



1. Meeting location and time

- a. Location: District office
- b. The meeting was called to order at 6:04 PM.

2. Introductions/Agenda Approval

- a. Those present:
 - i. Directors: Hartline, Lightcap, Miller, Preeg Riggsby, Peterson, and Sowder
 - ii. Staff: Mary Logalbo (Conservation Technician), Dick Springer (District Manager); Erica Stokes (Executive Assistant)
 - iii. Agency: Steve Fedje (NRCS)
 - iv. Guests: Gaylen Beatty (Three Rivers Land Conservancy), Karen Mundy (Audubon Society), Michelle Bussard (Forest Park Conservancy), Jen Seamens (Southwest Watershed Resource Center)

3. Presentations

- a. *Backyard Habitat Certification (BHCP) Presentation¹*, Gaylen Beatty and Karen Munday
WMSWCD is asked to fund the project as the funding for the west side of Portland will be ending in February when the Willamette Restoration Partnership funding ends. The WMSWCD funding would cover a full year of partner support. WMSWCD would receive recognition of their support on the BHCP website, on brochures, etc. Per the board's request, BHCP will provide the WMSWCD with a budget of how monies are spent and the goals for what the WMSWCD funding would do.
- b. *Forest Park Conservancy (FPC) Presentation²*, Michelle Bussard
The City of Portland has acknowledged that there are no specific boundary lines in some areas of Forest Park to determine what is public and what is private. The proposal aims to work in the areas of the Park that are adjacent to private properties to encourage private landowners to work with the FPC to eradicate invasive weeds. The City works in "Protect the Best" areas only which are most often not those areas that border private lands.
- c. *Southwest Watershed Resource Center (SWRC) Presentation³*, Jen Seamens
SWRC works with BHCP and WMSWCD on projects in SW Portland. However, WMSWCD works on things > 1 acre and over a certain number of linear stream miles. SWRC is able to provide more "hand-holding" than BHCP i.e. repeated site visits for smaller property owners. The desired funding would largely go toward work in the Fanno Creek Watershed which is underserved.

4. Minutes and Treasurers Report

- a. **Minutes were approved for November 2009 with 6 YES votes.** Director Lightcap made a motion to approve the minutes. Director Sowder seconded the motion.

¹ *Backyard Habitat Certification Presentation*

² *Forest Park Conservancy Presentation*

³ *Southwest Watershed Resource Center Presentation*

b. Minutes were approved for December 2009 with 6 YES votes. Director Lightcap made a motion to approve the minutes. Director Preeg Riggsby seconded the motion.

c. **Treasurer's Reports**

i. *WMSWCD-Balance Sheet- As of January 14, 2010*⁴

ii. *WMSWCD-General Fund Budget vs. Actual-July 2009 through January 14, 2010*⁵

Director Miller noted that he would like to see a Budget Performance Report at the next meeting if possible.

5. Action

a. **Partner Funding**

Director Preeg Riggsby proposed that the board create a process by which partner funding is considered and approved or denied that is similar to, but not as involved as WMSWCD's FISH and CARE grant programs. Staff will help determine who is eligible to make requests of the board if these partner groups meet a certain set of criteria that may include support of the District's strategic plan and mission, recognition of the funding support in outreach materials, etc. Further, funding should leverage and wholesale WMSWCD's work as is called for in the District Strategic Plan. Mary Logalbo noted that staff discussed this funding as well and concluded that partner funding should be outcome driven or for capacity building, should not require burdensome reporting for partners or review for WMSWCD staff, should leverage WMSWCD work, and assist partner organizations in becoming more self-sustainable if possible. Further, Logalbo noted that there is a huge demand for WMSWCD assistance in the urban area and that they provide the large majority of our tax base.

Directors Preeg Riggsby and Miller discussed formalizing the process by which this funding is considered. For example, this process could involve inviting chosen partners to present to the board, hearing their funding requests in the month or two prior to the budget process, and then the board will make a decision about the amount of the request they will fund. The Partner Funding line item will be added to the 2010-11 Fiscal Year budget and reflect the amounts to be given as approved by the board.

Director Preeg Riggsby made a motion to include a partner funding line item in the next budget, to have the staff further develop the criteria for how organizations will be considered for such funding, and to determine the dollar amounts to be received by partner organizations during the budget process. Director Sowder seconded the motion. The motion was approved with all AYE (6) votes.

b. **Watershed Council Support**

Director Preeg Riggsby continued a discussion from the previous board meeting on the *Tryon Creek Watershed Council WMSWCD Fund Request*⁶ and presented the *Tryon Creek Watershed Coordinator Work Plan*⁷ that the funding would support. Director Miller wanted to know why the TCWC gap funding request of \$6,600 for February - July of 2010 should be considered above the other budget requests that were presented earlier in the evening. Director Preeg Riggsby

⁴ *WMSWCD-Balance Sheet- As of January 14, 2010*

⁵ *WMSWCD-General Fund Budget vs. Actual-July 2009- January 14, 2010*

⁶ *Tryon Creek Watershed Council WMSWCD Fund Request*

⁷ *Tryon Creek Watershed Coordinator Work Plan*

noted that all requests but the BHCP request were made for the 2010-11 fiscal year. The BHCP request will be considered at the next meeting. Additionally, there is \$123,000 in WMSWCD's contingency fund this year and none of it has been used up to this point.

