



**WMSWCD Minutes 2/17/09**

**1. Meeting location and time**

- a. Location: Montgomery Park
- b. Time: 6:00 pm; the meeting was called to order at 6:07 PM.

**2. Introductions/Agenda Approval**

- a. Those present:
  - i. Directors: Hartline, Lightcap, Miller, Sowder
  - ii. Staff: Dick Springer (District Manager); Erica Stokes (Executive Assistant);
  - iii. Guests: Beth Emshoff, Weston Miller, Patrick Proden (of Oregon State University Extension Service)

**3. Minutes and Treasurers Report**

- a. **Minutes were approved for November 2008 with 4 YES votes and 0 NAYS.** Director Hartline made a motion to approve the minutes. Director Sowder seconded the motion.
- b. **Treasurer's Reports**
  - i. *WMSWCD-Balance Sheet- As of February 13, 2009*<sup>1</sup>
  - ii. *WMSWCD-General Fund Budget vs. Actual-July 2008 through June 2009*<sup>2</sup>
  - iii. *WMSWCD-Journal- January 2009*<sup>3</sup>

The Treasurer's Reports were not formally presented as Director Preeg Riggsby was absent from the board meeting. Director Miller noted that questions that he had about the budget from the January meeting were satisfactorily answered by Erica Stokes. Stokes emailed him answers that Director Miller hopes will accompany future reports if questions arise. Stokes will email follow up answers to Treasurer's Reports questions that need more in-depth responses than can be provided at the board meetings.

**4. Directors and Staff Reports**

- a. **Staff Reports:** Dick Springer submitted a written Manager's Report<sup>4</sup>. Staff members Mary Logalbo<sup>5</sup>, Scott Gall<sup>6</sup>, Kammy Kern-Korot<sup>7</sup>, and Carolyn Myers Lindberg<sup>8</sup> submitted reports. Manager Springer highlighted his visit to East Multnomah SWCD's board meeting. Director Lightcap asked if there are any common projects that we are working on with EMSWCD. Manager Springer mentioned that EMSWCD works with nursery producers about which the

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<sup>1</sup> *WMSWCD-Balance Sheet- As of February 13, 2009*  
<sup>2</sup> *WMSWCD-General Fund Budget vs. Actual-July 2008- June 2009*  
<sup>3</sup> *WMSWCD-Journal January 2009*  
<sup>4</sup> *Manager's Report to Board*  
<sup>5</sup> *Mary Logalbo's Staff Report for Board*  
<sup>6</sup> *Scott Gall's Staff Report for Board*  
<sup>7</sup> *Kammy Kern-Korot Staff Report for Board*  
<sup>8</sup> *Carolyn Myers Lindberg Staff Report for Board*

District hopes to learn for use with its producers. OSU Extension Service has worked with nurseries as well, and they may help the District with its outreach efforts to nurseries. The two Districts are also working on some workshops together and the Early Detection Rapid Response for invasive weeds together.

Manager Springer noted that Dave Bowman, who works for a number of Districts, including EMSWCD and WMSWCD as a Contract Conservation Technician, will not continue as an employee of the District after June 30, 2009. Director Miller inquired as to what Bowman's role was. Director Sowder responded that Dave was a Conservation Implementation Specialist. Manager Springer noted that the District is moving in a different direction as Bowman continued to have difficulty with the reporting that is required of all staff.

Manager Springer also noted that Staff Kern-Korot requests that the board invite a neighbor or friend to the Septic Workshop to be held on March 3<sup>rd</sup> as is indicated in her staff report.

- b. Directors Reports:** Director Sowder inquired as to whether there was to be a follow up meeting to discuss the information gathered at the recent Vashon Island excursion that focused on Small Woodlands Management and the Forestry Guild. Manager Springer noted that this meeting will need to occur in the next two weeks so that any woodlands programming costs will be factored into the proposed 2009-10 organizational budget that he will present in the coming days.

Director Hartline asked what was being done with small woodlands on Vashon. Director Sowder noted that the Vashon Forest Stewards Guild was established to try to insure that as much land as possible on Vashon Island stays as forestland rather than being converted to residential properties. The Guild conducts site visits, educates landowners about invasive species, the value of the wood on their property, and how the landowner can earn money with their trees rather than by selling their land to a developer. The Guild arranges for cutting, milling, payment, etc. for the landowner, and provides the landowner with a lump sum minus the Guild's expenses at the end of the process.

Director Lightcap noted that he is working with Staff Logalbo's assistance on an ivy removal project with four other neighbors. Ivy was planted by the state on public lands many years ago, and has grown onto private properties. Removal efforts are costly on private lands, up to \$35 per hour, while volunteers remove ivy from public lands for free. Director Sowder asked where money for this project was coming from. Director Lightcap noted that money was coming from an OWEB Small Grant and from invasive species project dollars dedicated in WMSWCD's budget.

