil & Water Conservation District Director positions.

5. Discussion and New Business:

- a. **Clean Water Services Inter-governmental Agreement (CWS IGA):** The District's IGA with Clean Water Services is in the process of being revised. Dick Springer noted that the District just received the first draft, and already, he and District Staff Kern-Korot have begun to revise it. Currently, the District's IGA focuses on ECREP projects, but CWS wants to move toward more Enhanced VEGBACC at the headwaters region of the Tualatin/Rock Creek Basin. Manager Springer wants the District to consider whether the benefit to its landowners and conservation as a whole is significant enough as the programs are highly time consuming. Does staff have enough

⁵ Director's Report to WMSWCD Board
⁶ Mary Logalbo's Staff Report for Board
⁷ Scott Gall's Staff Report for Board
⁸ Carolyn Myers Lindberg Staff Report for Board

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time to commit to these programs? Sheila Ault noted that there is one full time employee at Tualatin SWCD who works on these projects and she is extremely overloaded with work.

Director Lightcap requested an executive summary of the agreement listing the pros and cons as well for the board to consider. Manager Springer and Mrs. Kern-Korot will be meeting with Peter Guillozet of CWS in January for further discussion and hopefully the signing of a completed IGA.

- b. Upcoming Workshops:** Manager Springer presented the District's draft Workshop Schedule⁹ for the remainder of the year. The District has a variety of workshops planned in order to meet the requirements of the Oregon Department of Agriculture grant that it receives.

Manager Springer also alerted the Board of Directors to the fact that the Strategic Planning Committee will be meeting in November to further the discussion from the Annual Retreat. He intends to present the board with a revised Strategic Plan in January. Then, input will be taken if received from new and current Directors, the draft plan will be revised again, and a final version presented for approval before the Budget Committee meets to plan the 2009-10 budget.

Additionally, Director Hartline noted that in a non-District meeting that she attended the District was mentioned as a contender in the conservation arena, and that she was pleased that the District's profile in the community has continued to rise.

Confirm next meeting date and location and adjourn.

The next meeting will occur at 6:00 PM on January 27, 2009 at the Montgomery Park building.

Meeting adjourned by Chair Lightcap at 6:47 PM

⁹ *WMSWCD Draft Workshop Schedule*