Director Lightcap made a motion to provide \$6,600 of gap funding from WMSWCD's contingency fund for the Tryon Creek Watershed Council's Watershed Coordinator. Director Hartline seconded the motion. The motion was approved with 5 AYE votes. Director Preeg Riggsby recused herself from the vote.

6. Directors and Staff Reports

a. Staff Reports

Staff members Mary Logalbo⁸, Scott Gall⁹, Kammy Kern-Korot¹⁰, Dick Springer¹¹, Erica Stokes¹² and Carolyn Myers Lindberg¹³ submitted reports.

b. Directors' Report

Director Lightcap appreciated the staff reports and encouraged the board to read through them thoroughly. Director Miller reported that the Personnel Committee is almost finished reviewing the Employee Handbook and will provide the committee's edits to Erica Stokes. Once these edits are complete, the handbook will be presented before the full board for approval. Directors Miller, Preeg Riggsby, and Peterson are happy to continue on the Personnel Committee.

Director Lightcap asked the board to consider having him write a letter to the Soil & Water Conservation Commission (SWCC), at Manager Springer's suggestion, to OACD requesting that they use a portion of the OWEB monies designated for SWCDs to fund the position previously held by Larry Ouja's at ODA to benefit all SWCDs in the state.

Director Lightcap made a motion to have him write a letter to the SWCC requesting that a portion of the OWEB dollars designated for SWCDs be used to fund the position previously held by Larry Ouja at ODA. Director Sowder seconded the motion. The motion was approved with 6 AYE votes.

Director Lightcap also noted that he attended the first OACD Convention Committee meeting. The 2009 convention made a \$12,000 profit which was a huge jump from the previous year. The 2010 convention will be held in Sunriver, OR, and Director Lightcap encouraged the whole board to attend. He will once again be working on the sponsorship committee, and will be assisted by Jeff Rolla, a new sponsorship committee member.

Director Lightcap will be attending the public hearing for a land use permit that is being considered at Rocky Point Marina. He asked the board if it was okay for him to comment that WMSWCD is following the proceedings closely and to inquire if the land use committee was considering the wetland impacts and attempting to minimize negative impacts. The board was only comfortable with Director Lightcap noting that WMSWCD is concerned and will be following the process until more is learned about the permit request.

⁸ Mary Logalbo Report

⁹ Scott Gall Report

¹⁰ Kammy Kern-Korot Report

¹¹ Dick Springer Report

¹² Erica Stokes Report

¹³ Carolyn Myers Lindberg Report

Director Sowder made a motion to have Director Lightcap attend the meeting and comment that the WMWCD was following the planning process and has concerns. Director Miller seconded the motion. The motion was approved with 6 AYE votes.

Director Hartline reported that she attended a good meeting along with Steve Fedje, Scott Gall, Dick Springer, ODFW, and ODA staff regarding the possibility of turning some of the canals in the Sauvie Island Drainage District into riparian areas. Though no one from SIDIC was available to attend the meeting, Scott Gall and Dick Springer would be discussing this project with SIDIC.

Manager Springer encouraged the board to consider attending OSU's Tree School in March. Additionally, he informed the board that he has been pursuing the idea of installing a Biomass or Biogas facility in the district through meetings with the Energy Trust of Oregon (ETO) and others. ETO has a \$150M budget and said there are funds to pay for 50% of a feasibility study. Dr. Frank Mittloehner of UC Davis who spoke about these facilities at the 2009 OACD Convention has been asked to come back and speak at the 2010 convention. UC Davis has such a biomass facility that uses agricultural and food waste.

Director Sowder asked the board if they wanted to support the Agricultural and Natural Resources Coalition that was mentioned in the *New Urban Reserves Map Floated*¹⁴ article presented by Manager Springer. The coalition includes 1,000 Friends of Oregon, the Farm Bureau, the Oregon Association of Nurseries, the Audubon Society, etc. The map proposed includes much of the sensitive agricultural land in the district including Greg Malinowski's farm. Director Peterson asked if supporting the coalition would be an expense to the district. Director Sowder noted that there is no direct cost. Erica Stokes noted that if the farmland was lost in the reserves process however, all of the staff time and grant monies that have been used to assist these landowners in implementing conservation practices could be considered a financial loss.

Director Sowder made a motion to support the Agricultural and Natural Resources Map. Director Hartline seconded the motion. The motion was approved with 6 AYE votes.

Confirm next meeting date and location and adjourn.

The next meeting will occur at 6:00 PM on Tuesday, February 16, 2010 at the Montgomery Park building.

Meeting adjourned by Chair Lightcap at 8:40 PM