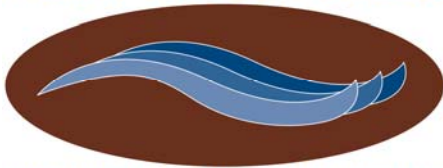


WEST MULTNOMAH



SOIL & WATER CONSERVATION DISTRICT

WMSWCD Minutes 9/21/10

1. Meeting location and time

- a. Location: District office
- b. The meeting was called to order at 6:05 PM.

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Lightcap, Patte, Peterson (via phone), Preeg Riggsby, and Sowder
 - ii. Staff: Dick Springer (District Manager), Erica Stokes (Executive Assistant)

3. Minutes and Treasurers Report

- a. **Minutes**

The minutes were not ready for presentation. They will be presented at the next board meeting.
- b. **Treasurer's Reports**
 - i. *WMSWCD-Balance Sheet- As of August 31, 2010¹*
 - ii. *WMSWCD-General Fund Budget vs. Actual-July 2010 through August 31, 2010²*
 - iii. *WMSWCD-Profit and Loss Budget Performance August 2010³*

4. Directors and Staff Reports

- a. **Staff Reports**

Staff members Michael Ahr⁴, Scott Gall⁵, Kammy Kern-Korot⁶, Carolyn Myers Lindberg⁷, Mary Logalbo⁸, Dick Springer⁹, and Erica Stokes¹⁰ submitted reports.

Director Preeg Riggsby inquired about the upcoming weed pull at the Wapato Access. Manager Springer noted that the event is a partnership between WMSWCD, SOLV, Audubon, and State Parks.

Director Patte asked about Michael's 6 FISH grants. It was noted that all of the FISH grants that were submitted were approved this cycle though not all were approved at the requested funding level. Manager Springer also noted that Mary Logalbo and Vice Chair Hartline attended the Columbia Land Trust's annual benefit on behalf of WMSWCD. WMSWCD supports the Backyard Habitat Certification Program of the CLT financially and it is important to maintain that partnership.

- b. **Directors' Reports**

Chair Lightcap noted that he has submitted his Chairman's Report to Carolyn Myers Lindberg for use in the *2009-10 Annual Report*. He also attended the Tryon Creek Watershed Council meeting and was encouraged by Sean Tevlin's accomplishments particularly as WMSWCD is a financial supporter. He encouraged Sean to submit a technical paper on his efforts. Director Preeg Riggsby

has also suggested this to Sean, and specified the Urban Ecology & Conservation Symposium as a great place to do so.

Director Preeg Riggsby noted that the TCWC's annual plant sale and brewer fundraiser are coming up in the near future.

c. Communications Committee Report

Director Patte noted that the Communications Committee met to discuss a number of communications strategies and issues (many of which will be discussed at future board meetings), and the most pressing issue was the need for new computers, servers, etc. WMSWCD will eventually be off of the NRCS network as NRCS will kick all SWCDs off of their network in the next year. Thus, purchasing this new equipment is an inevitable need.

Director Patte wants the computers to be laptops to increase the option of staff to work offsite-from home, while traveling, etc. The laptops will have the appropriate security- docking stations, encryption, etc. as is deemed sufficient by board and staff. Erica Stokes will further pursue costs for this change and solicit bids for the project. Chair Lightcap inquired as to whether the federal government is moving toward laptops. Director Patte said yes as they have been federally mandated to increase

Director Patte made a motion that we acquire new computers for all staff and to have a new network from contingency funds. The amount is to be proposed by the manager to the Treasurer and Board Chair for approval up to \$40,000. Director Preeg Riggsby seconded the motion.

4 Ayes: Lightcap, Patte, Preeg Riggsby, Sowder; 1 Nay: Peterson

5. Action

a. OACD Vote

The *Proposed Change to the OACD Constitution and Bylaws*¹¹ was submitted. Rather than have several meetings throughout the year, the OACD believes that the Board of Districts meeting should happen once a year to increase attendance.

Chair Lightcap made a motion that the changes are approved. Director Patte seconded the motion. Director Lightcap will say, "Aye" at the Board of Districts meeting on behalf of the WMSWCD board.

5 Ayes: Lightcap, Patte, Preeg Riggsby, Peterson, Sowder

6. Discussion

a. Ivy Pull

At the upcoming ivy pull, Chair Lightcap noted that Mary Logalbo suggested his and neighboring properties because Miller Creek is a highly sensitive watershed in the District with ancient forests and salmon. Mary Logalbo will address any concerns about working on directors' properties regarding ivy.

Chair Lightcap wondered if there needs to be a policy in place regarding financial assistance for the board. There are such policies in place for WMSWCD grants, and Manager Springer noted

that the Public Records and Meetings Act should be sufficient for WMSWCD purposes, i.e., if one has a financial stake in the matter, then one should recuse himself from voting.

b. Annual Awards

Manager Springer noted that the staff had made nominations for the upcoming annual awards for the Rural Cooperator, Urban Cooperator, Government, Non-profit, Volunteer, and all-around Green award of the year.

c. Meetings

Manager Springer asked the board to consider whether there was to be a December meeting or not and if there are any speakers that they would like to have at upcoming meetings. Consultant Alex Schay will present on the biogas facility project in November. The board should be aware of the committees of other agencies and see when there are vacancies for citizens to sit on them, particularly in the solid waste/biogas arena. Michael Ahr will present at the next meeting. Additionally, the board/staff retreat will happen in January or February where the annual and strategic plans will be revisited.

Confirm next meeting date and location and adjourn.

The next board and Annual meeting will occur at 6:00 PM on Tuesday, October 19, 2010 at the REI building.

The board meeting was adjourned by Chair Lightcap at 7:08 PM.

¹ WMSWCD-Balance Sheet- As of June 10, 2010

² WMSWCD-General Fund Budget vs. Actual-July 2009 through June 10, 2010

³ WMSWCD-General Fund Budget vs. Actual-July 2009 through June 10, 2010

⁴ Michael Ahr Staff Report

⁵ Scott Gall Staff Report

⁶ Kammy Kern-Korot Staff Report

⁷ Carolyn Lindberg Staff Report

⁸ Mary Logalbo Staff Report

⁹ Dick Springer Staff Report

¹⁰ Erica Stokes Staff Report

¹¹ Proposed Change to the OACD Constitution and Bylaws