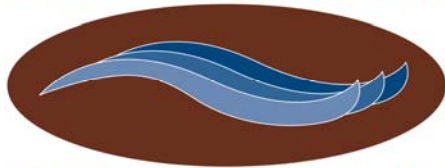


WEST MULTNOMAH



SOIL & WATER CONSERVATION DISTRICT

WMSWCD Minutes 9/15/09

1. Meeting location and time

- a. Location: District office
- b. The meeting was called to order at 6:08 PM.

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Lightcap, Miller, Patte, Preeg Riggsby, Peterson, and Sowder; Associate Director Wiley
 - ii. Staff: Scott Gall (Conservation Planner); Dick Springer (District Manager); Erica Stokes (Executive Assistant);
 - iii. Agency: Steve Fedje (NRCS)

3. Minutes and Treasurers Report

- a. **Minutes were approved for August 2009 with 3 YES votes and 2 Abstentions from Directors Peterson and Preeg Riggsby.** Director Miller made a motion to approve the minutes and reports. Director Lightcap seconded the motion.
- b. **Treasurer's Reports**
 - i. *WMSWCD-Balance Sheet- As of September 9, 2009*¹
 - ii. *WMSWCD-General Fund Budget vs. Actual-July 2009 through June 2010*²

4. Directors and Staff Reports

- a. **Staff Reports:** Dick Springer submitted a written Manager's Report³. Staff members Mary Logalbo⁴, Scott Gall⁵, Carolyn Myers Lindberg⁶, and Erica Stokes⁷, submitted reports.

Director Sowder inquired as to why Manager Springer attended the Multnomah County Board of Commissioners Urban & Rural Reserves (URR) public hearing. Manager Springer replied that he was curious as to what the testimony would be. Three of the District's constituents- Malinowski, Baker, and Rayhawk- gave testimony at the hearing. Manager Springer will attend the next Reserves Steering Committee meeting on URR. Director Sowder believed that the next Multnomah County Board of Commissioners meeting would be a work session without public comment. The Board of commissioners will make a recommendation for areas it recommends for Urban reserves and rural reserves which will be carried forward to the core 4 negotiations by Commissioner Cogen. The amount of Urban reserve and Urban reserve ultimately designated with result from these negotiations. The Urban Reserve-Rural Reserve process was designed to create a more rational process to accommodate population growth projected over the next 40 years in

¹ *WMSWCD-Balance Sheet- As of September 9, 2009*

² *WMSWCD-General Fund Budget vs. Actual-July 2009- June 2010*

³ *Manager's Board Report*

⁴ *Mary Logalbo's Board Report*

⁵ *Scott Gall's Staff Board Report*

⁶ *Carolyn Myers Lindberg Board Report*

⁷ *Erica Stokes Staff Board Report*

the three metropolitan Counties of Multnomah, Clackamas, and Washington Counties and protect important farm and forest lands, and natural features. The amount of acreage varies based on what Metro proposes for dealing with the expected increase of people relocating to Multnomah County in the next few years, and how to manage this influx.

Erica Stokes' report mentions the Berry Botanical Garden. Manager Springer does not feel as though there is currently a clear organizational way for us to be involved with them other than working with them on securing an OWEB or a CARE grant, but the District may use their educational space to host workshops and board meetings in the future.

Director Preeg Riggsby requested that thirty minutes be given for Directors and Staff Reports at the board meetings. This change will be made on all agendas going forward to accommodate more discussion time.

Director Sowder requested that his fellow directors please advertise the upcoming Rainwater Harvesting workshop series that the District is cosponsoring.

Director Preeg Riggsby informed the board that she has been researching how other SWCD's support partner organizations, namely watershed councils. For example, East Multnomah SWCD gives \$30,000 a piece to 3 watershed councils (WC) in its district. She noted that the District's strategic plan notes that we will be "wholesalers" of services, and as such, perhaps we should be offering this kind of support. Director Wiley wondered if there were controls in place attached to the funding i.e. how and for what WC's are to use SWCD funds. Director Preeg Riggsby assumed so, but she will seek out examples of agreements between SWCD's and WC's per Manager Springer's advice. Specifically, Director Lightcap suggests that Director Preeg Riggsby check with Clackamas and Columbia SWCD to see if they have any agreements in place.

Director Miller reminded the board that the Forest Park Conservancy's Day of Stewardship is this coming weekend, 9/19/09. Director Miller will work at the Upper Macleay trailhead and hopes to do a quick introduction about the District and recognize it as a site sponsor for the Linnton site. Manager Springer will be at the Linnton site and will publicize the District's site support. There are 5 sites in total with The Standard a large Portland business, as the principle event sponsor.

