

## Minutes of the WMSWCD Board of Directors meeting, August 17, 2010 (08-17-10)

Location Jane Hartline/Mark Greenfield residence 14745 NW Gillihan Rd., Sauvie Island, Oregon 97231

Meeting called to order at 7:20 pm by Chair Lightcap.

Those in attendance: Directors: Lightcap, Sowder, Miller, Hartline, Preeg-Riggsby.

(Note: Director Peterson is absent do to illness.)

Associate Director(s): Bob Wiley

Board meeting materials were: 10\_08 Agenda; 2010-11 Annual Workplan; CWMA Coordinator Supervisor WMSWCD; Staff Reports.; Treasurers Report; WMSWCD COMMUNICATIONS STRATEGY FOCUS.

Added to the agenda:

Planning for Annual Meeting.

Four county CWMA.

Review of a letter prepared and sent by Board Chair Lightcap July 29, 2010, addressed to the Portland City Council concerning the West Hayden Island development proposal.

The Minutes of the July 20, 2010 WMSWCD Board meeting were presented and distributed by Secretary George Sowder. The Minutes of the July 20, 2010 WMSWCD Board Meeting were approved on a motion made by Director Preeg-Riggsby, seconded by Director Sowder with 5 YES votes (unanimous).

The Treasurer's Report documents were accepted by the Board. At Director Miller suggestion, the financial report documents format have been modified as follows: A document entitled *Profit & Loss Budget Performance* has been adopted with five columns showing *current (i.e. July 10<sup>th</sup>)*, *budget, months (elapsed)*, *year to date (ytd) budget*, and *annual Budget*.

Updates:

The Board members were reminded that they need to update their biographies for the WMSWCD annual report and the WMSWCD website.

The OACD has a new Executive Director, Jerry Nicolescu.

District manager Dick Springer mentioned that Dan (?) who previously worked for the Portland Department of Parks and Recreation was now working for Metro.

Dick also mentioned that he had received a letter explaining why Metro did not grant WMSWCD's request for \$25,000 for further study of the feasibility of biogas generation from food and field waste.

The Board passed around and discussed briefly Chair Lightcaps's letter to the Portland City Council concerning the proposed development of a new marine terminal on west Hayden Island.

The Board discussed the agenda item concerning The Clackamas, Clark, Multnomah, and Washington County Cooperative Weed Management Agency. [For clarity I will excerpt from WMSWCD's Mary Logalbo's proposal: **As this position [**

**[The 4 County CWMA Coordinator position] ...can no longer be housed through the AmeriCorps program the CWMA partners have determined optimal supervisors for this position would be WMSWCD and BES with WMSWCD conducting the fiscal management for this person's payroll. This position would now be framed as a part-time temporary position with no benefits. The CWMA partner's funding contributions to the coordinator position would all flow through WMSWCD as a liability, so it would not need to be taxed as income. The**

EMSWCD will still make office space available for this person – although the majority of this job is carried out remotely. The overseeing of this coordinator’s success will be evaluated quarterly by a key group of members, but WMSWCD staff and BES staff will be the key supervisors to this position this year.

**Board Proposal:** *As the WMSWCD staff that would be one of the key people overseeing this position I am asking board support in overseeing this coordinator position and taking on the fiscal management (cutting paychecks) for this coordinator position.*

Director Miller was concerned, and the Board concurred that it would be preferable for the funding partners (see Logalbo proposal) to pay their share to WMSWCD “up front”.

The Board gave its approval. [Primarily informational; no board action required]

District manager discussed the cooperative effort between the Sauvie Island Drainage Improvement Company and WMSWCD. He noted that the first phase of data collection, analysis and recommendations for the hydrologic study of Sauvie Island had been completed; but that additional \$5,000 to \$6,000 is needed for further sampling, testing and data collection to complete the study.

Meeting adjourned at 8:20 pm.