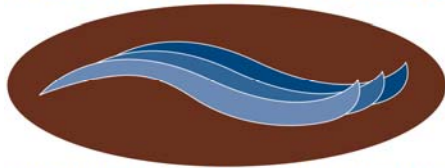


WEST MULTNOMAH



SOIL & WATER CONSERVATION DISTRICT

WMSWCD Board Meeting Minutes 11/16/2010

1. Meeting location and time

- a. Location: WMSWCD Conference Room, 2701 NW Vaughn St., Ste. 450, Portland
- b. The meeting was called to order at 6:03 PM.

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Hartline, Lightcap, Miller, Patte, Peterson, Preeg Riggsby, and Sowder
 - ii. Staff: Mary Logalbo (Urban Conservationist); Erica Stokes (Executive Assistant); Steve Fedje (NRCS District Conservationist)
 - iii. Guest: Alex Schay, Carbon Solutions Northwest

3. Presentations

a. Biogas Feasibility Update, Alex Schay, Carbon Solutions Northwest

Alex discussed the need for more funding for the study, i.e. \$80,000 versus the \$20,000 that is currently being dedicated to the study- \$10,000 of which is from WMSWCD. In conjunction with other partners, Alex submitted a proposal to the Portland Development Commission (PDC) for a bio-digester facility for a location on SE 2nd and 3rd Aves. between I-84 & I-5. There were 9 other proposals submitted. Alex discovered that the facility would pay for itself in 8.5-11.5 years, and would fit in nicely with the eco-district that is planned for that area. The Lloyd Center Transportation Management Association will begin the Lloyd Center Sustainable Management Association to help manage the eco-district. This will follow the signing of the Declaration of Cooperation in support of the eco-district.

Despite almost calling the study quits in September, Alex feels as though things are moving forward well now. In this process he has: 1) Identified sources of feedstock; 2) Identified stakeholders; and 3) Identified additional sources of financial support for the project. He hopes the facility will be used for Westside food waste and Sauvie Island harvest waste. Alex is interested to see if the new Metro president will affect their involvement in the project. Presently, they are not involved. Alex will also follow the Columbia Biogas project closely. He has discussed the biogas facility Columbia Boulevard Waste Water, Lane Powell, and hopes to get Widmer Brewing involved as a source of feedstock for the facility.

b. Mary Logalbo's *Weed Warrior & Urban Land Stewards Program; SOLV Partner Funding PowerPoint Presentation*¹

4. Minutes and Treasurers Report

a. Minutes

- i. *WMSWCD 10/19/10 Board Meeting Minutes*²

Director Miller made a motion to approve the minutes. Director Lightcap seconded the motion.

6 Ayes: Hartline, Lightcap, Miller, Patte, Peterson Sowder; Preeg Riggsby had to leave before the vote.

b. Treasurer's Reports

- i.** *WMSWCD-Balance Sheet- As of October 31, 2010*³
- ii.** *WMSWCD-General Fund Budget vs. Actual- October 2010*⁴
- iii.** *WMSWCD-Profit and Loss Budget Performance October 2010*⁵

The 2009-10 Audit is complete and is no available at the office. There were no significant issues raised in the audit. Director Miller will review the results.

4. Directors and Staff Reports

a. Directors' Reports

Chair Lightcap submitted OACD 2010 Conference Notes⁶

Director Hartline shared that she and Michael Ahr submitted a FISH Grant on behalf of the Sauvie Island Grange focused on ivy removal and their forest efforts. The Conservation Plan drafted by Michael and Jane was unanimously accepted by the Grange. This plan will allow for some tree removal which should allow for oak release, but will maintain the forest site that is used by both neighbors and school children alike. Director Hartline also noted that she enjoyed the OACD Convention and now has a better understanding of how a variety of agencies, e.g. OWEB, NRCS, etc. work with SWCDs.

Steve Fedje noted that he, Scott Gall, and Kammy Kern-Korot have been in discussion about using EQIP funds for ivy eradication on Sauvie Island. The conversation is ongoing, but he feels that it is an achievable goal.

5. Discussion

a. Weston Miller, Potential Associate Director

Director Preeg Riggsby noted that Weston would be an excellent addition to the board as he brings an urban focus as a SW resident and as an OSU professor and leader of the Multnomah County Master Gardeners connects us further to Extension Services with whom we have a great partnership in a number of areas.

b. Board/Staff Retreat

The board will discuss board officer term limits, priorities for the manger, etc. in January. Additionally, the board would like the manager to provide the top 3-4 projects from staff reports at each monthly board meeting that are most noteworthy.

There will not be a board meeting in December rather there will be a holiday gathering. TBA.

The board meeting was adjourned by Chair Lightcap at 8:08 PM.

¹ *Weed Warrior & Urban Land Stewards Program; SOLV Partner Funding PowerPoint Presentation*

² *WMSWCD 10/19/10 Board Meeting Minutes*

³ *WMSWCD-Balance Sheet- As of September 30, 2010*

⁴ *WMSWCD-General Fund Budget vs. Actual- September 2010*

⁵ *WMSWCD-Profit and Loss Budget Performance September 2010*

⁶ *Lightcap's OACD 2010 Conference Notes*