Director Preeg Riggsby also noted that the at Tryon Creek Watershed Council's (TCWC) last meeting there was discussion of how Lewis & Clark College's Master Plan for expansion is going to effect the Tryon Creek watershed. TCWC is sending a letter of support to encourage Lewis & Clark to follow the rules process and requesting that they keep their plans readily available to the public. Director Sowder inquired as to whether the District should also send a letter of support. Director Preeg Riggsby said perhaps further along in the process, but that it is unnecessary for WMSWCD to do so at this time.

Director Lightcap reported that he, in his capacity as a FISH grant recipient, is noting how the contractors that the District works with, and the landowners the District assists, can improve their working relationship. Additionally, he attended Multnomah Days with Directors Sowder and Preeg Riggsby. Manager Springer also attended.

- b. NRCS Report:** Steve Fedje noted that NRCS will be organizing its service areas into watersheds so that its programs will be better targeted. For example, District Conservationist Fedje hopes to

make Sauvie Island its own watershed for irrigation and drainage issues, and Rock Creek the watershed where woodland issues are addressed.

7. Discussion:

- a. **Staff Presentation, Scott Gall:** Scott Gall presented his *Power Point*⁸ on the programs that he administers: namely, the Forestry Program and the Sauvie Island Drainage Improvement Company's (SIDIC) hydrology study. Associate Director Wiley suggested that the District create a memorandum of understanding with the SIDIC describing the fiscal responsibilities of each party (WMSWCD & SIDIC) in regards to the Sauvie Island hydrological study. Manager Springer noted that SIDIC signed off on a \$40,000 study. Scott Gall will work on drafting an agreement to be signed by the WMSWCD and SIDIC.
- b. **KOIN Funding:** Manager Springer was contacted by KOIN regarding possible sponsorship (at half the amount of last year) of their Clean Water advertising campaign. The District sponsored this last year, but the board decided not to allocate funds when they adopted the budget. The Board position remained consistent with their decision to not fund the KOIN Clean Water advertising campaign.
- c. **GEC Invoice:** All SWCD's received invoices from the Government Ethics Commission (GEC) as is stated in the *SDAO News and Risk Management Review "Districts Receive Ethics Commission Assessments"*⁹. Our invoice is for \$252.44. Many Districts were reluctant to pay the invoice since they had not included that expense in their budget nor did they feel as though that the GEC had followed the rules when they decided to make their annual collections. The board feels as though the District should pay the bill without issue though some board members suggested putting a note in with the check indicating that any increase in the annual amount should follow procedural rules.

Director Sowder made a motion to pay the invoice. Director Miller seconded the motion. **The motion passed with 4 YES votes and 1 Abstention.**

- d. **Sauvie Island Wildlife Management Plan (SIWMP) Letter:** WMSWCD's staff and board' comments have been incorporated into the final *Sauvie Island Wildlife Management Plan Letter*¹⁰ as a public comment to the ODFW's *Sauvie Island Management Plan*. Changes to the letter of note that were made based on board comment on the draft version were: 1) the return of the language "continue to support" ODFW in the efforts to manage and control invasive species (paragraph 5, page 2), and 2) encouraging ODFW's Invasive Species Coordinator to focus more of his efforts on Sauvie Island.

Director Preeg Riggsby made a motion to sign and send the letter to ODFW. Director Lightcap seconded the motion. **The motion passed with 5 YES votes.**

- e. **Civil Rights Review:** The District board reviewed its current *Civil Rights Policy*¹¹ that appears on its website, in its Annual Report, and on all job descriptions.

⁸ *Scott Gall Power Point*

⁹ *SDAO News and Risk Management Review "Districts Receive Ethics Commission Assessments"*

¹⁰ *Sauvie Island Wildlife Management Plan Letter*

¹¹ *Civil Rights Policy*

- f. **OACD Convention:** Director Lightcap thanked Manager Springer and Erica Stokes for their help in keeping the District on track so that he could turn his attention to recruitment of OACD Convention sponsors. He noted that Oregon RC & D's are attending because of the convention's energy focus. RC & D's and Rural Development have been directing a lot of their programs and resources toward innovative energy projects. Additionally, Director Lightcap is advocating for presentations from other districts e.g. Yamhill SWCD on their volunteer program.

Confirm next meeting date and location and adjourn.

The next meeting will occur at 6:00 PM on Tuesday, October 20, 2009 at the Montgomery Park building.

Meeting adjourned by Chair Lightcap at 8:04 PM