## **7. Discussion:**

- a. Oregon State University Extension Service (OSU-ES) MOU:** Beth Emshoff, Urban Outreach Specialist, Weston Miller, Horticulturalist and Head of the Master Gardeners Program, and Patrick Proden, Head of the Multnomah and Washington Counties Extension Services, spoke to the board about the benefits of a partnership between OSU-ES and the District. As Multnomah County's Extension Service stopped receiving funding from Multnomah County in 2003, the Extension Service, which includes the Master Gardeners program, has been on hold within the county. Beth has been forging partnerships with agencies whose missions overlap with OSU-ES so that the Extension Service can once again be housed within the county. The mission of OSU-ES

is to take the knowledge and research obtained by the public university and to disperse it to the citizens of Oregon.

The *Cooperative Agreement*<sup>9</sup> between OSU-ES and WMSWCD lists the terms and benefits of the partnership.

- b. **Associate Directors:** Director Lightcap noted that Associate Director Bob Wiley will continue to serve and help the District with its Sauvie Island Drainage Improvement Company (SIDIC) efforts. Director Lightcap also noted that he has discussed the possibility of acting as an associate director with Dick Quarter, a forester who certifies trees, and could educate landowners about the forests and estate planning, making a profit off of woodlands, etc. Director Hartline said that she wants the District to think strategically about what is needed from an Associate Director. Manager Springer also noted that Staff Logalbo is in the process of potentially recruiting a new director from the Grand Ronde tribe.

Director Lightcap believes interested parties should come to board meetings. Director Sowder suggested the owner of Meriwether's who grows produce for the restaurant within the District; local agriculture is one of the District's objectives within the strategic plan. Director Sowder further noted that new directors are brought to the District through personal relationships.

- c. **Budget Recommendation Preview:** Manager Springer will present his proposed budget in the near future, and will be asking for additional funds for 2009-10 due to the District's Senate Bill 1010 responsibilities on Sauvie Island, which were relayed to Manager Springer by Sheila Ault, Water Quality Specialist for the Oregon Department of Agriculture. He asked the board to submit any ideas for outreach opportunities with Sauvie Island landowners. Manager Sowder asked which staff members work on Sauvie Island projects. Manager Springer answered that those projects are managed by Kammy Kern-Korot and Scott Gall, with assistance on SIDIC by Associate Director Wiley. The District's work on the Island is three-pronged: 1) the SIDIC Hydrologic Study; 2) General conservation work; and 3) the Sturgeon Lake project.

The District was not awarded the OWEB grant funding it sought for the Sturgeon Lake project. Thus far, the District does not know the specific reason why the grant was not awarded, but Director Lightcap believes that the Oregon Fish & Wildlife Department needs to be more effective at putting Sturgeon Lake on OWEB'S radar. Mark Nebeker, the ODFW Project Manager for Sauvie Island, has said that Sturgeon Lake is ODFW's first priority on the Island. Yet, Manager Springer noted that all they contributed to the Sturgeon Lake proposal was \$5,000 in-kind. His next step is to speak with someone on the OWEB board about why the funds were not awarded.

Director Lightcap suggested speaking to OACD about creating a resolution in support of the project. Director Hartline wondered if OACD had its own projects to manage, but Director Lightcap noted that though the lake is within the District, it is state property and is used by a number of migratory animals. A Sturgeon Lake Committee meeting is planned for March 5<sup>th</sup> to discuss next steps.

An additional budget item that will likely be on the proposed budget is an additional staff person and/or interns. There is a staff person the Tualatin SWCD (TSWCD) uses for Small Acreage

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<sup>9</sup> *Cooperative Agreement*

Outreach whom Sheila Ault thought could benefit the District. The District hopes to share her with TSWCD. The staff is weighing the options of hiring either a GIS intern or a water quality intern. One of these positions will end up in the proposed budget.

Director Sowder asked if the assessed values of properties within the District have gone down. Manager Springer noted that TSCC had not provided the District with that information, but that property tax payment delinquencies should be 1-2% higher in the next fiscal year.

- d. **Communication & Outreach Plan:** Staff Lindberg was absent from the meeting, but Manager Springer invited to the board to read the Education and Outreach Strategic Plan<sup>10</sup> and the Communications Plan<sup>11</sup> that she created, and to direct any questions to her regarding these via email or phone. He also indicated that part of the plan, elected official outreach, was underway with County Commissioners Fish, Fritz, and Saltzman.

## 8. New Business:

- a. **Strategic Plan Review:** Director Hartline requested that the plan be discussed at the next board meeting due time constraints.

### **Confirm next meeting date and location and adjourn.**

The next meeting will occur at 6:00 PM on Tuesday, March 17, 2009 at the Montgomery Park building.

Meeting adjourned by Chair Lightcap at 8:04 PM

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<sup>10</sup> *Education and Outreach Strategic Plan*

<sup>11</sup> *Communications Plan*